AGENDA

REGULAR MEETING

LA PALMA CITY COUNCIL

TUESDAY, FEBRUARY 4, 2025

Mark I. Waldman
Mayor

Nitesh P. Patel
Mayor Pro Tem

Debbie S. Baker
Council Member

Janet Keo Conklin
Council Member

Vikesh P. Patel
Council Member

5:30 PM Closed Session
6:30 PM Open Session
La Palma City Hall
Council Chambers
7822 Walker Street, La Palma

CALL TO ORDER

CLOSED SESSION (2 ITEMS)

CS-1. ***CONFERENCE WITH LABOR NEGOTIATORS***
Pursuant to Government Code section 54957.6.

Agency Designated Representatives:	Conal McNamara, City Manager Ryan Hallett, Assistant City Manager
Employee Organizations:	La Palma General Employees Association La Palma Police Association La Palma Professional Employees Association
Unrepresented Employees:	Executive Management

CS-2. ***CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION***
(Pursuant to Government Code section 54956.9(d)(2), (e)(2))

1 case – Proposed AT&T Tower at 8415 Meadowlark

OPEN SESSION TO BEGIN AT 6:30 P.M.

PLEDGE OF ALLEGIANCE
Council Member Conklin

INVOCATION
Pastor Steve Bland, La Palma Christian Center
Mayor Pro Tem Nitesh Patel

ROLL CALL

PRESENTATIONS

- Introduction of Aliyar Yazdanshenas as the new Engineer Technician in Public Works

- Proclamation in Recognition of Orange County Fire Authority's Burn Awareness Week

- 50th Annual Americana Awards presentation by Howard Kummerman, Executive Director of Cypress College Foundation

ORAL COMMUNICATIONS (Time Limit: 5 Minutes Each)

Time has been reserved at this point in the Agenda for persons wishing to speak on any item that is not listed on the Agenda. By law, the City Council is prohibited from taking action on such oral comments. The matter will be automatically referred to staff for appropriate response or action or will be placed on the Agenda of a future meeting. Matters listed on the Agenda may be addressed either at this time or at the time they are before the City Council for discussion.

CONSENT CALENDAR (9 ITEMS)

All matters listed under Consent Calendar will be acted upon by one motion affirming the action recommended on the Agenda. There will be no separate discussion on these items prior to voting unless members of the City Council, Staff, or the public request that specific items be removed from the Consent Calendar for separate action. Any member of the public who wishes to discuss a Consent Calendar item should come forward to the microphone and, upon recognition by the Mayor, state their name, address, and the item number.

1. ***Waive the Reading of All Ordinances***

   It is recommended that the City Council waive the reading of all Ordinances in their entirety and read by title only.

2. ***Approval of Council Minutes***

   It is recommended that the City Council approve the Minutes of the January 14, 2025, Regular Meeting of the City Council.

3. ***Approval of Register of Demands***

   It is recommended that the City Council adopt a Resolution approving the Registers of Demands for January 21, 2025, and February 4, 2025.

4. ***Second Quarter Operating Report, Fiscal Year 2024-25***

   It is recommended that the City Council receive and file the report.

5. ***Second Quarter Cash and Investment Report, Fiscal Year 2024-25***

   It is recommended that the City Council receive and file the report.

6. ***Pickleball Project Notice of Completion***

   It is recommended that the City Council accept the work and authorize staff to file a Notice of Completion and Accept the Work with the Orange County Recorder for the Central Park Pickleball Fencing and Striping Project.

7. ***Resolution approving the Sponsorship for 2025 Cypress College Foundation Americana Awards, and Authorizing the Distribution of Tickets to Attend the Event***

   It is recommended that the City Council adopt a Resolution approving Sponsorship of the 2025 Cypress College Foundation Americana Awards at the Benefactor Level and authorize the distribution of tickets to attend the event.

8. ***Resolution Approving the Admission of the City of La Palma into the Joint Powers Authority of the California Municipal Finance Authority regarding Casa La Palma Apartments at 7777 Valley View Street***

   It is recommended that the City Council take the following actions:
   1. Adopt the Joint Exercise of Powers Agreement; and

2. Adopt a Resolution approving the admission of the City of La Palma into a Joint Exercise of Powers Agreement relating to the California Municipal Finance Authority (CMFA) for the purpose of promoting economic, cultural, and community development activities in the City, including the financing of projects by the CMFA.

9. ***Approval and Ratification of Transition to Cloud-Based ERP System***

It is recommended that the City Council approve and ratify the City Manager's transition to the cloud-based ERP system.

PUBLIC HEARINGS

REGULAR ITEMS (2 ITEMS)

10. ***Department Restructuring and Overhire Authorizations***

It is recommended that the City Council:

1. Adopt a Resolution updating the Salary Schedule and a Comprehensive Listing of Personnel Practices and Benefits for Management Employees to include a Public Works Manager and City Clerk/Executive Assistant positions, establish a new salary schedule for the City Clerk/Executive Assistant position, and rescind Resolution No. 2024-23;

2. Adopt a Resolution approving a Side Letter with the La Palma Professional Employees Association amending the Memorandum of Understanding (MOU) to add a Deputy City Clerk position at the proposed salary range, reclassify the City Clerk/Executive position to the Management Employees group, and retitle the Utilities/Maintenance Supervisor to Water Supervisor; and

3. Authorize the overhire of the Public Works Manager and City Clerk/Executive Assistant (or Deputy City Clerk/Executive Assistant) positions for a limited transition period to ensure continuity of operations.

11. ***Council Member Request - Discuss and Approve the City of La Palma rejoining the Association of California Cities - Orange County (ACC-OC).***

It is recommended that the City Council consider Council Member Baker's request and discuss the matter.

COUNCIL MEMBER AB1234 REPORTS, REPORTS FROM CITY-AFFILIATED

COMMITTEES, AND COUNCIL REMARKS

CITY MANAGER REMARKS

CITY ATTORNEY REMARKS

ADJOURNMENT

NOTE: As a general rule, staff reports or other written documentation have been prepared or organized with respect to each item of business listed on the agenda. Copies of these materials and other disclosable public records distributed to all or a majority of the members of the City Council in connection with an open session item on the agenda are on file and available for inspection with the Office of the City Clerk, City Hall, 7822 Walker Street, during regular business hours 7:30 A.M. to 6:30 P.M., Monday through Thursday. If such writings are distributed to members of the Council on the day of a City Council meeting, the writings will be available at the entrance to the City Council Chambers. If you have any questions regarding any item of business on the agenda for this meeting, any of the staff reports, or other documentation relating to any agenda item, please contact the City Clerk at (714) 690-3334.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk at (714) 690-3334. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations to ensure accessibility to this meeting.

City of La Palma
Agenda Item No. 1

MEETING DATE:	February 4, 2025
TO:	City Council
FROM:	City Manager
SUBMITTED BY:	Kimberly Kenney, City Clerk
AGENDA TITLE:	Waive the Reading of All Ordinances

RECOMMENDED ACTION:

It is recommended that the City Council waive the reading of all Ordinances in their entirety and read by title only.

ATTACHMENTS:

None

City of La Palma
Agenda Item No. 2

MEETING DATE:	February 4, 2025
TO:	City Council
FROM:	City Manager
SUBMITTED BY:	Kimberly Kenney, City Clerk
AGENDA TITLE:	Approval of Council Minutes

RECOMMENDED ACTION:

It is recommended that the City Council approve the Minutes of the January 14, 2025, Regular Meeting of the City Council.

FISCAL IMPACT:

None.

ATTACHMENTS:

1. City Council Minutes 1-14-2025

Attachment 1

MINUTES OF THE REGULAR MEETING
OF THE LA PALMA CITY COUNCIL

January 14, 2025

CALL TO ORDER: Mayor Waldman called the Regular Meeting of the La Palma City Council to order at 5:32 p.m. in the Council Chambers of La Palma City Hall, 7822 Walker Street, La Palma, California.

CLOSED SESSION

CS-1. ***CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Pursuant to paragraph (1) of subdivision (d) of Section 54956.9)***

Claim No. 3052765, regarding physical and emotional injury.

Claimants: Aini, Alamour, Alrefai, Anabtawi, Assfour, Aweinat, Chang, Gradoni, Habbas, Haley, Hammad, Hernandez, Hijazi, Huskey, Kapogianis, Kharal, Mendoza, Monreal, Nasordeen, Nguyen, Plaskon, Valez, Yu, Zadran, and Zegar.

CS-2. ***CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code section 54957.6.***

Agency Designated Representatives:	Conal McNamara, City Manager Ryan Hallett, Assistant City Manager Steve Filarsky, Labor Attorney Mike Matsumoto, Financial Consultant
Employee Organizations:	La Palma General Employees Association La Palma Police Association La Palma Professional Employees Association
Unrepresented Employees:	Executive Management

CS-3. ***CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Pursuant to Government Code section 54956.9(d)(2), (e)(2))***

1 case – Proposed AT&T Tower at 8415 Meadowlark

CS-4. ***CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Pursuant to Government Code section 54956.9(d)(1))***

Name of Case: Sarkis Tatarian v. City of La Palma, et al.
Case No. OCSC 30-2024-01375931-CU-WM-CJC

Mayor Waldman recessed to Closed Session at 5:33 p.m.

Mayor Waldman adjourned Closed Session at 6:52 p.m.

OPEN SESSION TO BEGIN AT 6:30PM

Mayor Waldman reconvened the City Council in Open Session at 6:55p.m. and asked for a report out of Closed Session.

City Attorney Thind reported that the City Council voted unanimously to reject the claim in Item CS-1 and that there were no reportable actions regarding the other items in Closed Session.

PLEDGE OF ALLEGIANCE: Council Member Baker

INVOCATION: Pastor Matthew Agosto, City Church

ROLL CALL: Council Members

Council Members present: Council Member Baker, Council Member Conklin, Council Member V. Patel, Mayor Pro Tem N. Patel, and Mayor Waldman

Council Members absent: None

City Officials present:
Conal McNamara, City Manager
Ajit Thind, City Attorney
Joseph Cisneros, Deputy City Manager
Belinda Deines, Community Development Manager
Joe Guerrero, Police Chief
Andy Ramirez, Public Works & Community Services Director
Kimberly Kenney, City Clerk

PRESENTATIONS:

Mayor Waldman presented a Proclamation in Recognition of Korean-American Day.

Mayor Pro Tem Nitesh Patel presented a Proclamation to Dani Hernandez in recognition of being named La Palma's 2024 Employee of the Year. Orange County Supervisor Janet Nguyen issued a Certificate of Recognition to Dani Hernandez.

Mayor Pro Tem Nitesh Patel presented a Proclamation to Jason Hong in recognition of being named La Palma's 2024 Supervisor/Professional Employee of the Year. Orange County Supervisor Janet Nguyen issued a Certificate of Recognition to Jason Hong.

ORAL COMMUNICATIONS

Teddy Lloyd, a Cerritos resident, addressed the City Council regarding his opinion that La Palma has the best pickleball courts; that the lighting is much better than other courts; that as a UCLA Alumni, he offers his services and expertise to La Palma residents.

Breta Nosaka, a La Palma resident, addressed the City Council regarding her opposition to the parking violations in La Palma village; that this is putting pedestrians and other drivers at risk; and asked the City Council to address painting the curbs red as a resolution.

Richard Fleshman, a La Palma resident, addressed the City Council regarding his opposition to the architecture of the large home being built on Toulouse directly next to his home; his opposition to the window construction giving that house a view directly into his home; the petition from the neighborhood of those in opposition; and the potential fire risk being so closed to his property.

Phil Defrain, a La Palma resident, addressed the City Council regarding his opposition to having Denni Park as a staging area for the city's median project; that he lives next door and listed all the concerns as result of the port-o-potty, equipment, debris, and supplies; that both he and his wife work from home; the diminished park use since the project began; and asked that the City Council mitigate this and relocate to another site.

Walter Bauwens, a La Palma resident, addressed the City Council regarding his opposition to the street takeovers and frequency in his area on Denni Street and asked the City to stop these actions.

City Manager McNamara asked those speaking to please fill out a Speaker Card with their contact information so the City can follow up regarding their concerns.

CONSENT CALENDAR

1. Waive the Reading of All Ordinances

   Waive the reading of all Ordinances in their entirety and read by title only.

2. Approval of Council Minutes

Minutes of the December 10, 2024, Regular Meeting of the City Council.

3. Approval of Register of Demands

Adopt Resolution No. 2025-01 approving the Register of Demands for December 17, 2024, and January 7, 2025.

4. Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ending June 30, 2024

Receive and file the Annual Comprehensive Financial Report (ACFR) of the City of La Palma for the Fiscal Year ending June 30, 2024.

5. First Quarter Operating Report, Fiscal Year 2024-25

Receive and file the First Quarter Operating Report, Fiscal Year 2024-25.

6. Resolution Amending the Salary for Part-Time Employees

Adopt Resolution No. 2025-02 amending salaries for certain part-time positions.

7. Award Professional Services Agreement to Willdan Financial Services to Conduct a Water & Sewer Rate Study

   1. Award a professional services agreement in an amount not to exceed $43,000 to Willdan Financial Services to prepare a Water and Sewer Rate Study;

   2. Authorize a 15% contingency for unforeseen needs; and

   3. Authorize the City Manager or his designee to execute all required documents.

8. 2025 Legislative Platform

Adopt the City of La Palma's 2025 State and Federal Legislative Platform.

9. Appointments to Citizen Committees

   1. Reappoint Irene Hesse and appoint Janelle Frese to the Community Activities and Beautification (CAB) Committee, both with a four-year term expiring December 31, 2028; and

2. Reappoint Rodi Alemendralo, Sergio Alvarez, Henry Lee, and Greg Sambrano and appoint Dee Vincenti to the Development and Circulation Committee (DCC), all with four-year terms expiring December 31, 2028.

Mayor Pro Tem N. Patel made a motion to approve Consent Calendar Items 1 through 9. The motion was seconded by Council Member Baker and carried on the following vote:

AYES:	Council Member Baker, Council Member Conklin, Mayor Pro Tem Nitesh Patel, Council Member Vikesh Patel, and Mayor Waldman
NOES:	None

PUBLIC HEARINGS

None Scheduled.

REGULAR ITEMS (1 ITEM)

10. Council Member Request - Revisit Live Video Streaming of La Palma Council Meetings

Consider Council Member Keo Conklin's request and discuss the matter.

Council Member Keo Conklin read the public comment submitted by email from a Stanton resident into the record; that she supports the comments made in the email; that the City Council should consider its senior residents; support accommodating the deaf with closed captioning; that video would help make presentations and site renderings more visible; that streaming makes the meetings accessible to everybody; that transparency and accountability is imperative; that she is trying to protect the City from any potential lawsuit; and asked the City Council to support her request to live stream the City Council meetings.

Public Input:

No members of the public wished to speak.

Council Member Keo Conklin made a motion to approve live streaming of the City Council meetings by having staff provide video as well as audio.

Seeing there was no second on the motion, the motion failed.

11. City Council Code of Conduct Policy Discussion

Recommendation that the City Council adopt the attached resolution approving Policy 1: City Council Code of Conduct.

City Manager McNamara gave the detailed Staff Report.

Public Input:

No members of the public wished to speak.

Council Comments and Questions:

Discussion ensued regarding whether the public had a chance to review the Staff Report; that the Agenda and all staff reports in it were publicly posted online last Thursday, well in advance of the 72-hour requirement; that Council Member Keo Conklin noted her opposition to the changes in the process for City Council agenda item requests; that it now requires two Council Members to support the matter in order to get it on the Agenda; that this goes against transparency and Council Member Keo Conklin requested to delay any action on this matter until there is a further review; that she believes Council Member Baker rewrote an entire policy without getting input anyone on Council; that Mayor Pro Tem Nitesh Patel responded that this is exactly the purpose of the policy change so that not one individual can just place a matter on the agenda without support of at least one additional Council Member; he noted that the purpose is so the Council can work together and have a discussion about putting a matter on the agenda ; that this is not outside the norm and asked the City Manager about neighboring Cities protocols regarding placing an agenda item; that City Manager McNamara noted there are a substantial number of cities in Orange County that also use this same policy in order to place an item on the agenda; that Mayor Pro Tem Nitesh Patel added that this policy is to engage other Council Members to vet through an idea or proposal in order to avoid conflict of interest or moral issues; that the purpose is to do exactly what Council Member Keo Conklin is requesting - to get input and work another Council Member; that if the matter is good for the community regardless of whether Mayor Pro Tem Nitesh Patel agrees with it or likes it, he'd support it; that he added agenda items should be placed on the agenda that are good for the community and not part of a personal agenda; that this is not to punish another Council Member as has been insinuated; that he notes this forces Council Member to discuss matter; that Council Member Keo Conklin felt this policy change is punitive; that Mayor Pro Tem Nitesh Patel stated this item has been on the City Council’s Goal Setting list for years and needed to be addressed; that Council Member Keo Conklin felt all four other Council Members are voting down transparency by not supporting live streaming; that Mayor Waldman noted that the live streaming issue was already addressed and they have moved on in the agenda; and that Council Member Keo Conklin noted her opposition to the lack of support by the rest of the City Council and asked them why they are not supporting live streaming of the meetings.

Mayor Waldman called for a short recess at 7:50 p.m.

Mayor Waldman reconvened the City Council at 7:57 p.m.

Mayor Waldman gave the floor back to Council Member Keo Conklin who had nothing else to add.

Mayor Pro Tem Nitesh Patel made a motion to adopt Resolution No. 2025-03 approving the City Council Code of Conduct. The motion was seconded by Council Member Baker and carried on the following vote:

AYES: Council Member Baker, Mayor Pro Tem N. Patel, Council Member V. Patel, and Mayor Waldman

NOES: Council Member Conklin

COUNCIL MEMBER AB1234 REPORTS, REPORTS FROM CITY-AFFILIATED COMMITTEES, AND COUNCIL REMARKS

Council Member Vikesh Patel attended the League of California Cities (Cal Cities) Mayors and Council Members Roundtable.

Council Member Baker attended Cal Cities Mayors and Council Members Roundtable; the Orange County Sanitation District (OC San) Board of Directors Meeting; the retirement celebration for outgoing Orange County Fire Authority's (OCFA) Chief Dohman; the Orange County Mosquito and Vector Control (OCMVCD) Board of Trustees Meeting; the OCMVCD Joint Committee Meeting; the Orange County Supervisor Janet Nguyen's Swearing In Ceremony; the Jacob Green One-on-One session in preparation for the annual City Council Goal Setting/Strategic Planning Session; the Orange County Older Adults Advisory Commission (OCOAAC) Board Meeting; the Cal Cites OC Division Board of Directors Strategic Planning Meeting; the Cal Cities City Leaders Summit Planning Meeting; the Postmark Plus Grand Opening/Ribbon Cutting Ceremony; congratulated new Citizen Committee appointees and reappointed Citizen Committee members; congratulated Employee of the Year Dani Hernandez and

Supervisor/Professional Employee of the year Jason Hong on their recognition; and wished everyone a happy new year.

Council Member Keo Conklin attended Orange County Supervisor Janet Nguyen's Swearing In Ceremony; the Postmark Plus Grand Opening/Ribbon Cutting Ceremony; and wished everyone a happy new year.

Mayor Pro Tem Nitesh Patel hosted a lunch for the Staff and Administration at John F. Kennedy High School to further good relations with the City Council and Staff; the retirement celebration for outgoing Orange County Fire Authority's (OCFA) Chief Dohman; the Jacob Green One-on-One session in preparation for the annual City Council Goal Setting/Strategic Planning Session; the Postmark Plus Grand Opening/Ribbon Cutting Ceremony; congratulated new Citizen Committee appointees and reappointed Citizen Committee members; congratulated Employee of the Year Dani Hernandez and Supervisor/Professional Employee of the year Jason Hong on their recognition; and passed on his thoughts and prayers to all those affected by the fires and thanked first responders for their service.

Mayor Waldman attended the Jacob Green One-on-One session in preparation for the annual City Council Goal Setting/Strategic Planning Session; announced the upcoming Goal Setting/Strategic Planning Session next month.

CITY MANAGER REMARKS

City Manager McNamara had nothing to report.

CITY ATTORNEY REMARKS

City Attorney Thind had nothing to report.

ADJOURNMENT

Mayor Waldman adjourned the Regular Meeting of the City Council at 8:07 p.m. in the memory of La Palma resident Mary Casey who lost her life at the hands of a criminal who was evading the police; with remembrance for the victims of the California fires; and in memory of former President James Earl Carter.

Mark I. Waldman
Mayor

ATTEST:

____
Kimberly Kenney, CMC
City Clerk

City of La Palma
Agenda Item No. 3

MEETING DATE:	February 4, 2025
TO:	City Council
FROM:	City Manager
SUBMITTED BY:	Ryan Hallett, Assistant City Manager
AGENDA TITLE:	Register of Demands

RECOMMENDED ACTION:

It is recommended that the City Council adopt a Resolution approving the Registers of Demands for January 21, 2025, and February 4, 2025.

SUMMARY:

The laws of the State of California governing General Law Cities and the La Palma Municipal Code provide that the City Council shall approve all payments made by the City.

A Register of Demands is provided at each City Council Meeting describing each payment made or to be made by the City during the specified period.

FISCAL IMPACT:

Sufficient funds are available to process all payments.

ATTACHMENTS:

1. Resolution Approving Warrant Registers

RESOLUTION NO. 2025-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PALMA APPROVING THE REGISTERS OF DEMANDS FOR JANUARY 21, 2025, AND FEBRUARY 4, 2025.

WHEREAS, certain financial obligations are due and payable by the City of La Palma, a General Law City, as of January 21, 2025, and February 4, 2025; and

WHEREAS, the laws of the State of California governing General Law Cities and the Municipal Code of La Palma provide that the City Council of a General Law City shall approve all payments by said City from the various established funds of said City; and

WHEREAS, the City Manager and the City Council of the City of La Palma have ascertained that the following lists of obligations as submitted by the City of La Palma are paid or legally due and payable by the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of La Palma hereby approves the attached Registers of Demands dated January 21, 2025, and February 4, 2025, and incorporated herein by reference.

APPROVED AND ADOPTED by the City Council of the City of La Palma at a regular meeting held on the 4th day of February, 2025.

____
Mark I. Waldman
Mayor

ATTEST:

____
Kimberly Kenney, CMC
City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF LA PALMA)

I, KIMBERLY KENNEY, City Clerk of the City of La Palma, California, DO HEREBY CERTIFY that the foregoing resolution was adopted by the City Council of said City at a regular meeting of said City Council held on the 4th day of February, 2025, and that it was so adopted by called vote as follows:

AYES:

NOES:

Kimberly Kenney, CMC
City Clerk

City of La Palma

Warrant Register

By Vendor Name

Post Dates 1/8/2025 - 1/21/2025

Approval

Reviewed by

Ryan Hallett - Assistant City Manager

Conal McNamara - City Manager

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
Vendor: 01024 - ABLE BUILDING MAINTENANCE CO				
01/21/2025	APA002099	ABLE BUILDING MAINTENANC…	NOV'24 JANITORIAL SERVICES/CY	172.23
01/21/2025	APA002099	ABLE BUILDING MAINTENANC…	NOV'24 JANITORIAL SERVICES/	1,138.83
01/21/2025	APA002099	ABLE BUILDING MAINTENANC…	NOV'24 JANITORIAL SERVICES/PD	1,827.13
01/21/2025	APA002099	ABLE BUILDING MAINTENANC…	NOV'24 JANITORIAL SERVICES/REC	3,861.05
01/21/2025	APA002099	ABLE BUILDING MAINTENANC…	DEC'24 JANITORIAL SERVICES/	1,138.83
01/21/2025	APA002099	ABLE BUILDING MAINTENANC…	DEC'24 JANITORIAL SERVICES/PD	1,827.73
01/21/2025	APA002099	ABLE BUILDING MAINTENANC…	DEC'24 JANITORIAL SERVICES/REC	3,861.05
01/21/2025	APA002099	ABLE BUILDING MAINTENANC…	DEC'24 JANITORIAL SERVICES/CY	172.23
			Vendor 01024 - ABLE BUILDING MAINTENANCE CO Total:	**13,999.08**
Vendor: 05720 - ADVEXURE LLC				
01/21/2025	APA002100	ADVEXURE LLC	12/18 UAS DRONES & ACCS/PD	9,139.00
			Vendor 05720 - ADVEXURE LLC Total:	**9,139.00**
Vendor: 01064 - ALL CITY MANAGEMENT SVC INC				
01/21/2025	APA002101	ALL CITY MANAGEMENT SVC I…	12/8-21 CROSSING GUARD SVC/PD	7,179.23
			Vendor 01064 - ALL CITY MANAGEMENT SVC INC Total:	**7,179.23**
Vendor: 03530 - AMERICAN TIRE DEPOT - BIG BRAND TIRE AND SERVICE				
01/21/2025	APA002102	AMERICAN TIRE DEPOT - BIG …	12/17 REPL FRNT PADS, RTRS & BRKS/#740	868.87
01/21/2025	APA002102	AMERICAN TIRE DEPOT - BIG …	12/24 REPL TIRE/#741	322.34
			Vendor 03530 - AMERICAN TIRE DEPOT - BIG BRAND TIRE AND SERVICE Total:	**1,191.21**
Vendor: 05338 - ANDRES RAMIREZ				
01/21/2025	2237	ANDRES RAMIREZ	12/19 Vision CLM	61.00
01/21/2025	2237	ANDRES RAMIREZ	12/19 Vision CLM	12.20
01/21/2025	2237	ANDRES RAMIREZ	12/19 Vision CLM	24.40
01/21/2025	2237	ANDRES RAMIREZ	12/19 Vision CLM	6.10
01/21/2025	2237	ANDRES RAMIREZ	12/19 Vision CLM	6.10
01/21/2025	2237	ANDRES RAMIREZ	12/19 Vision CLM	12.20
01/21/2025	2237	ANDRES RAMIREZ	12/30 Vision CLM	150.00
01/21/2025	2237	ANDRES RAMIREZ	12/30 Vision CLM	30.00
01/21/2025	2237	ANDRES RAMIREZ	12/30 Vision CLM	60.00
01/21/2025	2237	ANDRES RAMIREZ	12/30 Vision CLM	15.00
01/21/2025	2237	ANDRES RAMIREZ	12/30 Vision CLM	15.00
01/21/2025	2237	ANDRES RAMIREZ	12/30 Vision CLM	30.00
01/21/2025	2237	ANDRES RAMIREZ	12/30 Vision CLM	150.00
01/21/2025	2237	ANDRES RAMIREZ	12/30 Vision CLM	30.00
01/21/2025	2237	ANDRES RAMIREZ	12/30 Vision CLM	60.00
01/21/2025	2237	ANDRES RAMIREZ	12/30 Vision CLM	15.00
01/21/2025	2237	ANDRES RAMIREZ	12/30 Vision CLM	15.00
01/21/2025	2237	ANDRES RAMIREZ	12/30 Vision CLM	30.00
			Vendor 05338 - ANDRES RAMIREZ Total:	**722.00**
Vendor: 01016 - AT&T MOBILITY				
01/22/2025	DFT0009569	AT&T MOBILITY	AT&T Cell Phone Bill Jan 2025 (PD/PW)	47.34
01/22/2025	DFT0009569	AT&T MOBILITY	AT&T Cell Phone Bill Jan 2025 (PD/PW)	31.56
01/22/2025	DFT0009569	AT&T MOBILITY	AT&T Cell Phone Bill Jan 2025 (PD/PW)	662.77
01/22/2025	DFT0009569	AT&T MOBILITY	AT&T Cell Phone Bill Jan 2025 (PD/PW)	126.24
01/22/2025	DFT0009569	AT&T MOBILITY	AT&T Cell Phone Bill Jan 2025 (PD/PW)	599.64

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
01/22/2025	DFT0009569	AT&T MOBILITY	AT&T Cell Phone Bill Jan 2025 (PD/PW)	31.56
01/22/2025	DFT0009569	AT&T MOBILITY	AT&T Cell Phone Bill Jan 2025 (PD/PW)	47.34
01/22/2025	DFT0009569	AT&T MOBILITY	AT&T Cell Phone Bill Jan 2025 (PD/PW)	31.56
			Vendor 01016 - AT&T MOBILITY Total:	**1,578.01**
Vendor: 01015 - AT&T				
01/21/2025	39777	AT&T	12/13#339/3342-4813 T1/PD - BAN 9391033966	155.55
01/21/2025	39777	AT&T	12/13#523-2193 T1/CH - BAN 9391033969	367.90
01/21/2025	39777	AT&T	12/15#690-3922 RV PARKING PERMIT - BAN 9391033973	38.36
01/21/2025	39777	AT&T	11/20-12/19 800MHZ OCSD/PD - BAN 9391064973	1,216.40
01/21/2025	39777	AT&T	12/25#826-6272 WTR TELEMETRY-BAN 9391033974	63.96
01/21/2025	39777	AT&T	1/1#995-1569 WALKER ST SYNCH - BAN 9391033976	32.86
01/21/2025	39777	AT&T	1/4#523-4309 EOC LINES/PD-BAN 9391033970	241.36
01/21/2025	39777	AT&T	12/4#523-7351FAX/PD-BAN 9391033971	31.70
			Vendor 01015 - AT&T Total:	**2,148.09**
Vendor: 01171 - B L WALLACE DISTRIBUTOR INC				
01/21/2025	APA002103	B L WALLACE DISTRIBUTOR INC	12/23 MTR BOX LIDS/WTR	135.46
			Vendor 01171 - B L WALLACE DISTRIBUTOR INC Total:	**135.46**
Vendor: 01208 - BLUE RIBBON TROPHY CO				
01/21/2025	APA002104	BLUE RIBBON TROPHY CO	2024 (2)EOY PLAQ ENGRVNG	39.98
			Vendor 01208 - BLUE RIBBON TROPHY CO Total:	**39.98**
Vendor: 05760 - BO ANDERSON				
01/21/2025	APA002105	BO ANDERSON	12933 PICKLEBALL RFD	59.00
01/21/2025	APA002105	BO ANDERSON	12933 PROCESSING FEE RFD	10.97
01/21/2025	APA002105	BO ANDERSON	12933 PICKLEBALL RFD	59.00
			Vendor 05760 - BO ANDERSON Total:	**128.97**
Vendor: 05176 - BUREAU VERITAS NORTH AMERICA INC				
01/21/2025	APA002106	BUREAU VERITAS NORTH AM…	NOV'24 PLAN CK SVCS HOURLY/BSD	7,966.55
01/21/2025	APA002106	BUREAU VERITAS NORTH AM…	NOV'24 BLDG INSP SVCS/BSD	5,605.00
01/21/2025	APA002106	BUREAU VERITAS NORTH AM…	NOV'24 BLDG INSP MLGE/BSD	131.32
01/21/2025	APA002106	BUREAU VERITAS NORTH AM…	NOV'24 SOLAR PLAN CK SVCS/BSD	300.00
01/21/2025	APA002106	BUREAU VERITAS NORTH AM…	NOV'24 BLDG OFF SVCS/BSD	910.00
01/21/2025	APA002106	BUREAU VERITAS NORTH AM…	NOV'24 PERMIT TECH SVCS/BSD	3,465.00
			Vendor 05176 - BUREAU VERITAS NORTH AMERICA INC Total:	**18,377.87**
Vendor: 01251 - C D W GOVERNMENT INC				
01/21/2025	APA002107	C D W GOVERNMENT INC	(3)HP Printer&Scanner/Rec	457.56
			Vendor 01251 - C D W GOVERNMENT INC Total:	**457.56**
Vendor: 05652 - CASC ENGINEERING AND CONSULTING INC				
01/21/2025	APA002108	CASC ENGINEERING AND CON…	OCT'24 CITY ENGR SVCS/FOG	718.50
01/21/2025	APA002108	CASC ENGINEERING AND CON…	OCT'24 CITY ENGR SVCS/NPDES	2,675.50
01/21/2025	APA002108	CASC ENGINEERING AND CON…	OCT'24 CITY ENGR SVCS/NPDES	85,581.50
01/21/2025	APA002108	CASC ENGINEERING AND CON…	NOV'24 CITY ENGR SVCS/FOG	650.50
01/21/2025	APA002108	CASC ENGINEERING AND CON…	NOV'24 CITY ENGR SVCS/NPDES	652.00
			Vendor 05652 - CASC ENGINEERING AND CONSULTING INC Total:	**90,278.00**
Vendor: 05758 - CATHY CORKHILL				
01/21/2025	APA002109	CATHY CORKHILL	12920 PROCESSING FEE RFD	6.59

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
01/21/2025	APA002109	CATHY CORKHILL	12920 TENNIS RFD	49.00
			Vendor 05758 - CATHY CORKHILL Total:	**55.59**
Vendor: 05762 - CHERYL ROUGH				
01/21/2025	APA002111	CHERYL ROUGH	12938 PICKLEBALL RFD	89.00
			Vendor 05762 - CHERYL ROUGH Total:	**89.00**
Vendor: 05761 - CHI-FENG CHEN				
01/21/2025	APA002112	CHI-FENG CHEN	12932 PICKLEBALL RFD	59.00
			Vendor 05761 - CHI-FENG CHEN Total:	**59.00**
Vendor: 03604 - CINTAS CORPORATION				
01/21/2025	APA002113	CINTAS CORPORATION	12/5 UNIFORM SHIRTS/PW	34.77
01/21/2025	APA002113	CINTAS CORPORATION	12/5 UNIFORM SHIRTS/PW	34.77
01/21/2025	APA002113	CINTAS CORPORATION	12/5 UNIFORM SHIRTS/PW	38.43
01/21/2025	APA002113	CINTAS CORPORATION	12/12 UNIFORM SVC/PW	34.77
01/21/2025	APA002113	CINTAS CORPORATION	12/12 UNIFORM SVC/PW	34.77
01/21/2025	APA002113	CINTAS CORPORATION	12/12 UNIFORM SVC/PW	38.43
			Vendor 03604 - CINTAS CORPORATION Total:	**215.94**
Vendor: 03283 - CITY NATIONAL BANK				
01/09/2025	DFT0009550	CITY NATIONAL BANK	12/16 POSTAGE/PD	43.80
01/09/2025	DFT0009550	CITY NATIONAL BANK	4/3 POLICE EXEC & ADMIN DISCIPL ACTION TRNG/PD (3)	200.00
01/09/2025	DFT0009550	CITY NATIONAL BANK	12/10 NOTARY TRNG/PD	914.45
01/09/2025	DFT0009550	CITY NATIONAL BANK	12/9 MTG SUPPLIES/PD	208.75
01/09/2025	DFT0009550	CITY NATIONAL BANK	12/17 RPL BATTERY/#747	353.63
01/09/2025	DFT0009550	CITY NATIONAL BANK	12/17 SUPPLIES/PD	66.98
01/09/2025	DFT0009550	CITY NATIONAL BANK	4/3 POLICE EXEC & ADMIN DISCIPL ACTION TRNG/PD (3)	200.00
01/09/2025	DFT0009550	CITY NATIONAL BANK	12/10 MTG SUPPLIES/PD	35.98
01/09/2025	DFT0009550	CITY NATIONAL BANK	2/3-2/7 FIREARMS INSTRUCTOR TRNG/PD	680.83
01/09/2025	DFT0009550	CITY NATIONAL BANK	12/10 PATROL SUPPLIES/PD	859.87
01/09/2025	DFT0009550	CITY NATIONAL BANK	10/9 JR OFCR BADGE DECALS/PD	771.98
01/09/2025	DFT0009550	CITY NATIONAL BANK	12/18 INCIDENT CMND SUPPLIES/PD	15.80
01/09/2025	DFT0009550	CITY NATIONAL BANK	12/12 RANGE SUPPLIES/PD	205.07
01/09/2025	DFT0009550	CITY NATIONAL BANK	4/3 POLICE EXEC & ADMIN DISCIPL ACTION TRNG/PD (3)	200.00
01/09/2025	DFT0009550	CITY NATIONAL BANK	FY24/25 CPCA DUES RFD/PD CPT	-155.00
01/09/2025	DFT0009550	CITY NATIONAL BANK	FY24/25 CPCA DUES/PD CPT	155.00
01/09/2025	DFT0009550	CITY NATIONAL BANK	12/5 SUPPLIES/PD	293.63
01/09/2025	DFT0009550	CITY NATIONAL BANK	2/3-2/7 FIREARMS INSTRUCTOR TRNG/PD	680.83
01/09/2025	DFT0009561	CITY NATIONAL BANK	12/10 MTG SUPPLIES/GG	131.46
01/09/2025	DFT0009561	CITY NATIONAL BANK	1/15 ACCOC NEW CCMBR ACADEMY/CCMBR	150.00
01/09/2025	DFT0009561	CITY NATIONAL BANK	12/9 MTG SUPPLIES/GG	81.99
01/09/2025	DFT0009566	CITY NATIONAL BANK	2023/24 ACFR Submission/FIN	460.00
01/09/2025	DFT0009566	CITY NATIONAL BANK	12/4 WSW II Job Ad/HR	200.00
01/09/2025	DFT0009566	CITY NATIONAL BANK	12/4 Lead Util. Op. Job Ad/HR	200.00
01/09/2025	DFT0009570	CITY NATIONAL BANK	12/5 ACAO DEVELOP TRNG/DCM	299.00
01/09/2025	DFT0009570	CITY NATIONAL BANK	12/24 Murf Graphic design Subscrpt/DCM.	29.00
01/09/2025	DFT0009570	CITY NATIONAL BANK	FY24/25 ICMA DUES/DCM	658.00
01/09/2025	DFT0009570	CITY NATIONAL BANK	12/11 AMAZON AP Stylebook/DCM	62.75
01/09/2025	DFT0009570	CITY NATIONAL BANK	11/21-12/20 UAS DATA PLAN/PD	116.89
01/09/2025	DFT0009570	CITY NATIONAL BANK	12/26 APPLE MOBILE DEVICE MGMT PLAN/PD	62.79

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
01/09/2025	DFT0009570	CITY NATIONAL BANK	1/15 IPAD EXCEL WTR MTR READS APP/WTR	4.99
01/09/2025	DFT0009570	CITY NATIONAL BANK	1/15 IPAD EXCEL WTR MTR READS APP/WTR	4.99
01/09/2025	DFT0009571	CITY NATIONAL BANK	12/18 POSTAGE/PW	10.45
01/09/2025	DFT0009571	CITY NATIONAL BANK	1/1 CANVA SUBSCRIPT/CS	216.90
01/09/2025	DFT0009571	CITY NATIONAL BANK	12/23 2025 WHENTOWORK SUBCRPT/REC	375.00
01/09/2025	DFT0009571	CITY NATIONAL BANK	12/16 OFFICE SUPPLIES/REC	32.46
01/09/2025	DFT0009571	CITY NATIONAL BANK	12/18 SUPPLIES/REC	145.02
01/09/2025	DFT0009571	CITY NATIONAL BANK	11/19 RET'D SUPPLIES/REC	-34.45
01/09/2025	DFT0009571	CITY NATIONAL BANK	12/16 RET'D SUPPLIES/REC	-60.71
01/09/2025	DFT0009571	CITY NATIONAL BANK	12/16 TREE LIGHTING SUPPLIES/CAB	34.83
01/09/2025	DFT0009571	CITY NATIONAL BANK	12/16 TREE LIGHTING SUPPLIES/CAB	30.46
01/09/2025	DFT0009571	CITY NATIONAL BANK	12/4 BATTERY/LP-58	274.36
01/09/2025	DFT0009571	CITY NATIONAL BANK	12/16 SUPPLIES/INSPOTEEN	36.00
01/09/2025	DFT0009571	CITY NATIONAL BANK	JAN'25 KORE TELEMATICS SVC/WW	514.25
			Vendor 03283 - CITY NATIONAL BANK Total:	**9,768.03**
Vendor: 01347 - CITY OF CERRITOS				
01/21/2025	39778	CITY OF CERRITOS	DEL AMO BRIDGE REPL DESIGN/ST-360	63,999.35
			Vendor 01347 - CITY OF CERRITOS Total:	**63,999.35**
Vendor: 01356 - CITY OF LA PALMA FLEXIBLE				
01/09/2025	39772	CITY OF LA PALMA FLEXIBLE	Flexible Spending Contributions - Medical	171.15
			Vendor 01356 - CITY OF LA PALMA FLEXIBLE Total:	**171.15**
Vendor: 01368 - CIVICPLUS				
01/21/2025	APA002114	CIVICPLUS	FY25/26 CivicClerk Fee/GG	16,903.95
01/21/2025	APA002114	CIVICPLUS	DEC'24 CC MTG CLOSED CAPTIONING/ADM	28.97
			Vendor 01368 - CIVICPLUS Total:	**16,932.92**
Vendor: 01395 - COUNTY OF ORANGE				
01/21/2025	39787	COUNTY OF ORANGE	DEC'24 AFIS FEE/PD	458.00
01/21/2025	39787	COUNTY OF ORANGE	DEC'24 OCATS/CLETS PHONE SVC/PD	1,104.51
			Vendor 01395 - COUNTY OF ORANGE Total:	**1,562.51**
Vendor: 04388 - CROSSTOWN ELECTRICAL & DATA INC				
01/21/2025	APA002115	CROSSTOWN ELECTRICAL & D...	DEC'24 SIGNAL MAINT/PW	1,260.00
			Vendor 04388 - CROSSTOWN ELECTRICAL & DATA INC Total:	**1,260.00**
Vendor: 03383 - CUSTOM INTERIORS BY SONNY'S INC				
01/21/2025	APA002116	CUSTOM INTERIORS BY SONNY..	12/10 DRIVER SEAT REUPHOLSTERY/LP-51	480.00
01/21/2025	APA002116	CUSTOM INTERIORS BY SONNY..	12/10 DRIVER SEAT REUPHOLSTERY/LP-52	480.00
01/21/2025	APA002116	CUSTOM INTERIORS BY SONNY..	12/19 (5)RECOVER CHAIRS/CH	3,000.00
			Vendor 03383 - CUSTOM INTERIORS BY SONNY'S INC Total:	**3,960.00**
Vendor: 02815 - DANITA HERNANDEZ				
01/21/2025	2236	DANITA HERNANDEZ	SUMMER'24 TUITION REIMBURSEMENT/PD	875.00
01/21/2025	2236	DANITA HERNANDEZ	SUMMER'24 TEXT REIMBURSEMENT/PD	63.37
			Vendor 02815 - DANITA HERNANDEZ Total:	**938.37**
Vendor: 04387 - DOG WASTE DEPOT				
01/21/2025	APA002117	DOG WASTE DEPOT	12/30 (4)CASES DOG WASTE BAGS/PW	85.87
			Vendor 04387 - DOG WASTE DEPOT Total:	**85.87**

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
Vendor: 05755 - ERIC CHOI				
01/21/2025	APA002118	ERIC CHOI	12/21 PAVILION DEPOSIT RFD	200.00
			Vendor 05755 - ERIC CHOI Total:	**200.00**
Vendor: 01611 - FEDERAL EXPRESS CORPORATION				
01/21/2025	APA002119	FEDERAL EXPRESS CORPORAT…	12/18 PRIORITY MAIL/PD	12.41
			Vendor 01611 - FEDERAL EXPRESS CORPORATION Total:	**12.41**
Vendor: 01612 - FEDEX OFFICE				
01/21/2025	APA002120	FEDEX OFFICE	12/5 PRIORITY MAIL/PD	9.75
			Vendor 01612 - FEDEX OFFICE Total:	**9.75**
Vendor: 05071 - FLEETCOR TECHNOLOGIES INC - ARCO				
01/17/2025	DFT0009554	FLEETCOR TECHNOLOGIES INC…	1/3 GASOLINE/PD	138.28
01/17/2025	DFT0009554	FLEETCOR TECHNOLOGIES INC…	1/3 GASOLINE/PW	106.30
01/17/2025	DFT0009554	FLEETCOR TECHNOLOGIES INC…	1/3 GASOLINE/REC	123.98
01/17/2025	DFT0009554	FLEETCOR TECHNOLOGIES INC…	1/3 GASOLINE/WTR	574.91
			Vendor 05071 - FLEETCOR TECHNOLOGIES INC - ARCO Total:	**943.47**
Vendor: 01631 - FRANCHISE TAX BOARD				
01/09/2025	DFT0009546	FRANCHISE TAX BOARD	State Tax Withholding	11,108.24
			Vendor 01631 - FRANCHISE TAX BOARD Total:	**11,108.24**
Vendor: 04276 - G M T				
01/21/2025	APA002121	G M T	12/6 NEW PHONES&COMPUTER DROPS/CY	390.00
			Vendor 04276 - G M T Total:	**390.00**
Vendor: 05601 - GABRIELA FUNES				
01/21/2025	2234	GABRIELA FUNES	1/11 VISION CLM	214.99
			Vendor 05601 - GABRIELA FUNES Total:	**214.99**
Vendor: 01649 - GALLS - QUARTERMASTER				
01/21/2025	APA002122	GALLS - QUARTERMASTER	1/3 VEST CARRIER ACCS/PD	783.61
			Vendor 01649 - GALLS - QUARTERMASTER Total:	**783.61**
Vendor: 04004 - GARY WILSON				
01/21/2025	2239	GARY WILSON	12/9-11 TEAM MGMT TRNG/PD	122.88
			Vendor 04004 - GARY WILSON Total:	**122.88**
Vendor: 01679 - GOVERNMENTAL FINANCIAL SVCS				
01/21/2025	2235	GOVERNMENTAL FINANCIAL …	FY25 ACCOUNTING SVCS/ADM	4,514.81
01/21/2025	2235	GOVERNMENTAL FINANCIAL …	FY25 ACCOUNTING SVCS/ADM	2,873.06
01/21/2025	2235	GOVERNMENTAL FINANCIAL …	FY25 ACCOUNTING SVCS/FIN	2,846.25
01/21/2025	2235	GOVERNMENTAL FINANCIAL …	FY25 ACCOUNTING SVCS/ADM	820.88
			Vendor 01679 - GOVERNMENTAL FINANCIAL SVCS Total:	**11,055.00**
Vendor: 05303 - HEALTH AND HUMAN RESOURCES CENTER INC				
01/21/2025	APA002123	HEALTH AND HUMAN RESOU…	FEB'25 EAP	129.60
			Vendor 05303 - HEALTH AND HUMAN RESOURCES CENTER INC Total:	**129.60**
Vendor: 01727 - HINDERLITER DE LLAMAS & ASSOC				
01/21/2025	APA002124	HINDERLITER DE LLAMAS & A…	Q2 OCT-DEC'24 TRANS & USE TAX SVCS	300.00
			Vendor 01727 - HINDERLITER DE LLAMAS & ASSOC Total:	**300.00**
Vendor: 02642 - HOME DEPOT				
01/21/2025	APA002125	HOME DEPOT	1/8 TOOLS/REC	6.43
01/21/2025	APA002125	HOME DEPOT	12/17 SUPPLIES/PD	27.45
01/21/2025	APA002125	HOME DEPOT	12/5 VEH SUPPLIES/LP-61	139.00
01/21/2025	APA002125	HOME DEPOT	12/23 PATROL SUPPLIES/PD	34.39
			Vendor 02642 - HOME DEPOT Total:	**207.27**
Vendor: 05649 - INFINITY TECHNOLOGIES				
01/21/2025	APA002126	INFINITY TECHNOLOGIES	DEC'24 IT SVCS	13,083.00
01/21/2025	APA002126	INFINITY TECHNOLOGIES	DEC'24 SENTINEL ONE	595.00
01/21/2025	APA002126	INFINITY TECHNOLOGIES	DEC'24 DUO	99.00

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01/21/2025	APA002126	INFINITY TECHNOLOGIES	DEC'24 SPECIAL PROJ	1,865.00
			Vendor 05649 - INFINITY TECHNOLOGIES Total:	**15,642.00**
Vendor: 03521 - INFRASTRUCTURE ENGINEERS A BOWMAN COMPANY				
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	AUG'24 CITY ENGINEER SVC/PW	4,988.00
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	AUG'24 CITY ENGINEER SVC/PW	1,995.00
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	AUG'24 CITY ENGINEER SVC/PW	1,995.00
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	AUG'24 CITY ENGINEER SVC/PW	997.00
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	JUL'24 CITY ENGINEER SVC/PW	4,725.00
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	JUL'24 CITY ENGINEER SVC/PW	1,890.00
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	JUL'24 CITY ENGINEER SVC/PW	1,890.00
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	JUL'24 CITY ENGINEER SVC/PW	945.00
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	OCT'24 CITY ENGINEER SVC/PW	1,725.00
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	OCT'24 CITY ENGINEER SVC/PW	690.00
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	OCT'24 CITY ENGINEER SVC/PW	690.00
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	OCT'24 CITY ENGINEER SVC/PW	345.00
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	SEP24 CITY ENGINEER SVC/PW	3,755.32
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	SEP24 CITY ENGINEER SVC/PW	1,502.31
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	SEP24 CITY ENGINEER SVC/PW	1,502.31
01/21/2025	APA002127	INFRASTRUCTURE ENGINEERS...	SEP24 CITY ENGINEER SVC/PW	751.31
			Vendor 03521 - INFRASTRUCTURE ENGINEERS A BOWMAN COMPANY Total:	**30,386.25**
Vendor: 01764 - INTERNAL REVENUE SERVICE				
01/09/2025	DFT0009527	INTERNAL REVENUE SERVICE	Medicare	3.44
01/09/2025	DFT0009545	INTERNAL REVENUE SERVICE	Federal Tax Withholding	24,377.91
01/09/2025	DFT0009547	INTERNAL REVENUE SERVICE	Medicare	6,579.10
			Vendor 01764 - INTERNAL REVENUE SERVICE Total:	**30,960.45**
Vendor: 01775 - IRON MOUNTAIN				
01/21/2025	APA002128	IRON MOUNTAIN	JAN'25 RECORDS STORAGE	333.61
			Vendor 01775 - IRON MOUNTAIN Total:	**333.61**
Vendor: 05663 - JENNIFER JADWIN				
01/21/2025	APA002129	JENNIFER JADWIN	12923 TENNIS RFD	79.00
			Vendor 05663 - JENNIFER JADWIN Total:	**79.00**
Vendor: 01801 - JHM SUPPLY INC				
01/21/2025	APA002130	JHM SUPPLY INC	12/16 IRRIGATION SUPPLIES/EROW&BARBI	548.96
			Vendor 01801 - JHM SUPPLY INC Total:	**548.96**
Vendor: 05756 - JILL JOBRAN				
01/21/2025	APA002131	JILL JOBRAN	12920&3 PROCESSING FEE RFD	8.88
01/21/2025	APA002131	JILL JOBRAN	12920 TENNIS RFD	49.00
01/21/2025	APA002131	JILL JOBRAN	12923 TENNIS RFD	59.00
			Vendor 05756 - JILL JOBRAN Total:	**116.88**
Vendor: 03684 - JUSTIN BRAASCH				
01/21/2025	2233	JUSTIN BRAASCH	WINTER '24 TUITION REIMBURSEMENT/PD	225.00
01/21/2025	2233	JUSTIN BRAASCH	FALL '24 TUITION REIMBURSEMENT/PD	225.00
			Vendor 03684 - JUSTIN BRAASCH Total:	**450.00**
Vendor: 01959 - KONICA MINOLTA PREMIER				
01/09/2025	DFT0009548	KONICA MINOLTA PREMIER	10/15-11/14 COPIER RNTL LATE FEE/CH,PD,REC	29.93

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01/08/2025	DFT0009549	KONICA MINOLTA PREMIER	12/15-1/14 COPIER RENTAL/CH,PD,REC	631.83
			Vendor 01959 - KONICA MINOLTA PREMIER Total:	**661.76**
Vendor: 05694 - L N CURTIS & SONS				
01/21/2025	APA002132	L N CURTIS & SONS	12/23 UNIFORM/PD PSA	191.95
01/21/2025	APA002132	L N CURTIS & SONS	1/7 UNIFORM/PD	404.16
			Vendor 05694 - L N CURTIS & SONS Total:	**596.11**
Vendor: 01975 - L P G E A				
01/09/2025	39771	L P G E A	LPGEA Dues Withheld	180.00
			Vendor 01975 - L P G E A Total:	**180.00**
Vendor: 01988 - LA PALMA POLICE ASSN				
01/09/2025	39773	LA PALMA POLICE ASSN	LPPA Dues Withheld	1,252.20
			Vendor 01988 - LA PALMA POLICE ASSN Total:	**1,252.20**
Vendor: 02003 - LEAGUE OF CA CITIES				
01/21/2025	APA002133	LEAGUE OF CA CITIES	2025 LEAGUE DUES	7,997.00
			Vendor 02003 - LEAGUE OF CA CITIES Total:	**7,997.00**
Vendor: 05748 - LEGACY TERMITE CONTROL INC				
01/21/2025	APA002134	LEGACY TERMITE CONTROL INC	12/31 TERMITE FUMIGATION TREATMENT/CC	10,000.00
			Vendor 05748 - LEGACY TERMITE CONTROL INC Total:	**10,000.00**
Vendor: 02039 - LIZ PARKER				
01/21/2025	APA002143	LIZ PARKER	Spring '25 Brochure/Rec	6,020.00
			Vendor 02039 - LIZ PARKER Total:	**6,020.00**
Vendor: 01976 - LPPEA				
01/09/2025	39774	LPPEA	LPPEA Dues Withheld	75.00
			Vendor 01976 - LPPEA Total:	**75.00**
Vendor: 05166 - MAKAM MEDICAL CORPORATION				
01/21/2025	APA002135	MAKAM MEDICAL CORPORAT…	JAN'25 EMPL PHYS/(3)PD	600.00
			Vendor 05166 - MAKAM MEDICAL CORPORATION Total:	**600.00**
Vendor: 03036 - MAR-CO EQUIPMENT				
01/21/2025	APA002136	MAR-CO EQUIPMENT	11/27 REPL BLEEDER DOOR/LP-20	1,544.02
			Vendor 03036 - MAR-CO EQUIPMENT Total:	**1,544.02**
Vendor: 01752 - MISSION SQUARE - PLAN 302549				
01/09/2025	APA002097	MISSION SQUARE - PLAN 302…	Deferred Comp	1,192.30
01/09/2025	APA002097	MISSION SQUARE - PLAN 302…	Deferred Comp	2,294.23
01/09/2025	APA002097	MISSION SQUARE - PLAN 302…	Deferred Comp	2,334.11
			Vendor 01752 - MISSION SQUARE - PLAN 302549 Total:	**5,820.64**
Vendor: 02201 - MUNICIPAL WATER DISTRICT OF				
01/21/2025	39785	MUNICIPAL WATER DISTRICT …	FY24/25 RETAIL SVC CONN/WTR	64,487.00
			Vendor 02201 - MUNICIPAL WATER DISTRICT OF Total:	**64,487.00**
Vendor: 02203 - MYERS STEVENS & TOOHEY &CO INC				
01/21/2025	APA002138	MYERS STEVENS & TOOHEY &…	JAN'25 LTD/PD	689.70
01/21/2025	APA002138	MYERS STEVENS & TOOHEY &…	FEB'25 LTD/PD	689.70
			Vendor 02203 - MYERS STEVENS & TOOHEY &CO INC Total:	**1,379.40**
Vendor: 02219 - NATIONAL READY MIXED CONCRETE SALES LLC				
01/21/2025	APA002139	NATIONAL READY MIXED CON…	12/10 LEAK RPR SUPPLIES/8041 AINSWORTH	1,107.13
			Vendor 02219 - NATIONAL READY MIXED CONCRETE SALES LLC Total:	**1,107.13**
Vendor: 02227 - NEWS ENTERPRISE				
01/21/2025	APA002140	NEWS ENTERPRISE	12/18 LEGAL AD/MADDY ACT	250.00
			Vendor 02227 - NEWS ENTERPRISE Total:	**250.00**

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
Vendor: 02258 - O C CHIEFS OF POLICE AND SHERIFFS ASSN				
01/21/2025	39786	O C CHIEFS OF POLICE AND SH…	4/8-11 TRI-COUNTY SPRING CONF/PD CHIEF	200.00
			Vendor 02258 - O C CHIEFS OF POLICE AND SHERIFFS ASSN Total:	**200.00**
Vendor: 02248 - OCCUPATIONAL HEALTH CENTERS OF CA				
01/21/2025	APA002141	OCCUPATIONAL HEALTH CEN…	11/19 EMPL PHYS/(1)PD VOL	170.00
01/21/2025	APA002141	OCCUPATIONAL HEALTH CEN…	12/3 EMPL PHYS/(1)PD VOL	170.00
01/21/2025	APA002141	OCCUPATIONAL HEALTH CEN…	12/26-30 EMPL PHYS/(2)PD-FT	1,316.00
			Vendor 02248 - OCCUPATIONAL HEALTH CENTERS OF CA Total:	**1,656.00**
Vendor: 02290 - PACIFIC TELEMANAGEMENT SVCS				
01/21/2025	APA002142	PACIFIC TELEMANAGEMENT S…	1/1#739-9864 PAYPHONE/PD	78.00
			Vendor 02290 - PACIFIC TELEMANAGEMENT SVCS Total:	**78.00**
Vendor: 02277 - PARS				
01/21/2025	APA002144	PARS	NOV'24 PARS ADM SVCS	405.43
			Vendor 02277 - PARS Total:	**405.43**
Vendor: 02279 - PERS RETIREMENT				
01/09/2025	DFT0009524	PERS RETIREMENT	CalPERS Employee Contribution	8.23
01/09/2025	DFT0009525	PERS RETIREMENT	CalPERS Employer Contribution	8.36
01/09/2025	DFT0009532	PERS RETIREMENT	CalPERS Employee Contribution	1,948.07
01/09/2025	DFT0009533	PERS RETIREMENT	CalPERS Employer Contribution	3,901.00
01/09/2025	DFT0009534	PERS RETIREMENT	CalPERS Employee Contribution	1,477.30
01/09/2025	DFT0009535	PERS RETIREMENT	CalPERS Employer Contribution	2,142.08
01/09/2025	DFT0009536	PERS RETIREMENT	CalPERS Employee Contribution	3,528.39
01/09/2025	DFT0009537	PERS RETIREMENT	CalPERS Employer Contribution	3,583.01
01/09/2025	DFT0009538	PERS RETIREMENT	CalPERS Employee Contribution	1,791.63
01/09/2025	DFT0009539	PERS RETIREMENT	CalPERS Employer Contribution	5,832.75
01/09/2025	DFT0009540	PERS RETIREMENT	CalPERS Employee Contribution	416.83
01/09/2025	DFT0009541	PERS RETIREMENT	CalPERS Employer Contribution	1,077.20
01/09/2025	DFT0009542	PERS RETIREMENT	CalPERS Employee Contribution	7,957.63
01/09/2025	DFT0009543	PERS RETIREMENT	CalPERS Employer Contribution	7,937.33
01/09/2025	DFT0009544	PERS RETIREMENT	Employee Survivor Contribution Amount	43.71
			Vendor 02279 - PERS RETIREMENT Total:	**41,653.52**
Vendor: 05193 - PREMIER FIRST RESPONDER PSYCHOLOGICAL SERVICE				
01/21/2025	APA002145	PREMIER FIRST RESPONDER P…	12/23 Therapy/(1)PD	150.00
			Vendor 05193 - PREMIER FIRST RESPONDER PSYCHOLOGICAL SERVICE Total:	**150.00**
Vendor: 02344 - PROFESSIONAL SERVICE INDUSTR				
01/21/2025	APA002146	PROFESSIONAL SERVICE INDU…	11/30 MOLD EVAL/CC	2,160.00
			Vendor 02344 - PROFESSIONAL SERVICE INDUSTR Total:	**2,160.00**
Vendor: 02346 - PSYCHOLOGICAL CONSULTING				
01/21/2025	APA002147	PSYCHOLOGICAL CONSULTING	12/5, 12/10 & 12/12 PRE-EMPL PSYCH EXAM/(3)PD	1,386.00
			Vendor 02346 - PSYCHOLOGICAL CONSULTING Total:	**1,386.00**
Vendor: 04371 - QUADIENT LEASING USA INC				
01/21/2025	APA002148	QUADIENT LEASING USA INC	FEB-APR'25 POSTAGE MACHINE RNTL	1,025.25
			Vendor 04371 - QUADIENT LEASING USA INC Total:	**1,025.25**
Vendor: 05137 - READWRITE EDUCATIONAL SOLUTIONS INC.				
01/21/2025	APA002149	READWRITE EDUCATIONAL SO…	12/2-12/18 READING DEVELOPMENT	115.70
01/21/2025	APA002149	READWRITE EDUCATIONAL SO…	12/2-12/18 READING DEVELOPMENT	115.70

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
01/21/2025	APA002149	READWRITE EDUCATIONAL SO…	12/2-12/18 MATH DEVELOPMENT	173.55
			Vendor 05137 - READWRITE EDUCATIONAL SOLUTIONS INC. Total:	**404.95**
Vendor: 05671 - RICHARD MIEIR				
01/21/2025	APA002137	RICHARD MIEIR	12/5-12/19 TAI CHI	64.35
			Vendor 05671 - RICHARD MIEIR Total:	**64.35**
Vendor: 02455 - S E S A C				
01/21/2025	APA002150	S E S A C	2025 MUSIC LICENSE/CONCERTS	610.00
			Vendor 02455 - S E S A C Total:	**610.00**
Vendor: 05759 - SAM COPPOCK				
01/21/2025	APA002151	SAM COPPOCK	12932 PICKLEBALL RFD	59.00
			Vendor 05759 - SAM COPPOCK Total:	**59.00**
Vendor: 02876 - SHRED-IT				
01/21/2025	APA002152	SHRED-IT	12/3 SHREDDING SVC/CH	90.81
			Vendor 02876 - SHRED-IT Total:	**90.81**
Vendor: 02535 - SMART & FINAL				
01/21/2025	APA002153	SMART & FINAL	1/3 KITCHEN SUPPLIES/PD	112.28
01/21/2025	APA002153	SMART & FINAL	1/6 EMPL RECOG SUPPLIES/PD	111.90
			Vendor 02535 - SMART & FINAL Total:	**224.18**
Vendor: 04797 - SMART CIENEGA LLC				
01/21/2025	APA002154	SMART CIENEGA LLC	JAN'25 CAM & INS/5414 LP	508.00
			Vendor 04797 - SMART CIENEGA LLC Total:	**508.00**
Vendor: 02640 - SO CAL GAS COMPANY				
01/09/2025	DFT0009562	SO CAL GAS COMPANY	1/8 7821 WALKER/REAR GEN	25.49
01/09/2025	DFT0009562	SO CAL GAS COMPANY	1/8 8441 MOODY/CY	46.05
01/09/2025	DFT0009562	SO CAL GAS COMPANY	1/6 7821 WALKER/CC&CP	459.42
01/09/2025	DFT0009562	SO CAL GAS COMPANY	1/8 7792 WALIKER/PD	1,304.54
01/09/2025	DFT0009562	SO CAL GAS COMPANY	1/7 6800 WALKER/WW	50.00
01/09/2025	DFT0009562	SO CAL GAS COMPANY	1/6 8415 MEADOWLARK/BOOSTER	15.29
			Vendor 02640 - SO CAL GAS COMPANY Total:	**1,900.79**
Vendor: 02556 - SOUTHERN CALIFORNIA EDISON				
01/08/2025	DFT0009563	SOUTHERN CALIFORNIA EDIS…	1/2 LS-2/8172 MOODY	35.92
01/08/2025	DFT0009563	SOUTHERN CALIFORNIA EDIS…	1/2 LS-1/ALL NIGHT	13,909.56
01/08/2025	DFT0009563	SOUTHERN CALIFORNIA EDIS…	1/2 LS-1/ALL NIGHT ADD'L LAMPS	49.43
01/08/2025	DFT0009563	SOUTHERN CALIFORNIA EDIS…	1/2 WALKER/91FWY LAMPS	125.87
01/08/2025	DFT0009563	SOUTHERN CALIFORNIA EDIS…	1/2 LS-2/METERED	440.06
01/08/2025	DFT0009563	SOUTHERN CALIFORNIA EDIS…	1/2 LS-2 8231-1/2 WALKER	17.95
01/08/2025	DFT0009564	SOUTHERN CALIFORNIA EDIS…	1/2 7792 WALKER/PD	5,556.62
01/08/2025	DFT0009564	SOUTHERN CALIFORNIA EDIS…	1/2 LAURELWOOD/SCE LAMPS	35.68
01/08/2025	DFT0009564	SOUTHERN CALIFORNIA EDIS…	1/2 7821 WALKER/CC&CP	2,793.34
01/08/2025	DFT0009564	SOUTHERN CALIFORNIA EDIS…	1/2 6750 WALKER SPRINKLER	15.66
01/08/2025	DFT0009564	SOUTHERN CALIFORNIA EDIS…	1/2 7872-1/2 DENNI SPRINKLER	15.85
01/08/2025	DFT0009564	SOUTHERN CALIFORNIA EDIS…	1/2 LP/COMSTOCK SPRINKLER	16.50
01/08/2025	DFT0009564	SOUTHERN CALIFORNIA EDIS…	1/2 7711 MDY/ORGTHRPE SPRNKLR	45.56
01/08/2025	DFT0009564	SOUTHERN CALIFORNIA EDIS…	1/2 7711 FURMAN RD POLE	117.63
01/08/2025	DFT0009564	SOUTHERN CALIFORNIA EDIS…	1/2 BYRNE/WALKER LAMPS	112.25
01/08/2025	DFT0009564	SOUTHERN CALIFORNIA EDIS…	1/2 6800 WALKER/PUMP	8,371.20
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 5002 HOUSTON	93.28
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 LP/MOODY SIGNAL	92.82
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 E/S VV/ORANGETHORPE SGNL	100.87
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 5498 LA PALMA TC1	107.34
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 LP/DENNI SIGNAL	99.61

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 S/S ORANGETHORPE/VV SIGNAL	85.10
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 LP/REDFORD SIGNAL	79.26
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 5001 CRESCENT SIGNAL	100.78
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 MOODY/LA LUNA SIGNAL	30.81
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 LP/WALKER SIGNAL	51.64
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 7701 WALKER/HOSPITAL SIGNAL	100.31
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 7903 WALKER/REC SIGNAL	64.73
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 8231-1/2 WALKER	65.20
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 8171 WALKER/LA LUNA SIGNAL	75.51
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 MOODY/SHARON SIGNAL	80.88
01/09/2025	DFT0009565	SOUTHERN CALIFORNIA EDIS…	1/7 WALKER/183RD SIGNAL	71.77
			Vendor 02556 - SOUTHERN CALIFORNIA EDISON Total:	**32,958.99**
Vendor: 02703 - SPOK				
01/21/2025	APA002155	SPOK	OCT'24 PAGER SVC/MAINT	26.69
01/21/2025	APA002155	SPOK	OCT'24 PAGER SVC/WTR	26.68
01/21/2025	APA002155	SPOK	NOV'24 PAGER SVC/MAINT	26.69
01/21/2025	APA002155	SPOK	NOV'24 PAGER SVC/WTR	26.68
01/21/2025	APA002155	SPOK	DEC'24 PAGER SVC/MAINT	26.69
01/21/2025	APA002155	SPOK	DEC'24 PAGER SVC/WTR	26.68
01/21/2025	APA002155	SPOK	JAN'25 PAGER SVC/WTR	26.69
01/21/2025	APA002155	SPOK	JAN'25 PAGER SVC/WTR	26.69
			Vendor 02703 - SPOK Total:	**213.49**
Vendor: 02568 - STAPLES BUSINESS ADVANTAGE				
01/21/2025	APA002157	STAPLES BUSINESS ADVANTA…	12/14 OFFICE SUPPLIES/PD	48.48
01/21/2025	APA002157	STAPLES BUSINESS ADVANTA…	12/17 OFFICE SUPPLIES/CD	294.41
01/21/2025	APA002157	STAPLES BUSINESS ADVANTA…	12/18 OFFICE SUPPLIES/REC	48.94
			Vendor 02568 - STAPLES BUSINESS ADVANTAGE Total:	**391.83**
Vendor: 02576 - STEP SAVER INC				
01/21/2025	APA002158	STEP SAVER INC	12/23 WTR TREATMENT SUPPLIES/CY	125.32
01/21/2025	APA002158	STEP SAVER INC	12/23 WTR TREATMENT SUPPLIES/WW	144.43
			Vendor 02576 - STEP SAVER INC Total:	**269.75**
Vendor: 01620 - STEVE A. FILARSKY ATTORNEY AT LAW				
01/21/2025	APA002159	STEVE A. FILARSKY ATTORNEY…	12/3-12/19 LABOR ATTY SVCS	540.00
			Vendor 01620 - STEVE A. FILARSKY ATTORNEY AT LAW Total:	**540.00**
Vendor: 02590 - SUN BADGE COMPANY				
01/21/2025	APA002160	SUN BADGE COMPANY	RPR BADGE/PD	332.90
			Vendor 02590 - SUN BADGE COMPANY Total:	**332.90**
Vendor: 02654 - THE STANDARD				
01/21/2025	APA002156	THE STANDARD	Nov'24 LTD INS PREM/MISC EMPL	890.61
01/21/2025	APA002156	THE STANDARD	Nov'24 LIFE INS PREM/ALL EMPL	743.35
			Vendor 02654 - THE STANDARD Total:	**1,633.96**
Vendor: 02655 - THE WORKSHOP				
01/21/2025	APA002166	THE WORKSHOP	(500)BUSINESS CARDS/CCMBR	90.56
01/21/2025	APA002166	THE WORKSHOP	(1000)ANNIVERSARY CARDS/CM	1,266.21
			Vendor 02655 - THE WORKSHOP Total:	**1,356.77**
Vendor: 03043 - TRACEE CHENG				
01/21/2025	APA002110	TRACEE CHENG	12929 TENNIS RFD	59.00
01/21/2025	APA002110	TRACEE CHENG	12923&9 PROCESSING FEE RFD	16.74
01/21/2025	APA002110	TRACEE CHENG	12923 TENNIS RFD	59.00

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
01/21/2025	APA002110	TRACEE CHENG	12929 TENNIS RFD	59.00
			Vendor 03043 - TRACEE CHENG Total:	**193.74**
Vendor: 02706 - U S BANK INSTITUTIONAL TRUST-WESTERN REGION				
01/09/2025	APA002098	U S BANK INSTITUTIONAL TRU…	PARS Part Time Retirement Contributions	432.14
			Vendor 02706 - U S BANK INSTITUTIONAL TRUST-WESTERN REGION Total:	**432.14**
Vendor: 04984 - ULINE INC				
01/21/2025	APA002161	ULINE INC	12/17 (25) FOAMBOARD/FON	592.95
			Vendor 04984 - ULINE INC Total:	**592.95**
Vendor: 02712 - UNDERGROUND SERVICE ALERT				
01/21/2025	APA002162	UNDERGROUND SERVICE ALE…	(96)DIG-ALERT NOTICES/PW	93.80
01/21/2025	APA002162	UNDERGROUND SERVICE ALE…	(96)DIG-ALERT NOTICES/PW	93.80
			Vendor 02712 - UNDERGROUND SERVICE ALERT Total:	**187.60**
Vendor: 05555 - UNISPEC CONSTRUCTION INC.				
01/21/2025	2238	UNISPEC CONSTRUCTION INC.	LESS 5% RETENTION/ST-371	-20,774.24
01/21/2025	2238	UNISPEC CONSTRUCTION INC.	MEDIAN ISLANDS PROJ/ST-371	415,484.94
			Vendor 05555 - UNISPEC CONSTRUCTION INC. Total:	**394,710.70**
Vendor: 02742 - VERIZON WIRELESS				
01/21/2025	39789	VERIZON WIRELESS	12/11-1/10 DATA ACCESS/ENG TECH	45.01
01/21/2025	39789	VERIZON WIRELESS	12/16 CELL PHONES/REC	29.96
01/21/2025	39789	VERIZON WIRELESS	12/16 CELL PHONES/REC	150.14
01/21/2025	39789	VERIZON WIRELESS	12/17-1/16 DATA ACCESS/WTR	140.14
01/21/2025	39789	VERIZON WIRELESS	12/17-1/16 SEDARU DATA PLAN/WTR	46.20
			Vendor 02742 - VERIZON WIRELESS Total:	**411.45**
Vendor: 04196 - WECK LABORATORIES INC				
01/21/2025	APA002163	WECK LABORATORIES INC	12/16 WATER SAMPLES/CY	200.00
01/21/2025	APA002163	WECK LABORATORIES INC	11/18 WATER SAMPLES/CY	200.00
01/21/2025	APA002163	WECK LABORATORIES INC	12/2 WATER SAMPLES/CY	200.00
			Vendor 04196 - WECK LABORATORIES INC Total:	**600.00**
Vendor: 02763 - WEST COAST ARBORISTS INC				
01/21/2025	APA002164	WEST COAST ARBORISTS INC	12/2 TREE PRUNING/WALKER ST	1,208.30
			Vendor 02763 - WEST COAST ARBORISTS INC Total:	**1,208.30**
Vendor: 03987 - WEX HEALTH INC				
01/21/2025	APA002165	WEX HEALTH INC	Dec'24 Flex Adm Svc	50.00
			Vendor 03987 - WEX HEALTH INC Total:	**50.00**
Vendor: 02788 - WRIGHT EXPRESS				
01/08/2025	DFT0009567	WRIGHT EXPRESS	12/31 GASOLINE/PD	4,093.98
01/08/2025	DFT0009567	WRIGHT EXPRESS	12/31 GASOLINE/PW	222.51
01/08/2025	DFT0009567	WRIGHT EXPRESS	12/31 GASOLINE/WTR	498.45
			Vendor 02788 - WRIGHT EXPRESS Total:	**4,814.94**
Vendor: 03238 - YARDLEY ORGILL COMPANY				
01/21/2025	APA002167	YARDLEY ORGILL COMPANY	12/20 SUPPLIES/WTR	2,220.02
			Vendor 03238 - YARDLEY ORGILL COMPANY Total:	**2,220.02**
			Grand Total:	**946,132.63**

City of La Palma

Warrant Register

By Vendor Name

Post Dates 1/22/2025 - 2/4/2025

Approval

Reviewed by

Ryan Hallett Hinton - Administrative Services Director

Conal McNamara - City Manager

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
Vendor: 01004 - A C S BILLING SERVICE				
02/04/2025	APA002170	A C S BILLING SERVICE	9/30 PROGRAMMING SVCS/WTR	95.00
			Vendor 01004 - A C S BILLING SERVICE Total:	**95.00**
Vendor: 01042 - AETNA US HEALTHCARE				
02/04/2025	APA002171	AETNA US HEALTHCARE	Feb '25 DENTAL PREMIUM	4,411.50
			Vendor 01042 - AETNA US HEALTHCARE Total:	**4,411.50**
Vendor: 01047 - AFLAC				
02/04/2025	APA002172	AFLAC	Jan '25 Aflac Ins Prem W/H	133.44
02/04/2025	APA002172	AFLAC	Jan '25 Aflac/PD	384.88
			Vendor 01047 - AFLAC Total:	**518.32**
Vendor: 03354 - AIRWAVE COMMUNICATIONS ENTERPRISES				
02/04/2025	APA002173	AIRWAVE COMMUNICATIONS…	1/16 VEHICLE OUTFITTING/#756	11,910.26
			Vendor 03354 - AIRWAVE COMMUNICATIONS ENTERPRISES Total:	**11,910.26**
Vendor: 01009 - AKAL CONSULTANTS				
02/04/2025	APA002174	AKAL CONSULTANTS	1/14 STREET MEDIAN PROJ/ST-371	4,600.00
			Vendor 01009 - AKAL CONSULTANTS Total:	**4,600.00**
Vendor: 04248 - ALL PRO JETTING & PLUMBING				
02/04/2025	APA002175	ALL PRO JETTING & PLUMBING	12/10 SWR LINE CLEAN/5410 LP	1,070.00
02/04/2025	APA002175	ALL PRO JETTING & PLUMBING	12/19 SWR LINE CLEAN/PD&FD	675.00
02/04/2025	APA002175	ALL PRO JETTING & PLUMBING	12/19 SWR LINE CLEAN/CH	675.00
02/04/2025	APA002175	ALL PRO JETTING & PLUMBING	12/21 SWR LINE CLEAN/CP	1,250.00
			Vendor 04248 - ALL PRO JETTING & PLUMBING Total:	**3,670.00**
Vendor: 03530 - AMERICAN TIRE DEPOT - BIG BRAND TIRE AND SERVICE				
02/04/2025	APA002176	AMERICAN TIRE DEPOT - BIG …	1/14 PADS&RTRS, DISC BRKS/#752	1,123.14
02/04/2025	APA002176	AMERICAN TIRE DEPOT - BIG …	1/15 FRNT PADS&RTRS, DISC BRKS/#739	592.17
02/04/2025	APA002176	AMERICAN TIRE DEPOT - BIG …	1/15 FRNT PADS&RTRS, DISC BRKS/#744	1,184.34
			Vendor 03530 - AMERICAN TIRE DEPOT - BIG BRAND TIRE AND SERVICE Total:	**2,899.65**
Vendor: 05763 - ARIANNA LARES				
02/04/2025	APA002177	ARIANNA LARES	1/11 COMM CTR DEPOSIT RFD	300.00
			Vendor 05763 - ARIANNA LARES Total:	**300.00**
Vendor: 01014 - AT&T				
02/04/2025	39795	AT&T	1/14 Verint Audio Log Recorder/PD	49,457.76
			Vendor 01014 - AT&T Total:	**49,457.76**
Vendor: 01015 - AT&T				
02/04/2025	39794	AT&T	1/25#826-6272 WTR TELEMETRY-BAN 9391033974	62.08
02/04/2025	39794	AT&T	1/13#339/3342-4813 T1/PD - BAN 9391033966	155.55
02/04/2025	39794	AT&T	1/13#523-2193 T1/CH - BAN 9391033969	356.57
02/04/2025	39794	AT&T	1/15#690-3922 RV Parking Permit - BAN 9391033973	37.23
02/04/2025	39794	AT&T	12/20-1/19 800MHZ OCSD/PD - BAN 9391064973	1,216.40
			Vendor 01015 - AT&T Total:	**1,827.83**
Vendor: 01168 - B & K ELECTRIC WHOLESALE				
02/04/2025	APA002178	B & K ELECTRIC WHOLESALE	1/6 (22)LIGHT BULBS/PW	562.74
			Vendor 01168 - B & K ELECTRIC WHOLESALE Total:	**562.74**
Vendor: 01208 - BLUE RIBBON TROPHY CO				
02/04/2025	APA002179	BLUE RIBBON TROPHY CO	2024 (4)EOY Tile Plates	115.00

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
02/04/2025	APA002179	BLUE RIBBON TROPHY CO	2024 AWARDS PLAQUE/CH	156.20
			Vendor 01208 - BLUE RIBBON TROPHY CO Total:	**271.20**
Vendor: 05176 - BUREAU VERITAS NORTH AMERICA INC				
02/04/2025	APA002180	BUREAU VERITAS NORTH AM…	DEC'24 BLDG INSP SVCS/BSD	5,272.50
02/04/2025	APA002180	BUREAU VERITAS NORTH AM…	DEC'24 BLDG OFF SVCS/BSD	1,470.00
02/04/2025	APA002180	BUREAU VERITAS NORTH AM…	DEC'24 PLAN CK SVCS HOURLY/BSD	2,100.31
02/04/2025	APA002180	BUREAU VERITAS NORTH AM…	DEC'24 PERMIT TECH SVCS/BSD	4,095.00
02/04/2025	APA002180	BUREAU VERITAS NORTH AM…	DEC'24 SOLAR PLAN CK SVCS/BSD	150.00
02/04/2025	APA002180	BUREAU VERITAS NORTH AM…	DEC'24 BLDG INSP MLGE/BSD	127.97
			Vendor 05176 - BUREAU VERITAS NORTH AMERICA INC Total:	**13,215.78**
Vendor: 01251 - C D W GOVERNMENT INC				
02/04/2025	APA002181	C D W GOVERNMENT INC	(4)PRINTER INK/FIN	536.92
			Vendor 01251 - C D W GOVERNMENT INC Total:	**536.92**
Vendor: 01252 - C F P INC				
02/04/2025	APA002182	C F P INC	(4)DEC'24 BLOOD TESTS/PD	590.00
			Vendor 01252 - C F P INC Total:	**590.00**
Vendor: 01260 - C WELLS PIPELINE MATLS INC				
02/04/2025	APA002183	C WELLS PIPELINE MATLS INC	1/10 SVC PARTS/WTR	682.41
			Vendor 01260 - C WELLS PIPELINE MATLS INC Total:	**682.41**
Vendor: 04615 - CA AUTO AND BRAKE INC				
02/04/2025	APA002184	CA AUTO AND BRAKE INC	12/19 SMOG/LP-30	61.75
02/04/2025	APA002184	CA AUTO AND BRAKE INC	12/19 SMOG/LP-14	81.75
02/04/2025	APA002184	CA AUTO AND BRAKE INC	12/19 SMOG/LP-41	169.16
			Vendor 04615 - CA AUTO AND BRAKE INC Total:	**312.66**
Vendor: 01262 - CA BUILDING STANDARDS COMM				
02/04/2025	39796	CA BUILDING STANDARDS C…	OCT-DEC'24 LESS 10% CITY COLLECTION FEE	-11.60
02/04/2025	39796	CA BUILDING STANDARDS C…	OCT-DEC'24 CBSC FEE/BSD	116.00
			Vendor 01262 - CA BUILDING STANDARDS COMM Total:	**104.40**
Vendor: 05652 - CASC ENGINEERING AND CONSULTING INC				
02/04/2025	APA002185	CASC ENGINEERING AND CON…	DEC'24 CITY ENGR SVCS/FOG	1,750.50
02/04/2025	APA002185	CASC ENGINEERING AND CON…	DEC'24 CITY ENGR SVCS/NPDES	963.50
			Vendor 05652 - CASC ENGINEERING AND CONSULTING INC Total:	**2,714.00**
Vendor: 03604 - CINTAS CORPORATION				
02/04/2025	APA002187	CINTAS CORPORATION	12/19 UNIFORM SVC/PW	36.13
02/04/2025	APA002187	CINTAS CORPORATION	12/19 UNIFORM SVC/PW	36.13
02/04/2025	APA002187	CINTAS CORPORATION	12/19 UNIFORM SVC/PW	40.65
02/04/2025	APA002187	CINTAS CORPORATION	1/9 UNIFORM SVC/PW	49.35
02/04/2025	APA002187	CINTAS CORPORATION	1/9 UNIFORM SVC/PW	49.35
02/04/2025	APA002187	CINTAS CORPORATION	1/9 UNIFORM SVC/PW	65.80
02/04/2025	APA002187	CINTAS CORPORATION	1/16 UNIFORM SVC/PW	53.35
02/04/2025	APA002187	CINTAS CORPORATION	1/16 UNIFORM SVC/PW	53.35
02/04/2025	APA002187	CINTAS CORPORATION	1/16 UNIFORM SVC/PW	62.74
			Vendor 03604 - CINTAS CORPORATION Total:	**446.85**
Vendor: 01356 - CITY OF LA PALMA FLEXIBLE				
01/23/2025	39791	CITY OF LA PALMA FLEXIBLE	Flexible Spending Contributions - Medical	171.15
			Vendor 01356 - CITY OF LA PALMA FLEXIBLE Total:	**171.15**
Vendor: 05747 - CITYGREEN CONSULTING LLC				
02/04/2025	APA002188	CITYGREEN CONSULTING LLC	OWR1 CONSULTING SERVICES #2/PW	1,200.00
			Vendor 05747 - CITYGREEN CONSULTING LLC Total:	**1,200.00**

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
Vendor: 05706 - COLANTUONO HIGHSMITH & WHATLEY PC				
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	10/1-29 ATTY SVCS/PTCHESS-POLICE MATTERS	4,901.08
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	10/24-29 ATTY SVCS/PRA REQUESTS	326.40
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	10/17-24 ATTY SVCS/TELECOM MATTERS	202.50
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	10/1-31 ATTY SVCS/PW & UTILITIES	5,875.20
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	10/7-25 ATTY SVCS/TATARIAN V CITY OF LA PALMA	8,549.95
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	OCT'24 RETAINER	9,020.00
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	10/2-23 ATTY SVCS/SIGN CODE MATTERS	2,257.60
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	11/14-12/23 ATTY SVCSPITCHESS-POLICE MATTERS	1,278.40
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	12/2-20 ATTY SVCS/PRA REQUESTS	3,780.80
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	12/16-17 ATTY SVCS/LITIGATION MATTERS	163.20
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	12/2-5 ATTY SVCS/PW & UTILITIES	516.80
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	12/2-5 ATTY SVCS/TERM LIMITS	680.00
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	12/3-5 ATTY SVCS/TATARIAN V CITY OF LA PALMA	81.60
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	DEC'24 RETAINER	9,020.00
02/04/2025	APA002189	COLANTUONO HIGHSMITH &...	12/18 ATTY SVCS/WATER ISSUES	489.60
			Vendor 05706 - COLANTUONO HIGHSMITH & WHATLEY PC Total:	**47,143.13**
Vendor: 04385 - CONTROL AIR ENTERPRISES LLC				
02/04/2025	APA002190	CONTROL AIR ENTERPRISES LLC	10/17 QTRLY PM SVC/PD	1,340.00
02/04/2025	APA002190	CONTROL AIR ENTERPRISES LLC	10/16-17 QTRLY PM SVC/CC	1,622.00
02/04/2025	APA002190	CONTROL AIR ENTERPRISES LLC	10/17 QTRLY PM SVC/CY	266.00
02/04/2025	APA002190	CONTROL AIR ENTERPRISES LLC	10/18 QTRLY PM SVC/CH	2,695.00
			Vendor 04385 - CONTROL AIR ENTERPRISES LLC Total:	**5,923.00**
Vendor: 01395 - COUNTY OF ORANGE				
02/04/2025	39799	COUNTY OF ORANGE	3QTR 800MHZ COST ALLOCATION	8,533.47
02/04/2025	39799	COUNTY OF ORANGE	3QTR 800MHZ COST ALLOCATION	517.18
02/04/2025	39799	COUNTY OF ORANGE	3QTR 800MHZ COST ALLOCATION	517.18
02/04/2025	39799	COUNTY OF ORANGE	3QTR 800MHZ COST ALLOCATION	517.18
02/04/2025	39799	COUNTY OF ORANGE	3QTR 800MHZ COST ALLOCATION	517.18
			Vendor 01395 - COUNTY OF ORANGE Total:	**10,602.19**
Vendor: 01398 - COUNTY OF ORANGE				
02/04/2025	39800	COUNTY OF ORANGE	FY24/25 NPDES COST SHARE	21,818.35
			Vendor 01398 - COUNTY OF ORANGE Total:	**21,818.35**
Vendor: 04388 - CROSSTOWN ELECTRICAL & DATA INC				
02/04/2025	APA002191	CROSSTOWN ELECTRICAL & D...	DEC'24 SIGNAL RPR/PW	3,255.10
			Vendor 04388 - CROSSTOWN ELECTRICAL & DATA INC Total:	**3,255.10**
Vendor: 01472 - DEPT OF JUSTICE				
02/04/2025	APA002210	DEPT OF JUSTICE	Dec '24 FINGERPRINT/PD FT	32.00
02/04/2025	APA002210	DEPT OF JUSTICE	Dec '24 FINGERPRINT/ADM IT	32.00
02/04/2025	APA002210	DEPT OF JUSTICE	Dec '24 FINGERPRINT/ADM IT	32.00
			Vendor 01472 - DEPT OF JUSTICE Total:	**96.00**

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
Vendor: 04626 - DOCUSIGN INC				
02/04/2025	APA002193	DOCUSIGN INC	2025 DOCUSIGN SUBSCRIPT/IT	2,851.57
			Vendor 04626 - DOCUSIGN INC Total:	**2,851.57**
Vendor: 01512 - DOOLEY ENTERPRISES INC				
02/04/2025	APA002194	DOOLEY ENTERPRISES INC	1/9 AMMUNITION/PD	1,465.40
			Vendor 01512 - DOOLEY ENTERPRISES INC Total:	**1,465.40**
Vendor: 01521 - E C S IMAGING INC				
02/04/2025	APA002195	E C S IMAGING INC	FEB'25-JAN'26 LASERFICHE AVANT	10,734.50
			Vendor 01521 - E C S IMAGING INC Total:	**10,734.50**
Vendor: 04787 - ENTERPRISE FM TRUST				
02/04/2025	APA002196	ENTERPRISE FM TRUST	JAN'25 LEASE PMT/LP-64	1,431.25
02/04/2025	APA002196	ENTERPRISE FM TRUST	JAN'25 MAINT MGMT/PW&WTR	66.00
02/04/2025	APA002196	ENTERPRISE FM TRUST	JAN'25 LEASE PMT/LP-60	658.26
02/04/2025	APA002196	ENTERPRISE FM TRUST	JAN'25 LEASE PMT/LP-57	672.79
02/04/2025	APA002196	ENTERPRISE FM TRUST	JAN'25 LEASE PMT/LP-58	679.38
02/04/2025	APA002196	ENTERPRISE FM TRUST	JAN'25 LEASE PMT/LP-62	1,220.47
02/04/2025	APA002196	ENTERPRISE FM TRUST	JAN'25 LEASE PMT/LP-61	1,226.70
02/04/2025	APA002196	ENTERPRISE FM TRUST	JAN'25 LEASE PMT/LP-63	1,375.74
02/04/2025	APA002196	ENTERPRISE FM TRUST	JAN'25 LEASE PMT/LP-56	814.61
			Vendor 04787 - ENTERPRISE FM TRUST Total:	**8,145.20**
Vendor: 01611 - FEDERAL EXPRESS CORPORATION				
02/04/2025	APA002197	FEDERAL EXPRESS CORPORAT...	1/7 PRIORITY MAIL/PD	29.50
			Vendor 01611 - FEDERAL EXPRESS CORPORATION Total:	**29.50**
Vendor: 01631 - FRANCHISE TAX BOARD				
01/23/2025	DFT0009576	FRANCHISE TAX BOARD	State Tax Withholding	-51.30
01/23/2025	DFT0009582	FRANCHISE TAX BOARD	State Tax Withholding	115.66
01/23/2025	DFT0009598	FRANCHISE TAX BOARD	State Tax Withholding	10,606.51
			Vendor 01631 - FRANCHISE TAX BOARD Total:	**10,670.87**
Vendor: 01641 - G M SAGER CONSTRUCTION CO				
02/04/2025	APA002198	G M SAGER CONSTRUCTION ...	1/8 WATER LEAK ASPHALT RPR/WTR	2,570.00
			Vendor 01641 - G M SAGER CONSTRUCTION CO Total:	**2,570.00**
Vendor: 01649 - GALLS - QUARTERMASTER				
02/04/2025	APA002199	GALLS - QUARTERMASTER	1/14 NAMEPLATES/(8)PD	76.88
			Vendor 01649 - GALLS - QUARTERMASTER Total:	**76.88**
Vendor: 04004 - GARY WILSON				
02/04/2025	2242	GARY WILSON	1/14-17 ARMORER TRNG/PD	167.60
			Vendor 04004 - GARY WILSON Total:	**167.60**
Vendor: 01669 - GLOBALSTAR USA				
02/04/2025	APA002200	GLOBALSTAR USA	1/16 #254-241-0048&49/PD	176.61
			Vendor 01669 - GLOBALSTAR USA Total:	**176.61**
Vendor: 05076 - GLORIA CUEVAS				
02/04/2025	APA002192	GLORIA CUEVAS	1/4 COMM CTR DEPOSIT RFD	300.00
			Vendor 05076 - GLORIA CUEVAS Total:	**300.00**
Vendor: 04597 - GREENTECH LANDSCAPE INC				
02/04/2025	APA002202	GREENTECH LANDSCAPE INC	OCT'24 MOWING, VINE TRIM, MEDIAN MAINT, SWALK CLN	5,016.66
02/04/2025	APA002202	GREENTECH LANDSCAPE INC	OCT'24 MOWING, VINE TRIM, MEDIAN MAINT, SWALK CLN	1,639.58
02/04/2025	APA002202	GREENTECH LANDSCAPE INC	OCT'24 MOWING, VINE TRIM, MEDIAN MAINT, SWALK CLN	3,260.42
02/04/2025	APA002202	GREENTECH LANDSCAPE INC	NOV'24 MOWING, VINE TRIM, MEDIAN MAINT, SWALK CLN	5,016.66
02/04/2025	APA002202	GREENTECH LANDSCAPE INC	NOV'24 MOWING, VINE TRIM, MEDIAN MAINT, SWALK CLN	1,639.58

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
02/04/2025	APA002202	GREENTECH LANDSCAPE INC	NOV'24 MOWING, VINE TRIM, MEDIAN MAINT, SWALK CLN	3,260.42
02/04/2025	APA002202	GREENTECH LANDSCAPE INC	DEC'24 MOWING, VINE TRIM, MEDIAN MAINT, SWALK CLN	5,016.66
02/04/2025	APA002202	GREENTECH LANDSCAPE INC	DEC'24 MOWING, VINE TRIM, MEDIAN MAINT, SWALK CLN	1,639.58
02/04/2025	APA002202	GREENTECH LANDSCAPE INC	DEC'24 MOWING, VINE TRIM, MEDIAN MAINT, SWALK CLN	3,260.42
			Vendor 04597 - GREENTECH LANDSCAPE INC Total:	**29,749.98**
Vendor: 01699 - HACH COMPANY				
02/04/2025	APA002203	HACH COMPANY	TESTING SUPPLIES/WTR	569.42
			Vendor 01699 - HACH COMPANY Total:	**569.42**
Vendor: 01727 - HINDERLITER DE LLAMAS & ASSOC				
02/04/2025	APA002204	HINDERLITER DE LLAMAS & A…	JAN-MAR'25 PROPERTY TAX SVCS	2,035.01
			Vendor 01727 - HINDERLITER DE LLAMAS & ASSOC Total:	**2,035.01**
Vendor: 02642 - HOME DEPOT				
02/04/2025	APA002205	HOME DEPOT	12/12 SUPPLIES/PW	14.51
02/04/2025	APA002205	HOME DEPOT	12/11 SUPPLIES/WTR	146.35
02/04/2025	APA002205	HOME DEPOT	12/21 SUPPLIES/WTR	33.03
02/04/2025	APA002205	HOME DEPOT	1/8 SUPPLIES/PW	59.07
02/04/2025	APA002205	HOME DEPOT	1/8 SUPPLIES/PD	6.87
02/04/2025	APA002205	HOME DEPOT	12/18 SUPPLIES/PW	54.84
02/04/2025	APA002205	HOME DEPOT	1/17 SUPPLIES/PD	4.82
02/04/2025	APA002205	HOME DEPOT	1/16 SUPPLIES/PW	39.74
02/04/2025	APA002205	HOME DEPOT	1/16 SUPPLIES/PW	12.36
02/04/2025	APA002205	HOME DEPOT	1/16 SUPPLIES/PW	15.81
02/04/2025	APA002205	HOME DEPOT	1/15 VEH MAINT SUPPLIES/WTR	59.48
			Vendor 02642 - HOME DEPOT Total:	**446.88**
Vendor: 05623 - HOUSTON & HARRIS PCS INC				
02/04/2025	APA002206	HOUSTON & HARRIS PCS INC	12/9-11 SWR CLEANING/MAINT	8,017.50
			Vendor 05623 - HOUSTON & HARRIS PCS INC Total:	**8,017.50**
Vendor: 01764 - INTERNAL REVENUE SERVICE				
01/23/2025	DFT0009575	INTERNAL REVENUE SERVICE	Federal Tax Withholding	-119.61
01/23/2025	DFT0009581	INTERNAL REVENUE SERVICE	Federal Tax Withholding	192.01
01/23/2025	DFT0009583	INTERNAL REVENUE SERVICE	Medicare	42.08
01/23/2025	DFT0009597	INTERNAL REVENUE SERVICE	Federal Tax Withholding	27,072.67
01/23/2025	DFT0009599	INTERNAL REVENUE SERVICE	Medicare	6,776.04
			Vendor 01764 - INTERNAL REVENUE SERVICE Total:	**33,963.19**
Vendor: 05140 - JACOB GREEN & ASSOCIATES INC				
02/04/2025	APA002201	JACOB GREEN & ASSOCIATES …	12/12 & 19 Executive Coaching Svcs/CS	500.00
			Vendor 05140 - JACOB GREEN & ASSOCIATES INC Total:	**500.00**
Vendor: 01801 - JHM SUPPLY INC				
02/04/2025	APA002208	JHM SUPPLY INC	12/19 IRRIGATION SUPPLIES/EROW&FURMAN	548.96
02/04/2025	APA002208	JHM SUPPLY INC	1/2 IRRIGATION SUPPLIES/LP AVE	101.61
02/04/2025	APA002208	JHM SUPPLY INC	1/21 IRRIGATION SUPPLIES/BARBI	250.08
			Vendor 01801 - JHM SUPPLY INC Total:	**900.65**
Vendor: 05675 - JOHNNY ALLEN TENNIS ACADEMY				
02/04/2025	APA002209	JOHNNY ALLEN TENNIS ACAD…	1/7-1/21 TINY ACES TENNIS	31.85
02/04/2025	APA002209	JOHNNY ALLEN TENNIS ACAD…	1/7-1/21 LITTLE ACES TENNIS	153.40
02/04/2025	APA002209	JOHNNY ALLEN TENNIS ACAD…	1/7-1/21 JR ACES TENNIS	76.70
			Vendor 05675 - JOHNNY ALLEN TENNIS ACADEMY Total:	**261.95**

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
Vendor: 05505 - JOSEPH L INDRAWAN				
02/04/2025	APA002207	JOSEPH L INDRAWAN	JAN'25 PROF ENG SVCS/PW	625.00
02/04/2025	APA002207	JOSEPH L INDRAWAN	DEC'24 PROF ENG SVCS/PW	812.50
02/04/2025	APA002207	JOSEPH L INDRAWAN	NOV'24 PROF ENG SVCS/PW	937.50
			Vendor 05505 - JOSEPH L INDRAWAN Total:	**2,375.00**
Vendor: 01959 - KONICA MINOLTA PREMIER				
02/04/2025	APA002211	KONICA MINOLTA PREMIER	1/15-2/14 COPIER RENTAL/CH,PD,REC	598.50
			Vendor 01959 - KONICA MINOLTA PREMIER Total:	**598.50**
Vendor: 04326 - KRUTI RAJESHKUMAR PATEL				
02/04/2025	APA002220	KRUTI RAJESHKUMAR PATEL	1/5 PAVILION DEPOSIT RFD	100.00
			Vendor 04326 - KRUTI RAJESHKUMAR PATEL Total:	**100.00**
Vendor: 05694 - L N CURTIS & SONS				
02/04/2025	APA002212	L N CURTIS & SONS	1/7 UNIFORM/PD (NEW OFCR)	139.77
			Vendor 05694 - L N CURTIS & SONS Total:	**139.77**
Vendor: 01975 - L P G E A				
01/23/2025	39790	L P G E A	LPGEA Dues Withheld	198.00
			Vendor 01975 - L P G E A Total:	**198.00**
Vendor: 01984 - LA PALMA INTERCOMMUNITY HOSPITAL				
02/04/2025	APA002213	LA PALMA INTERCOMMUNITY…	DEC'24 MEALS ON WHEELS	530.00
			Vendor 01984 - LA PALMA INTERCOMMUNITY HOSPITAL Total:	**530.00**
Vendor: 01988 - LA PALMA POLICE ASSN				
01/23/2025	39792	LA PALMA POLICE ASSN	LPPA Dues Withheld	1,252.20
			Vendor 01988 - LA PALMA POLICE ASSN Total:	**1,252.20**
Vendor: 01976 - LPPEA				
01/23/2025	39793	LPPEA	LPPEA Dues Withheld	75.00
			Vendor 01976 - LPPEA Total:	**75.00**
Vendor: 02070 - M M A S C				
02/04/2025	APA002214	M M A S C	2025 MMASC DUES/DCM	125.00
			Vendor 02070 - M M A S C Total:	**125.00**
Vendor: 05476 - MAHESH CHIMBILI				
02/04/2025	APA002186	MAHESH CHIMBILI	1/11 PAVILION DEPOSIT RFD	100.00
			Vendor 05476 - MAHESH CHIMBILI Total:	**100.00**
Vendor: 05298 - MARINA GRAPHIC CENTER INC				
02/04/2025	APA002215	MARINA GRAPHIC CENTER INC	SPRING'25 MOSAIC BROCHURES/REC	7,467.71
			Vendor 05298 - MARINA GRAPHIC CENTER INC Total:	**7,467.71**
Vendor: 05072 - MASTERLUBE CYPRESS				
02/04/2025	APA002216	MASTERLUBE CYPRESS	1/20 OIL CHANGE/#737	176.70
			Vendor 05072 - MASTERLUBE CYPRESS Total:	**176.70**
Vendor: 02134 - MC MASTER-CARR SUPPLY CO				
02/04/2025	APA002217	MC MASTER-CARR SUPPLY CO	1/8 TOOLS/PW	136.46
			Vendor 02134 - MC MASTER-CARR SUPPLY CO Total:	**136.46**
Vendor: 02183 - MINUTEMAN PRESS				
02/04/2025	APA002218	MINUTEMAN PRESS	(885)WTR Bill INSERTS/WTR	307.98
			Vendor 02183 - MINUTEMAN PRESS Total:	**307.98**
Vendor: 01752 - MISSION SQUARE - PLAN 302549				
01/23/2025	APA002168	MISSION SQUARE - PLAN 302…	Deferred Comp	1,192.30
01/23/2025	APA002168	MISSION SQUARE - PLAN 302…	Deferred Comp	2,294.23
01/23/2025	APA002168	MISSION SQUARE - PLAN 302…	Deferred Comp	2,409.11
			Vendor 01752 - MISSION SQUARE - PLAN 302549 Total:	**5,895.64**
Vendor: 02201 - MUNICIPAL WATER DISTRICT OF				
02/04/2025	39797	MUNICIPAL WATER DISTRICT …	DEC'24 WATER RTS CHARGE	264.50
02/04/2025	39797	MUNICIPAL WATER DISTRICT …	DEC'24 CAPACITY CHARGE/WTR	500.72

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
02/04/2025	39797	MUNICIPAL WATER DISTRICT ...	NOV'24 SERVICE LINE INVENTORIES PROJ	37,560.50
			Vendor 02201 - MUNICIPAL WATER DISTRICT OF Total:	**38,325.72**
Vendor: 05716 - NOAH PALMQUIST				
02/04/2025	2241	NOAH PALMQUIST	1/14-17 ARMORER TRNG/PD	167.60
			Vendor 05716 - NOAH PALMQUIST Total:	**167.60**
Vendor: 02248 - OCCUPATIONAL HEALTH CENTERS OF CA				
02/04/2025	APA002219	OCCUPATIONAL HEALTH CEN...	11/11 EMPL PHYS/(1)PD FT	195.00
02/04/2025	APA002219	OCCUPATIONAL HEALTH CEN...	11/11 EMPL PHYS/(1)PD VOL	170.00
			Vendor 02248 - OCCUPATIONAL HEALTH CENTERS OF CA Total:	**365.00**
Vendor: 02263 - ORANGE COUNTY LAW ENFORCEMENT				
02/04/2025	39798	ORANGE COUNTY LAW ENFO...	2/13-2/17 BASIC EXPLORER ACADEMY/(2)PD	600.00
			Vendor 02263 - ORANGE COUNTY LAW ENFORCEMENT Total:	**600.00**
Vendor: 02280 - PERS - MEDICAL				
02/03/2025	DFT0009620	PERS - MEDICAL	Feb '25 Health Premium Adm Fee/FT	101.27
02/03/2025	DFT0009620	PERS - MEDICAL	Feb '25 Health Premium Adm Fee/RET	66.15
02/03/2025	DFT0009620	PERS - MEDICAL	Feb '25 Health Plan Premium/RET	11,629.92
02/03/2025	DFT0009620	PERS - MEDICAL	Feb '25 Health Plan Premium/FT	42,193.89
			Vendor 02280 - PERS - MEDICAL Total:	**53,991.23**
Vendor: 02279 - PERS RETIREMENT				
01/23/2025	DFT0009572	PERS RETIREMENT	CalPERS Employee Contribution	146.85
01/23/2025	DFT0009573	PERS RETIREMENT	CalPERS Employer Contribution	478.09
01/23/2025	DFT0009578	PERS RETIREMENT	CalPERS Employee Contribution	110.56
01/23/2025	DFT0009579	PERS RETIREMENT	CalPERS Employer Contribution	110.28
01/23/2025	DFT0009584	PERS RETIREMENT	CalPERS Employee Contribution	1,948.07
01/23/2025	DFT0009585	PERS RETIREMENT	CalPERS Employer Contribution	3,901.00
01/23/2025	DFT0009586	PERS RETIREMENT	CalPERS Employee Contribution	1,477.30
01/23/2025	DFT0009587	PERS RETIREMENT	CalPERS Employer Contribution	2,142.10
01/23/2025	DFT0009588	PERS RETIREMENT	CalPERS Employee Contribution	3,818.93
01/23/2025	DFT0009589	PERS RETIREMENT	CalPERS Employer Contribution	3,878.08
01/23/2025	DFT0009590	PERS RETIREMENT	CalPERS Employee Contribution	1,840.90
01/23/2025	DFT0009591	PERS RETIREMENT	CalPERS Employer Contribution	5,993.17
01/23/2025	DFT0009592	PERS RETIREMENT	CalPERS Employee Contribution	416.83
01/23/2025	DFT0009593	PERS RETIREMENT	CalPERS Employer Contribution	1,077.20
01/23/2025	DFT0009594	PERS RETIREMENT	CalPERS Employee Contribution	7,304.35
01/23/2025	DFT0009595	PERS RETIREMENT	CalPERS Employer Contribution	7,285.70
01/23/2025	DFT0009596	PERS RETIREMENT	Employee Survivor Contribution Amount	43.71
			Vendor 02279 - PERS RETIREMENT Total:	**41,973.12**
Vendor: 02338 - PRINT N COPY CENTER				
02/04/2025	APA002221	PRINT N COPY CENTER	(4400)JAN/FEB'25 SOURCE NEWSLETTER/PD	617.81
			Vendor 02338 - PRINT N COPY CENTER Total:	**617.81**
Vendor: 02354 - R C S INVESTIGATIONS AND CONSULTING LLC				
02/04/2025	APA002222	R C S INVESTIGATIONS AND C...	1/14 BACKGROUND INV/PD	1,900.00
			Vendor 02354 - R C S INVESTIGATIONS AND CONSULTING LLC Total:	**1,900.00**

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
Vendor: 05396 - RICARDO GONZALEZ				
02/04/2025	2240	RICARDO GONZALEZ	1/12-17 TRAF COLLISION TRNG/PD	601.52
			Vendor 05396 - RICARDO GONZALEZ Total:	**601.52**
Vendor: 05556 - RUBY TU				
02/04/2025	APA002231	RUBY TU	1/4 PAVILION DEPOSIT RFD	200.00
			Vendor 05556 - RUBY TU Total:	**200.00**
Vendor: 02447 - S & J SUPPLY CO INC				
02/04/2025	APA002223	S & J SUPPLY CO INC	11/13 TOOLS/WTR	527.99
			Vendor 02447 - S & J SUPPLY CO INC Total:	**527.99**
Vendor: 02535 - SMART & FINAL				
02/04/2025	APA002224	SMART & FINAL	1/8 KITCHEN SUPPLIES/PD	12.48
02/04/2025	APA002224	SMART & FINAL	1/15 KITCHEN SUPPLIES/PD	22.06
			Vendor 02535 - SMART & FINAL Total:	**34.54**
Vendor: 04797 - SMART CIENEGA LLC				
02/04/2025	APA002225	SMART CIENEGA LLC	FEB'25 CAM & INS/5414 LP	508.00
			Vendor 04797 - SMART CIENEGA LLC Total:	**508.00**
Vendor: 02556 - SOUTHERN CALIFORNIA EDISON				
01/27/2025	DFT0009621	SOUTHERN CALIFORNIA EDIS...	1/9 5872 LA PALMA/MEDIAN	25.58
01/27/2025	DFT0009621	SOUTHERN CALIFORNIA EDIS...	1/14 7701 BARBI/PED	39.35
01/27/2025	DFT0009621	SOUTHERN CALIFORNIA EDIS...	1/24 5712 LA PALMA TC1	75.37
01/27/2025	DFT0009621	SOUTHERN CALIFORNIA EDIS...	1/9 8172 MOODY/WINDSONG TC1	142.98
01/27/2025	DFT0009621	SOUTHERN CALIFORNIA EDIS...	1/11 6998 WALKER TC1	95.41
01/27/2025	DFT0009621	SOUTHERN CALIFORNIA EDIS...	1/9 7502 WALKER/HOUSTON TC1	77.48
01/27/2025	DFT0009622	SOUTHERN CALIFORNIA EDIS...	1/16 7831 WALKER/CP	271.70
			Vendor 02556 - SOUTHERN CALIFORNIA EDISON Total:	**727.87**
Vendor: 02568 - STAPLES BUSINESS ADVANTAGE				
02/04/2025	APA002227	STAPLES BUSINESS ADVANTA...	12/10 OFFICE SUPPLIES/FIN	212.65
02/04/2025	APA002227	STAPLES BUSINESS ADVANTA...	1/9 KITCHEN SUPPLIES/PD	33.48
02/04/2025	APA002227	STAPLES BUSINESS ADVANTA...	1/9 OFFICE SUPPLIES/PD	48.07
02/04/2025	APA002227	STAPLES BUSINESS ADVANTA...	1/11 OFFICE & PATROL SUPPLIES/PD	13.59
02/04/2025	APA002227	STAPLES BUSINESS ADVANTA...	1/11 OFFICE & PATROL SUPPLIES/PD	41.59
02/04/2025	APA002227	STAPLES BUSINESS ADVANTA...	1/18 KITCHEN SUPPLIES/PD	67.63
02/04/2025	APA002228	STAPLES BUSINESS ADVANTA...	1/9 OFFICE SUPPLIES/REC	60.48
02/04/2025	APA002228	STAPLES BUSINESS ADVANTA...	1/14 2024 1099-MISC FORM/FIN	56.54
02/04/2025	APA002228	STAPLES BUSINESS ADVANTA...	1/15 OFFICE SUPPLIES/GG	448.43
			Vendor 02568 - STAPLES BUSINESS ADVANTAGE Total:	**982.46**
Vendor: 02576 - STEP SAVER INC				
02/04/2025	APA002229	STEP SAVER INC	1/6 WTR TREATMENT SUPPLIES/CY	105.14
02/04/2025	APA002229	STEP SAVER INC	1/6 WTR TREATMENT SUPPLIES/WW	175.23
			Vendor 02576 - STEP SAVER INC Total:	**280.37**
Vendor: 02459 - SWRCB FEES				
02/04/2025	39801	SWRCB FEES	7'24-6'25 GROUND WATER FEES/PW	33,616.16
			Vendor 02459 - SWRCB FEES Total:	**33,616.16**
Vendor: 02654 - THE STANDARD				
02/04/2025	APA002226	THE STANDARD	Dec '24 Life Ins Prem/All Empl	726.59
02/04/2025	APA002226	THE STANDARD	Dec '24 LTD Ins Prem/All Empl	819.39
			Vendor 02654 - THE STANDARD Total:	**1,545.98**
Vendor: 02655 - THE WORKSHOP				
02/04/2025	APA002234	THE WORKSHOP	(1500)BUSINESS CARDS/(6)PD	272.25

Payment Date	Payment Number	Vendor Name	Description (Item)	Amount
02/04/2025	APA002234	THE WORKSHOP	(1500)BUSINESS CARDS/(6)PD	136.10
02/04/2025	APA002234	THE WORKSHOP	(1000)BUSINESS CARDS/MYR&CCMBR	84.27
02/04/2025	APA002234	THE WORKSHOP	(1000)BUSINESS CARDS/MYR&CCMBR	84.26
			Vendor 02655 - THE WORKSHOP Total:	**576.88**
Vendor: 02684 - TOTAL CLEAN				
02/04/2025	APA002230	TOTAL CLEAN	12/19 EQUIP SVC PRESSURE WASH/LP-36	777.55
			Vendor 02684 - TOTAL CLEAN Total:	**777.55**
Vendor: 02706 - U S BANK INSTITUTIONAL TRUST-WESTERN REGION				
01/23/2025	APA002169	U S BANK INSTITUTIONAL TRU…	PARS Part Time Retirement Contributions	915.96
			Vendor 02706 - U S BANK INSTITUTIONAL TRUST-WESTERN REGION Total:	**915.96**
Vendor: 05764 - VICKI FAIRFIELD				
02/04/2025	APA002232	VICKI FAIRFIELD	12890 AEROBICS RFD	132.00
			Vendor 05764 - VICKI FAIRFIELD Total:	**132.00**
Vendor: 04196 - WECK LABORATORIES INC				
02/04/2025	APA002233	WECK LABORATORIES INC	1/6 WATER SAMPLES/CY	200.00
			Vendor 04196 - WECK LABORATORIES INC Total:	**200.00**
			Grand Total:	**502,014.63**

City of La Palma

Agenda Item No. 4

MEETING DATE:	February 4, 2025
TO:	City Council
FROM:	City Manager
SUBMITTED BY:	Ryan Hallett, Assistant City Manager
AGENDA TITLE:	Second Quarter Operating Report, Fiscal Year 2024-25

RECOMMENDED ACTION:

It is recommended that the City Council receive and file the report.

BACKGROUND:

Staff is presenting a report to the Council and the public on the state of the City's finances. This report provides the following information:

1. A snapshot of the City's spendable fund balances at December 31, 2024, and the fiscal year-to-date change in spendable fund balances.

2. A review of the General Fund's revenue and expenditures through the second quarter of the fiscal year (50% of the year as of December 31, 2024).

For the quarterly report, no quarter-end accruals are recorded. Except at fiscal year-end when accruals are recorded in accordance with accounting standards, revenue is essentially reported when cash is received and expenditures are essentially reported when cash payments are made. Many revenue and expenditure transactions do not occur at uniform times or at equal intervals throughout the year. Consequently, although transactions through the second quarter represent 50% of the fiscal year, not all line items will be at 50% of the budget as of the end of the quarter.

Making sense of the information presented herein requires consideration of the cash flow factors of major revenues and expenditures. For instance, while expenditure outflows for normal operations tend to be relatively even, the cash flow timing of capital expenditures and major revenues such as property taxes are not distributed as evenly.

SUMMARY:

The intent of this financial summary is to provide an understanding of the changes in spendable fund balance. Spendable fund balance is calculated as cash, investments, and other current assets, less current liabilities. Attached for review are the following summary schedules through the end of the quarter:

- Schedule of General Fund Revenues by Type
- Schedule of General Fund Expenditures by Department
- Schedule of General Fund Expenditures by Category
- Schedule of Spendable Fund Balances by Fund

The City's overall spendable fund balance has decreased by $2.5 million from the beginning of the fiscal year from $42.5 million to $40.0 million at December 31, 2024. As explained further in the following section, this reduction in spendable fund balance is consistently reported in the first half of each fiscal year and is essentially a result of cash flow timing for major revenue sources and a few expenditures. This net decrease is accounted for as follows:

- General Fund decreased by $1.7 million
- Special Revenue Funds increased by $0.5 million
- Capital Projects Funds decreased by $1.5 million
- Water and Sewer Funds increased by $0.4 million
- Internal Service Funds decreased by $0.2 million

The remainder of the financial review will discuss the General Fund's revenues and expenditures and then will report on the activity in the other funds.

General Fund

As shown in the attached charts, General Fund revenues totaled $5.5 million (39% of the budget) while expenditures totaled $7.1 million (50% of the budget) through December 31, 2024. This results in a net shortfall of revenues under expenditures of $1.6 million, which accounts for the majority of the reduction in spendable fund balance. The remaining difference is due to transferring $0.4 million to other funds, as budgeted. In comparison, the prior year had a net revenue shortfall of $1.2 million, where revenues totaled $5.6 million (34% of the year's total revenue) and expenditures totaled $6.8 million (52% of the year's expenditures).

<u>Revenues</u>

Total General Fund revenues are at 38% of the budget through the end of the second quarter. This is not unusual since the largest component of General Fund revenues is property taxes, and the first major distribution of property tax receipts was received during the second quarter. Following is a discussion of the four largest General Fund revenue sources: property tax, sales tax, transaction and use tax, and utility users tax. Together, these four revenues account for approximately 70% of the General Fund's revenue budget.

- Property Tax: The General Fund's largest revenue source, property tax, has $1.3 million recorded through December 31 (28% of the $4.8 million budget). In comparison to the prior year, the City had received $1.5 million by the end of the second quarter of FY 2023-24. The property tax distributed from the County through December 31, 2024, is lower than normal. However, the property tax revenue is tracking normally for the year after receiving the January distribution.

  The property tax line item includes secured and unsecured property taxes (budgeted at $2.9 million) as well as the property tax in lieu of vehicle license fees (budgeted at $1.9 million). Secured property tax payments are distributed in four main payments with estimated distributions of 40% in November/December during the second quarter, 10% in

January/March during the third quarter, 40% in April/May during the fourth quarter, and the final cleanup distribution at the end of the fiscal year. Property tax payments in lieu of vehicle license fees are received in two installments: 50% is distributed in January during the third quarter and the remaining 50% is distributed in May during the fourth quarter.

- Sales Tax: The third largest budgeted revenue source, sales tax, has $773,000 recorded through December 31 (42% of the $1.8 million budget). Sales tax receipts always lag by two to three months, and consequently, much of the actual sales tax payments received during the first quarter were recorded as prior year revenue. Current year revenues are lower than at the end of the prior year's second quarter, where the revenue recorded was $921,000 which was 37% of the total fiscal year's revenue. The prior year's second-quarter revenue included a one-time revenue adjustment of $230,000, making the revenue through December 21, 2023, unusually high.

- Transaction & Use Tax: The transaction and use tax is the second largest budgeted revenue source. There is revenue of $725,000 recorded through December 31 (32% of the $2.3 million budget). These receipts follow the same payment track as sales tax. Receipts lag by two to three months, and much of the transaction and use tax payments received during the first quarter were recorded as prior year revenue. Current year revenues are comparable to the prior year where the revenue recorded through the end of the second quarter was $729,000, which was 33% of the total fiscal year's revenue.

- Utility Users Tax: The fourth largest budgeted revenue source is utility users tax. Payments received through December 31 total 55% of the budget at $600,000. This is higher than the $525,000 revenue that was reported through the second quarter of the prior year, which was 44% of the total fiscal year's revenue.

Other notable revenues are as follows:

- Residual Property Tax: This represents money distributed to the City from the County as a result of the State's dissolution of redevelopment agencies in 2011. Minimal revenue has been recorded through December 31. The main distributions typically occur in January and June each year.

- Franchise Fees: Total revenue through December 31 is $90,000 (20% of the $439,000 budget). The City receives payment from its largest franchise fee source in one payment for the entire fiscal year in April, resulting in the proportionally low actual versus budget in the first three quarters.

- Transient Occupancy Tax: Total revenue recorded through December 31 is $186,000, which is 31% of the budget. The City receives four quarterly payments, with each payment received after the end of the applicable quarter. Consequently, only the first quarter's payment has been received by December 31.

- Licenses and Permits: Through December 31, $308,000 has been collected, which is 70% of the budget. The City collects a majority of its business license revenue during the first half of the fiscal year, accounting for the proportionately high actual versus budgeted percentage in this category.

- Fines and Forfeitures: Through December 31, $27,000 has been recorded, which is 27% of the $100,000 budget. In comparison, the City recorded $102,000 by December 31 of the prior year. During the previous fiscal year, the City received an unusually large payment for an arrestee's defaulted bond. The current year's revenue is in line with other years' revenue.

- Use of Money and Property: Total revenue recorded through December is $594,000 (85% of the $699,000 budget). This category is comprised of the senior housing lease, miscellaneous rental income, and investment income. A large portion of the income through the second quarter is from the $219,000 annual payment received on the senior housing lease. Miscellaneous rental income totals $77,000 and investment income totals $298,000 through December 31.

  Until investments are sold, any difference between market and book value is an unrealized gain or loss; only at year-end are the unrealized gains or losses recorded as part of interest revenue. At June 30, 2024, the City recorded an unrealized loss of $168,000, a net change of $867,000 from the unrealized loss of $1.035 million at June 30, 2023. At December 31, 2024, the unrecorded, unrealized gain on investments for the actively managed investment portfolio was $96,000.

Expenditures

The General Fund's expenditures total $7.1 million through December 31 (50% of the $14.2 million budget). In comparison, the prior year's expenditures totaled $6.8 million (52% of the $13.0 million annual expenditures) through the end of the second quarter. Following is a general discussion of each General Fund department:

- The Management Services Department is comprised of the divisions for City Council, City Manager, Legal Services, and City Clerk. The budget for this department totals $1.2 million, and expenditures through the second quarter total $472,000, 40% of the budget. Similarly, expenditures through the prior year's second quarter totaled $460,000 which was 43% of the year's total expenditures.

- The Administrative Services Department is comprised of the divisions for Administration, Community Promotions, Fiscal Services, Human Resources, and Technology and Communications. The budget for this department totals $3.8 million, and expenditures through the second quarter total $2.8 million. Expenditures are at 73% of the budget which is similar to the prior year's expenditures of $2.4 million which was 68% of the year's total. The costs are proportionately high through the end of the second quarter due to making the required annual payment for the City's unfunded pension obligation early in the year.

- The Police Department has an expenditure budget of $6.1 million. As of December 31, expenditures totaled $2.7 million, which is 43% of the budget. In comparison, expenditures through the prior year's second quarter totaled $2.5 million which was 47% of the year's total expenditures.

- The Public Works & Community Services Department provides a wide range of services to the citizens including Health & Wellness, Recreation Facility Operations, Special Events, Youth and Family Services, Citywide Maintenance, Engineering, Parks & Medians, and Street Maintenance divisions. This department has a budget of $2.5 million, and expenditures through the second quarter total $1.0 million which is 39% of the budget. In comparison, expenditures through the prior year's second quarter totaled $1.1 million which was 47% of the year's total expenditures.

- The Community Development Department accounts for the Building and Safety, Code Enforcement, and Planning divisions. This department has a budget of $648,000, and expenditures through the second quarter total $276,000 which is 43% of the budget. In comparison, expenditures through the prior year's second quarter totaled $255,000 which was 40% of the year's total expenditures.

Special Revenue Funds

The Special Revenue Funds consist of funds with revenue sources that are restricted by outside parties to specific types of expenditures. The revenues consist of remittances of state gas taxes, County Measure M taxes, grants, South Coast Air Quality funding, park development fees, housing-related sources, and other similar remittances.

The spendable fund balance increased by a net of $568,000 mainly due to payments received from state and county police and street-related funding sources in advance of work being done.

Capital Outlay Reserve Fund

The City's capital improvement program is for multi-year projects that improve City facilities, buildings, grounds, streets, parks, and roads. The Capital Outlay Reserve Fund accumulates monies for funding of projects that are not able to be funded by other sources such as gas tax, Measure M, RMRA, or park development funds. Through the end of the second quarter, the City has charged $2.4 million to capital projects, with the majority being spent on median rehabilitation. Offsets to these expenditures are due to receiving a payment on the long-term advance made to other funds, interest earnings, and receiving budgeted transfers from the General Fund. The spendable fund balance decreased by a net of $1.5 million.

Water & Sewer Funds

The Water Fund began the year with a spendable fund balance of $3.7 million which has increased by $227,000 to $3.9 million at December 31. The timing of recording revenues and expenses results in a lag of one to two months during the year. Consequently, revenues are at 34% and expenses are at 28% of the budget at the end of the second quarter.

The Sewer Fund had an increase of $0.4 million in spendable fund balance, with an ending spendable fund balance of $4.6 million at December 31. The sewer fund follows the same pattern as the Water Fund for the timing of recording revenues and expenses. The sewer fund's revenues are at 35% of the budget while expenditures are at 25% of the budget through December 31. Consequently, the spendable fund balance has increased by $167,000 through the end of the second quarter.

Internal Service Funds

The Internal Service Funds began the year with a spendable fund balance of $4.7 million which decreased to $4.5 million at December 31. The majority of the activity in the Internal Service Funds occurs in the Risk Management/Insurance Fund, and the reduction in the spendable fund balance.

<u>FISCAL IMPACT:</u>

None

ATTACHMENTS:

1. General Fund Revenues by Type
2. General Fund Expenditures by Department
3. General Fund Expenditures by Category
4. Spendable Fund Balance by Fund

SECOND QUARTER FINANCIAL REPORT, FISCAL YEAR 2024-25
GENERAL FUND REVENUES BY TYPE
QUARTER ENDING DECEMBER 31, 2024

Revenue Type	FY 2024-25 Adopted Budget	FY 2024-25 Amended Budget	FY 2024-25 Year-to-Date Actual through 12/31/2024 (50% of FY)	FY 2024-25 Q2 Actual as a % of Budget	FY 2023-24 Prior Year Actual Annual Revenue	FY 2023-24 Prior YTD Actual through 12/31/2023 (50% of FY)	FY 2023-24 Q2 Actual as a % of Annual Revenue	Q2 Variance FY 2024-25 to FY 2023-24 Increase / <Decrease>
Property Tax (Note 2)	$ 4,807,000	$ 4,807,000	$ 1,346,536	28%	$ 4,724,473	$ 1,474,234	31%	$ (127,698)
Sales Tax (Note 3)	1,834,300	1,834,300	773,460	42%	2,506,151	921,373	37%	(147,913)
Transaction & Use Tax	2,293,800	2,293,800	725,486	32%	2,230,800	729,472	33%	(3,986)
Utility Users Tax	1,100,000	1,100,000	600,464	55%	1,183,337	524,595	44%	75,869
Residual Property Tax	331,000	331,000	31	0%	326,446	-	0%	31
Franchise Fees	439,000	439,000	89,568	20%	524,795	108,816	21%	(19,248)
Transient Occupancy Tax	600,000	600,000	185,727	31%	646,108	168,805	26%	16,922
Licenses and Permits	438,500	438,500	307,812	70%	518,965	333,676	64%	(25,864)
Intergovernmental	15,000	15,000	4,505	30%	45,113	16,456	36%	(11,951)
Charges for Services	554,400	554,400	257,523	46%	571,328	245,424	43%	12,099
Fines and Forfeitures (Note 4)	100,100	100,100	26,887	27%	142,148	101,856	72%	(74,969)
Use of Money and Property (Note 1)	699,000	699,000	594,064	85%	1,220,478	396,371	32%	197,693
Other Revenue	244,200	244,200	122,481	50%	684,198	138,235	20%	(15,754)
Interfund Charges	783,000	783,000	391,450	50%	782,900	391,450	50%	-
Total Revenues	**$ 14,239,300**	**$ 14,239,300**	**$ 5,425,994**	**38%**	**$ 16,107,240**	**$ 5,550,763**	**34%**	**$ (124,769)**

Note 1: The City typically holds investments rather than realizing gains or losses by selling before maturity; at year-end, the unrealized gain or loss is recorded against interest revenue. For fiscal year 2023-24, the City recorded an unrealized loss of $167,954, a net change of $867,563 from the unrealized loss at 6/30/23 of $1,035,517. At September 30, 2024, the unrealized gain on investments for the actively managed investment portfolio was $95,877.

SECOND QUARTER FINANCIAL REPORT, FISCAL YEAR 2024-25
GENERAL FUND EXPENDITURES BY DEPARTMENT
QUARTER ENDING DECEMBER 31, 2024

	FY 2024-25				FY 2023-24			Q2 Variance
Department	**Adopted Budget**	**Amended Budget**	**Year-to-Date Actual through 12/31/2024 (50% of FY)**	**Q2 Actual as a % of Amended Budget**	**Prior Year Actual Annual Expenditures**	**Prior YTD Actual through 12/31/2023 (50% of FY)**	**Q2 Actual as a % of Annual Expenditures**	**FY 2024-25 to FY 2023-24 Increase / <Decrease>**
Management Services	$ 1,184,100	$ 1,184,100	$ 472,326	40%	$ 1,081,522	$ 460,003	43%	$ 12,323
Administrative Services	3,760,700	3,760,700	2,756,803	73%	3,613,078	2,439,820	68%	316,983
Police	6,135,600	6,135,600	2,663,993	43%	5,258,011	2,480,053	47%	183,940
Community Services	2,515,200	2,516,400	977,227	39%	2,368,667	1,119,074	47%	(141,847)
Community Development	648,000	648,000	275,942	43%	635,760	255,247	40%	20,695
Total	**$ 14,243,600**	**$ 14,244,800**	**$ 7,146,291**	**50%**	**$ 12,957,038**	**$ 6,754,197**	**52%**	**$ 392,094**

SECOND QUARTER FINANCIAL REPORT, FISCAL YEAR 2024-25
GENERAL FUND EXPENDITURES BY CATEGORY
QUARTER ENDING DECEMBER 31, 2024

	FY 2024-25				FY 2023-24			Q2 Variance
Expenditure Type	Adopted Budget	Amended Budget	Year-to-Date Actual through 12/31/2024 (50% of FY)	Q2 Actual as a % of Amended Budget	Prior Year Actual Annual Expenditures	Prior YTD Actual through 12/31/2023 (50% of FY)	Q2 Actual as a % of Annual Expenditures	FY 2024-25 to FY 2023-24 Increase / <Decrease>
Personnel Services	$ 9,190,200	$ 9,190,200	$ 5,030,059	55%	$ 7,996,439	$ 4,567,615	57%	$ 462,444
Maintenance and Operations	5,042,400	5,043,600	2,109,635	42%	4,598,400	2,179,092	47%	(69,457)
Capital Outlay/Improvements	11,000	11,000	6,597	60%	362,199	7,490	2%	(893)
Total	**$ 14,243,600**	**$ 14,244,800**	**$ 7,146,291**	**50%**	**$ 12,957,038**	**$ 6,754,197**	**52%**	**$ 392,094**

SECOND QUARTER FINANCIAL REPORT, FISCAL YEAR 2024-25
SPENDABLE FUND BALANCE - FISCAL YEAR CHANGE
THROUGH THE QUARTER ENDING DECEMBER 31, 2024

Fund #	Fund Title	Balance 6/30/2024	Balance 12/31/2024	FY Change through 12/31/2024
1	General Fund	$ 6,913,922	$ 5,192,157	$ (1,721,765)
3	Emergency Reserve Fund	7,767,700	7,767,700	-
5	Economic Development Fund	186,282	186,282	-
17	General Fund Budget Reserves	3,565,284	3,587,294	22,010
	Subtotal General Funds	**18,433,188**	**16,733,433**	**(1,699,755)**
10	Road Maintenance & Rehabilitation Account (RMRA)	$ 1,314,152	$ 1,464,220	150,068
11	Streets Fund	253,647	277,832	24,185
12	Measure M2	619,868	726,090	106,222
15	Air Quality Fund	274,809	281,609	6,800
16	PEG Fund	386,645	398,339	11,694
20	Asset Seizure Fund	37,868	26,999	(10,869)
21	Public Safety Augmentation Fund	384,260	369,682	(14,578)
22	Supplemental Law Enforcement Fund	325,620	398,506	72,886
23	SVC Authority for Abandoned Vehicles	29,086	29,265	179
24	BSCC Local Law Enforcement Grant	51,291	51,607	316
25	Community Foundation Public Safety Grant	-	53,074	53,074
33	Park Development Fund	5	5	-
38	SA Housing Entity Fund	1,456,471	1,624,124	167,653
	Subtotal Special Revenue Funds	**5,133,722**	**5,701,352**	**567,630**
35	Capital Outlay Reserve Fund	4,163,911	2,201,588	(1,962,323)
37	Civic Center Rehabilitation Reserve Fund	1,955,124	2,442,989	487,865
	Subtotal Capital Projects Funds	**6,119,035**	**4,644,577**	**(1,474,458)**
50	Water Fund	814,921	771,880	(43,041)
55	Water Capital reserve Fund	2,843,118	3,113,055	269,937
	Subtotal Water Related Funds	**3,658,039**	**3,884,935**	**226,896**
52	Sewer Fund	2,051,899	2,047,946	(3,953)
56	Sewer Capital Reserve Fund	2,359,387	2,530,136	170,749
	Subtotal Sewer Related Funds	**4,411,286**	**4,578,082**	**166,796**
60	Risk Management/Insurance	1,228,929	790,168	(438,761)
61	Employee Benefits Fund	325,345	327,353	2,008
62	Building Maintenance & Replacement Fund	57,483	57,838	355
63	Vehicle Replacement Fund	1,926,388	2,089,765	163,377
64	Technology Replacement Fund	1,159,579	1,188,921	29,342
	Subtotal Internal Service Funds Funds	**4,697,724**	**4,454,045**	**(243,679)**
	Total All Funds	**$ 42,452,994**	**$ 39,996,424**	**$ (2,456,570)**

Note: Spendable Fund Balance is defined as cash and current assets less current liabilities.

City of La Palma
Agenda Item No. 5

MEETING DATE:	February 4, 2025
TO:	City Council
FROM:	City Manager
SUBMITTED BY:	Ryan Hallett, Assistant City Manager
AGENDA TITLE:	Second Quarter Cash and Investment Report, Fiscal Year 2024-25

RECOMMENDED ACTION:

It is recommended that the City Council receive and file the report.

SUMMARY:

In accordance with the City's Statement of Investment Policy, a quarterly report is prepared to provide the status of the investment portfolio. The cash and investments of all funds are pooled, and no assets are held by fiscal agents. Guided by state law and the City's Investment Policy, the primary investment objective is to safeguard the principal of the invested funds. The secondary objective is to meet the liquidity needs of the entities, and the third objective is to achieve a return on the invested funds. Although all investments contain an element of risk, the pooled investments are designed to limit exposure to risk and provide liquidity while still generating investment income.

A combination of demand deposit accounts and the Local Agency Investment Fund (LAIF) is used to provide sufficient liquidity to meet the City's short-term operating requirements. Funds that are unlikely to be spent in the near future are kept in a portfolio that is actively managed by an investment advisor in accordance with the Investment Policy.

Information on the investment portfolio as of December 31, 2024, is as follows:

Short-term Operating Requirements

- Monies held in demand deposit accounts and cash on hand total $3,367,388
- Monies held by Corpay total $123,939
- Monies held in the Local Agency Investment Fund total $16,627,860
    - Market value totals $16,621,574
    - LAIF fund effective yield for each month during the quarter:
        - 4.518%, month 1
        - 4.477% month 2
        - 4.434%, month 3

- LAIF fund average life is 252 days

Managed Portfolio

- Book value totals $26,858,340
- Market value totals $26,954,217 per US Bank (custodian) and $26,952,475 per PFM (investment manager)
    - $14,909,276 US Treasury Bond/Note (55.31%)
    - $1,902,428 Federal Agency Commercial (7.06%)
    - $5,268,420 Corporate Note (19.55%)
    - $457,745 Certificates of Deposit (1.70%)
    - $4,368,460 Asset-Backed Security (16.21%)
    - $46,146 Money Market (0.17%)

- Yield to maturity (based on cost) is 4.46%
- Yield to maturity (based on market value) is 4.43%
- Weighted average maturity is 825 days
- All investments mature within five years of the quarter-end

Interest Rate Yield

The following table presents U.S. Treasury yields as of December 31, 2024, and for all quarters back to December 31, 2022. After making no change to interest rates since July 2023, the Federal Reserve lowered interest rates by one-quarter percentage point at each of its September, November, and December 2024 meetings. The Federal Reserve Board's stated intent was to move toward a more neutral policy setting in order to maintain the strength of the economy and the labor market while enabling inflation to continue moving down to 2%.

Treasury Yield Curve Rates

Quarter End Date	6 Month	1 Year	2 Year	3 Year	5 Year	10 Year
December 31, 2022	4.76%	4.73%	4.41%	4.22%	3.99%	3.88%
March 31, 2023	4.94%	4.64%	4.06%	3.81%	3.60%	3.48%
June 30, 2023	5.47%	5.40%	4.87%	4.49%	4.13%	3.81%
September 30, 2023	5.53%	5.46%	5.03%	4.80%	4.60%	4.59%
December 31, 2023	5.26%	4.79%	4.23%	4.01%	3.84%	3.88%
March 31, 2024	5.38%	5.03%	4.59%	4.40%	4.21%	4.20%
June 30, 2024	5.33%	5.09%	4.71%	4.52%	4.33%	4.36%
September 30, 2024	4.38%	3.98%	3.66%	3.58%	3.58%	3.81%
December 31, 2024	4.24%	4.16%	4.25%	4.27%	4.38%	4.58%

This table can be used to compare the LAIF and managed portfolio yields against the U.S. Treasury yields. At the quarter end, the LAIF fund's effective yield (4.43%), the managed portfolio's yield based on cost (4.46%), and the managed portfolio's yield based on market (4.43%) were each higher than Treasury yield rates for all maturities of five years and less.

Managed Portfolio Market Value

Until investments are sold, any difference between market and book value is an unrealized gain or loss. During the second quarter of fiscal year 2024-25, the City's investment managers sold certain investments before their maturity date and realized net losses totaling $7,811.

For the first and second quarters of the fiscal year, market values are above book value, resulting in an unrealized gain at the quarter-end. Market values have an inverse relationship with interest rates, so as interest rates decrease, market values increase. The following chart shows the comparison of the managed portfolio's book value versus market value over the past two years:

Quarter End Date	**Book Value**	**Market Value per Custodian (US Bank)**	**Unrealized Gain/(Loss)**
December 31, 2022	$25,871,233	$24,816,260	($1,054,973)
March 31, 2023	$25,882,344	$25,139,728	($742,616)
June 30, 2023	$25,853,547	$25,070,092	($783,455)
September 30, 2023	$25,892,819	$25,254,108	($638,711)
December 31, 2023	$25,942,487	$25,871,881	($70,606)
March 31, 2024	$26,101,690	$25,988,635	($113,055)
June 30, 2024	$26,290,427	$26,191,407	($99,020)
September 30, 2024	$26,582,928	$26,960,813	$377,885
December 31, 2024	$26,858,340	$26,954,217	$95,877

ATTACHMENTS:

1. Cash and Investment Report – December 31, 2024
2. Cash and Investment Portfolio Book Value by Type Chart – December 31, 2024
3. PFM Funds, Managed Account Detail of Securities Held – December 31, 2024

CITY OF LA PALMA

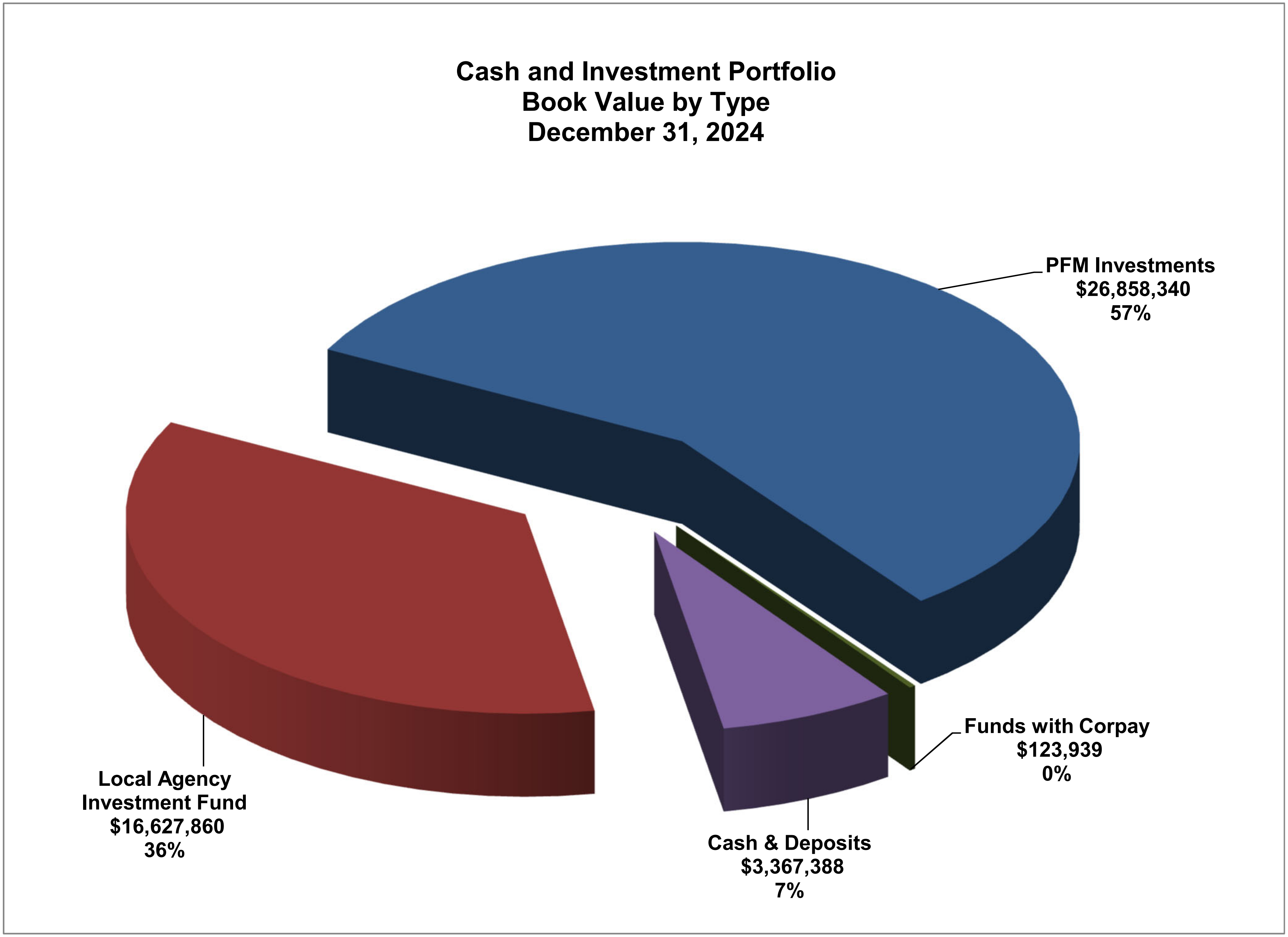
Cash and Investment Report
December 31, 2024

Investment Type	Issuer	Purchase Date	Maturity Date	Interest Rate	Face Value	Book Value	Market Value	Source of Market Valuation
Pooled Deposits and Investments*								
Local Agency Investment Fund	State	NA	NA	4.620%	$ 16,627,860	$ 16,627,860	$ 16,621,574	LAIF
Various eligible securities	PFM Fund Manager (various issuers)	NA	various	4.460%	27,020,702	26,858,340	26,954,217	US Bank
Deposit accounts	NA	NA	NA	NA	3,359,963	3,359,963	3,359,963	NA
Cash on hand	NA	NA	NA	NA	7,425	7,425	7,425	NA
Funds with Corpay	NA	NA	NA	NA	123,939	123,939	123,939	NA
Total Pooled Deposits and Investments					**$ 47,139,889**	**$ 46,977,527**	**$ 47,067,118**	

* The City and Successor Agency pool all cash and investments and neither has monies held by a fiscal agent. Amounts from the pool are available to each entity on demand.

I certify that this investment portfolio is in conformity with the January 2022 Statement of Investment Policy of the City of La Palma as stated in City Council Resolution No. 2022-02. The Investment Program provides sufficient liquidity to meet the next six months' estimated expenditures.

Conal McNamara, City Manager


Cash and Investment Portfolio
Book Value by Type
December 31, 2024
PFM Investments
$26,858,340
57%
Funds with Corpay
$123,939
0%
Cash & Deposits
$3,367,388
7%
Local Agency
Investment Fund
$16,627,860
36%

pfm asset management

Customer Service
PO Box 11813
Harrisburg, PA 17108-1813

ACCOUNT STATEMENT

CITY OF LA PALMA

For the Month Ending
December 31, 2024

Client Management Team

Richard Babbe, CCM
Senior Managing Consultant
633 W 5th St., 25th Floor
Los Angeles, CA 90071
949-230-6896
babber@pfmam.com

Contents

Accounts included in Statement

995341 OPERATING PORTFOLIO

Important Messages

PFM AM will be closed on 01/01/2025 for New Year's Day.
PFM AM will be closed on 01/20/2025 for Martin Luther King Jr Day.

CITY OF LA PALMA
MR. CONAL MCNAMARA
7822 WALKER STREET
LA PALMA, CA 90623

Online Access www.pfmam.com **Customer Service** 1-800-338-3383

Important Disclosures

Important Disclosures

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. PFM Asset Management ("PFMAM") is a division of U.S. Bancorp Asset Management, Inc. ("USBAM"), a SEC-registered investment adviser. USBAM is direct subsidiary of U.S. Bank National Association ("U.S. Bank") and an indirect subsidiary of U.S. Bancorp. U.S. Bank is not responsible for and does not guarantee the products, services or performance of PFMAM. PFMAM maintains a written disclosure statement of our background and business experience. If you would like to receive a copy of our current disclosure statement, please contact Service Operations at the address below.

Proxy Voting PFMAM does not normally receive proxies to vote on behalf of its clients. However, it does on occasion receive consent requests. In the event a consent request is received the portfolio manager contacts the client and then proceeds according to their instructions. PFMAM's Proxy Voting Policy is available upon request by contacting Service Operations at the address below.

Questions About an Account PFMAM's monthly statement is intended to detail our investment advisory activity as well as the activity of any accounts held by clients in pools that are managed by PFMAM. The custodian bank maintains the control of assets and executes (i.e., settles) all investment transactions. The custodian statement is the official record of security and cash holdings and transactions. PFMAM recognizes that clients may use these reports to facilitate record keeping and that the custodian bank statement and the PFMAM statement should be reconciled and differences resolved. Many custodians use a settlement date basis which may result in the need to reconcile due to a timing difference.

Account Control PFMAM does not have the authority to withdraw funds from or deposit funds to the custodian outside the scope of services provided by PFMAM. Our clients retain responsibility for their internal accounting policies; implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

Market Value Generally, PFMAM's market prices are derived from closing bid prices as of the last business day of the month as supplied by ICE Data Services. There may be differences in the values shown for investments due to accrued but uncollected income and the use of differing valuation sources and methods. Non-negotiable FDIC-insured bank certificates of deposit are priced at par. Although PFMAM believes the prices to be reliable, the values of the securities may not represent the prices at which the securities could have been bought or sold. Explanation of the valuation methods for a registered investment company or local government investment program is contained in the appropriate fund offering documentation or information statement.

Amortized Cost The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short term securities (those with less than one year to maturity at time of issuance) is amortized on a straightline basis. Such discount or premium with respect to longer term securities is amortized using the constant yield basis.

Tax Reporting Cost data and realized gains / losses are provided for informational purposes only. Please review for accuracy and consult your tax advisor to determine the tax consequences of your security transactions. PFMAM does not report such information to the IRS or other taxing authorities and is not responsible for the accuracy of such information that may be required to be reported to federal, state or other taxing authorities.

Financial Situation In order to better serve you, PFMAM should be promptly notified of any material change in your investment objective or financial situation.

Callable Securities Securities subject to redemption prior to maturity may be redeemed in whole or in part before maturity, which could affect the yield represented.

Portfolio The securities in this portfolio, including shares of mutual funds, are not guaranteed or otherwise protected by PFMAM, the FDIC (except for certain non-negotiable certificates of deposit) or any government agency. Investment in securities involves risks, including the possible loss of the amount invested. Actual settlement values, accrued interest, and amortized cost amounts may vary for securities subject to an adjustable interest rate or subject to principal paydowns. Any changes to the values shown may be reflected within the next monthly statement's beginning values.

Rating Information provided for ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness cannot be guaranteed.

Shares of some local government investment programs and TERM funds are distributed by representatives of USBAM's affiliate, U.S. Bancorp Investments, Inc. which is registered with the SEC as a broker/dealer and is a member of the Financial Industry Regulatory Authority ("FINRA") and the Municipal Securities Rulemaking Board ("MSRB"). You may reach the FINRA by calling the FINRA Hotline at 1-800-289-9999 or at the FINRA website address https://www.finra.org/investors/investor-contacts. A brochure describing the FINRA Regulation Public Disclosure Program is also available from FINRA upon request.

Key Terms and Definitions

Dividends on local government investment program funds consist of interest earned, plus any discount ratably amortized to the date of maturity, plus all realized gains and losses on the sale of securities prior to maturity, less ratable amortization of any premium and all accrued expenses to the fund. Dividends are accrued daily and may be paid either monthly or quarterly. The monthly earnings on this statement represent the estimated dividend accrued for the month for any program that distributes earnings on a quarterly basis. There is no guarantee that the estimated amount will be paid on the actual distribution date.

Current Yield is the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical fund account with a balance of one share over the seven-day base period including the statement date, expressed as a percentage of the value of one share (normally $1.00 per share) at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by 365 and dividing the result by 7. The yields quoted should not be considered a representation of the yield of the fund in the future, since the yield is not fixed.

Average maturity represents the average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. The stated maturity date of mortgage backed or callable securities are used in this statement. However the actual maturity of these securities could vary depending on the level or prepayments on the underlying mortgages or whether a callable security has or is still able to be called.

Monthly distribution yield represents the net change in the value of one share (normally $1.00 per share) resulting from all dividends declared during the month by a fund expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

YTM at Cost The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.

YTM at Market The yield to maturity at market is the rate of return, based on the current market value, the annual interest receipts, maturity value and the time period remaining until maturity, stated as a percentage, on an annualized basis.

Managed Account A portfolio of investments managed discretely by PFMAM according to the client's specific investment policy and requirements. The investments are directly owned by the client and held by the client's custodian.

Unsettled Trade A trade which has been executed however the final consummation of the security transaction and payment has not yet taken place.

In August 2024, PFMAM converted its portfolio accounting system from FIS Investment Accounting Manager to SS&C PORTIA. The new system has recalculated the amortized cost and yield to maturity at cost of each security, based upon original cost and settlement date. Some securities, including some factored securities and previously exchanged securities, are now on a modified amortization schedule as compared with that of the past. Where transfers have occurred between your portfolios we have returned their settlement dates to the settlement dates of the original purchases in order to minimize any impact to their amortization schedules.

Please review the detail pages of this statement carefully. If you think your statement is wrong, missing account information, or if you need more information about a transaction, please contact PFMAM within 60 days of receipt. If you have other concerns or questions regarding your account, or to request an updated copy of PFMAM's current disclosure statement, please contact a member of your client management team at PFMAM Service Operations at the address below.

PFM Asset Management
Attn: Service Operations
213 Market Street
Harrisburg, PA 17101

NOT FDIC INSURED **NO BANK GUARANTEE** **MAY LOSE VALUE**

Account Statement - Transaction Summary

For the Month Ending **December 31, 2024**

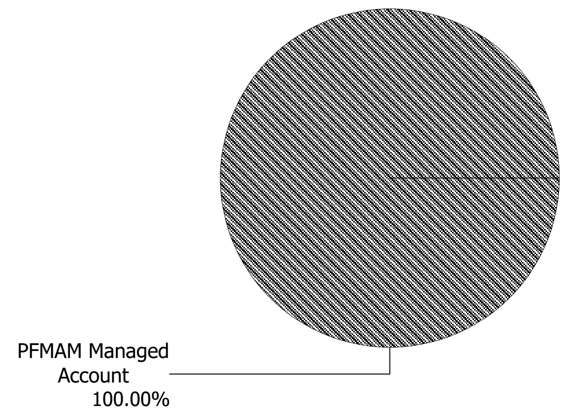
CITY OF LA PALMA - OPERATING PORTFOLIO - 995341

PFMAM Managed Account	
Opening Market Value	26,756,240.02
Purchases	1,293,314.45
Redemptions	(1,104,863.77)
Unsettled Trades	0.00
Change in Value	(38,361.30)
Closing Market Value	**$26,906,329.40**
Cash Dividends and Income	89,407.26

Asset Summary

	December 31, 2024	November 30, 2024
PFMAM Managed Account	26,906,329.40	26,756,240.02
Total	**$26,906,329.40**	**$26,756,240.02**

Asset Allocation



pfm asset management

Managed Account Summary Statement

For the Month Ending **December 31, 2024**

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Transaction Summary - Money Market	
Opening Market Value	**$0.00**
Purchases	0.00
Redemptions	0.00
Closing Market Value	**$0.00**
Dividend	0.00

Transaction Summary - Managed Account	
Opening Market Value	**$26,756,240.02**
Maturities/Calls	(287,790.53)
Principal Dispositions	(817,073.24)
Principal Acquisitions	1,293,314.45
Unsettled Trades	0.00
Change in Current Value	(38,361.30)
Closing Market Value	**$26,906,329.40**

Account Total	
Opening Market Value	**$26,756,240.02**
Closing Market Value	**$26,906,329.40**

Earnings Reconciliation (Cash Basis) - Managed Account	
Interest/Dividends/Coupons Received	92,572.32
Less Purchased Interest Related to Interest/Coupons	(2,708.19)
Plus Net Realized Gains/Losses	(456.87)
Total Cash Basis Earnings	**$89,407.26**

Cash Balance	
Closing Cash Balance	**$46,146.00**

Earnings Reconciliation (Accrual Basis)	Managed Account	Total
Ending Amortized Value of Securities	26,869,661.53	26,869,661.53
Ending Accrued Interest	241,541.56	241,541.56
Plus Proceeds from Sales	818,360.92	818,360.92
Plus Proceeds of Maturities/Calls/Principal Payments	287,790.53	287,790.53
Plus Coupons/Dividends Received	91,284.64	91,284.64
Less Cost of New Purchases	(1,296,022.64)	(1,296,022.64)
Less Beginning Amortized Value of Securities	(26,681,241.45)	(26,681,241.45)
Less Beginning Accrued Interest	(235,004.87)	(235,004.87)
Dividends	0.00	0.00
Total Accrual Basis Earnings	**$96,370.22**	**$96,370.22**

Cash Transactions Summary- Managed Account	
Maturities/Calls	150,000.00
Sale Proceeds	818,360.92
Coupon/Interest/Dividend Income	91,284.64
Principal Payments	137,790.53
Security Purchases	(1,296,022.64)
Net Cash Contribution	(4,841.17)
Reconciling Transactions	0.00

Portfolio Summary and Statistics

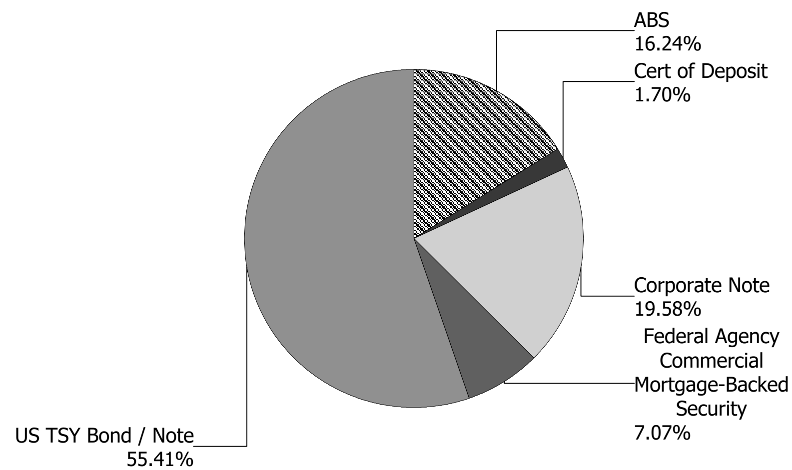
For the Month Ending **December 31, 2024**

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

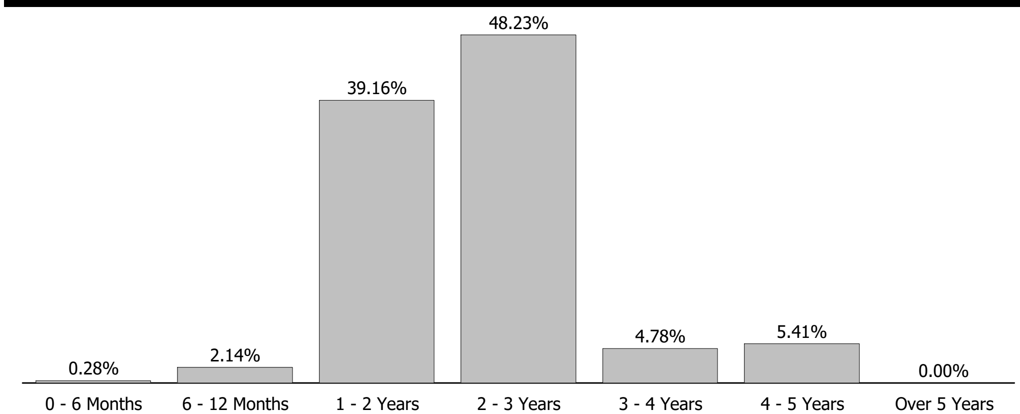
Account Summary

Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	14,925,000.00	14,909,275.69	55.41
Federal Agency Commercial Mortgage-Backed Security	1,964,751.79	1,902,428.64	7.07
Corporate Note	5,270,000.00	5,268,419.69	19.58
Certificate of Deposit	450,000.00	457,745.05	1.70
Asset-Backed Security	4,364,804.39	4,368,460.33	16.24
Managed Account Sub-Total	**26,974,556.17**	**26,906,329.40**	**100.00%**
Accrued Interest		241,541.56	
Total Portfolio	**26,974,556.17**	**27,147,870.96**	
Unsettled Trades	**0.00**	**0.00**	

Sector Allocation



Maturity Distribution



Characteristics

Yield to Maturity at Cost	4.46%
Yield to Maturity at Market	4.43%
Weighted Average Days to Maturity	825

Managed Account Issuer Summary

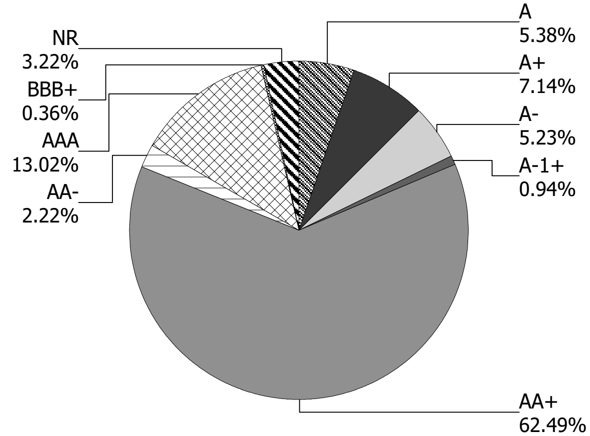
For the Month Ending **December 31, 2024**

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Issuer Summary

Issuer	Market Value of Holdings	Percent
Accenture PLC	34,490.58	0.13
Adobe Inc	80,570.16	0.30
Ally Auto Receivables Trust	362,371.96	1.35
American Express Co	215,395.18	0.80
ANZ Group Holdings Ltd	271,322.19	1.01
BA Credit Card Trust	140,980.35	0.52
BlackRock Inc	130,316.94	0.48
BMW Vehicle Lease Trust	68,251.72	0.25
BP PLC	141,519.00	0.53
Bristol-Myers Squibb Co	40,334.24	0.15
Capital One Financial Corp	342,678.60	1.27
CarMax Inc	257,354.13	0.96
Caterpillar Inc	170,097.19	0.63
Charles Schwab Corp	95,473.40	0.35
Cintas Corp	54,741.67	0.20
Cisco Systems Inc	161,158.08	0.60
Cooperatieve Rabobank UA	391,300.65	1.45
Deere & Co	176,005.11	0.65
Discover Card Execution Note Trust	159,184.96	0.59
Eli Lilly & Co	130,296.53	0.48
Federal Home Loan Mortgage Corp	1,582,367.31	5.89
Federal National Mortgage Association	320,061.33	1.19
Fifth Third Auto Trust	176,919.40	0.66
Ford Credit Auto Owner Trust	194,450.33	0.72
General Dynamics Corp	167,199.90	0.62
GM Financial Consumer Automobile Receiv	487,998.70	1.81
Goldman Sachs Group Inc	80,624.56	0.30
Groupe BPCE	204,922.80	0.76
Harley-Davidson Inc	118,898.62	0.44
Home Depot Inc	95,837.79	0.36
Honda Auto Receivables Owner Trust	120,092.88	0.45
Honda Motor Co Ltd	200,122.52	0.74

Credit Quality (S&P Ratings)



CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Issuer	Market Value of Holdings	Percent
Honeywell International Inc	130,463.71	0.48
Hormel Foods Corp	110,474.54	0.41
Hyundai Auto Receivables Trust	301,280.86	1.12
International Business Machines Corp	179,275.14	0.67
JPMorgan Chase & Co	650,971.19	2.42
Mastercard Inc	59,343.00	0.22
Mercedes-Benz Auto Receivables Trust	184,905.57	0.69
Morgan Stanley	149,559.45	0.56
National Rural Utilities Cooperative Fi	181,274.48	0.67
Nissan Auto Receivables Owner Trust	448,184.14	1.67
Nordea Bank Abp	252,822.25	0.94
PACCAR Inc	104,941.20	0.39
PNC Financial Services Group Inc	14,978.88	0.06
State Street Corp	344,613.21	1.28
Texas Instruments Inc	115,482.77	0.43
Toyota Auto Receivables Owner Trust	354,794.01	1.32
Toyota Motor Corp	166,309.89	0.62
Truist Financial Corp	165,344.63	0.61
Unilever PLC	99,406.60	0.37
United States Treasury	14,909,275.69	55.42
UnitedHealth Group Inc	195,215.28	0.73
Volkswagen Auto Loan Enhanced Trust	82,374.34	0.31
Wells Fargo & Co	391,222.40	1.45
WF Card Issuance Trust	124,138.00	0.46
World Omni Auto Trust	16,339.39	0.06
Total	**$26,906,329.40**	**100.00%**

Managed Account Detail of Securities Held

For the Month Ending **December 31, 2024**

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B DTD 06/15/2023 4.125% 06/15/2026	91282CHH7	200,000.00	AA+	Aaa	05/08/24	05/10/24	197,242.19	0.00	385.30	198,060.75	199,648.40
US TREASURY N/B DTD 06/15/2023 4.125% 06/15/2026	91282CHH7	525,000.00	AA+	Aaa	06/29/23	06/30/23	521,390.63	0.00	1,011.42	523,230.37	524,077.05
US TREASURY N/B DTD 07/17/2023 4.500% 07/15/2026	91282CHM6	100,000.00	AA+	Aaa	08/23/24	08/26/24	100,871.09	4.01	2,078.80	100,715.54	100,355.50
US TREASURY N/B DTD 07/17/2023 4.500% 07/15/2026	91282CHM6	150,000.00	AA+	Aaa	05/23/24	05/28/24	148,869.14	4.87	3,118.21	149,172.40	150,533.25
US TREASURY N/B DTD 07/17/2023 4.500% 07/15/2026	91282CHM6	250,000.00	AA+	Aaa	08/03/23	08/04/23	249,443.36	4.58	5,197.01	249,710.30	250,888.75
US TREASURY N/B DTD 07/17/2023 4.500% 07/15/2026	91282CHM6	350,000.00	AA+	Aaa	07/26/23	07/27/23	349,726.56	4.53	7,275.82	349,858.74	351,244.25
US TREASURY N/B DTD 07/17/2023 4.500% 07/15/2026	91282CHM6	500,000.00	AA+	Aaa	08/01/23	08/03/23	499,062.50	4.57	10,394.02	499,512.53	501,777.50
US TREASURY N/B DTD 08/15/2023 4.375% 08/15/2026	91282CHU8	300,000.00	AA+	Aaa	09/27/23	09/28/23	295,957.03	4.88	4,957.54	297,728.71	300,539.10
US TREASURY N/B DTD 08/15/2023 4.375% 08/15/2026	91282CHU8	500,000.00	AA+	Aaa	09/07/23	09/12/23	495,527.34	4.70	8,262.57	497,524.96	500,898.50
US TREASURY N/B DTD 08/15/2023 4.375% 08/15/2026	91282CHU8	500,000.00	AA+	Aaa	09/12/23	09/15/23	495,292.97	4.72	8,262.57	497,387.93	500,898.50
US TREASURY N/B DTD 09/15/2023 4.625% 09/15/2026	91282CHY0	600,000.00	AA+	Aaa	10/03/23	10/05/23	595,781.25	4.88	8,279.01	597,491.90	603,538.80
US TREASURY N/B DTD 10/16/2023 4.625% 10/15/2026	91282CJC6	850,000.00	AA+	Aaa	11/07/23	11/10/23	848,041.02	4.71	8,424.11	848,775.85	855,146.75
US TREASURY N/B DTD 10/31/2024 4.125% 10/31/2026	91282CLS8	250,000.00	AA+	Aaa	11/01/24	11/04/24	249,833.98	4.16	1,766.23	249,847.10	249,414.00
US TREASURY N/B DTD 11/15/2023 4.625% 11/15/2026	91282CJK8	800,000.00	AA+	Aaa	12/06/23	12/08/23	806,343.75	4.33	4,803.87	804,131.17	805,156.00

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B DTD 12/15/2023 4.375% 12/15/2026	91282CJP7	650,000.00	AA+	Aaa	01/04/24	01/08/24	654,113.28	4.14	1,328.13	652,792.69	651,422.20
US TREASURY N/B DTD 01/16/2024 4.000% 01/15/2027	91282CJT9	725,000.00	AA+	Aaa	02/01/24	02/06/24	725,538.09	3.97	13,396.74	725,380.96	721,375.00
US TREASURY N/B DTD 02/15/2024 4.125% 02/15/2027	91282CKA8	225,000.00	AA+	Aaa	02/13/24	02/16/24	223,330.08	4.39	3,505.69	223,796.22	224,367.30
US TREASURY N/B DTD 02/15/2024 4.125% 02/15/2027	91282CKA8	750,000.00	AA+	Aaa	03/07/24	03/11/24	746,396.48	4.30	11,685.63	747,347.92	747,891.00
US TREASURY N/B DTD 03/15/2024 4.250% 03/15/2027	91282CKE0	125,000.00	AA+	Aaa	04/01/24	04/03/24	124,106.45	4.51	1,584.94	124,322.30	124,956.00
US TREASURY N/B DTD 03/15/2024 4.250% 03/15/2027	91282CKE0	325,000.00	AA+	Aaa	04/10/24	04/12/24	320,543.95	4.76	4,120.86	321,590.07	324,885.60
US TREASURY N/B DTD 04/15/2024 4.500% 04/15/2027	91282CKJ9	300,000.00	AA+	Aaa	05/08/24	05/10/24	298,675.78	4.66	2,892.86	298,953.23	301,476.60
US TREASURY N/B DTD 05/15/2024 4.500% 05/15/2027	91282CKR1	100,000.00	AA+	Aaa	06/25/24	06/26/24	99,972.66	4.51	584.25	99,977.32	100,488.30
US TREASURY N/B DTD 05/15/2024 4.500% 05/15/2027	91282CKR1	900,000.00	AA+	Aaa	06/06/24	06/10/24	899,648.44	4.51	5,258.29	899,713.88	904,394.70
US TREASURY N/B DTD 06/17/2024 4.625% 06/15/2027	91282CKV2	250,000.00	AA+	Aaa	06/27/24	06/28/24	250,869.14	4.50	540.01	250,727.31	252,070.25
US TREASURY N/B DTD 06/17/2024 4.625% 06/15/2027	91282CKV2	275,000.00	AA+	Aaa	07/10/24	07/11/24	276,654.30	4.40	594.01	276,400.39	277,277.28
US TREASURY N/B DTD 06/17/2024 4.625% 06/15/2027	91282CKV2	300,000.00	AA+	Aaa	07/08/24	07/09/24	301,828.13	4.40	648.01	301,544.32	302,484.30
US TREASURY N/B DTD 06/17/2024 4.625% 06/15/2027	91282CKV2	375,000.00	AA+	Aaa	07/01/24	07/05/24	375,424.80	4.58	810.01	375,358.05	378,105.38
US TREASURY N/B DTD 07/15/2024 4.375% 07/15/2027	91282CKZ3	150,000.00	AA+	Aaa	08/08/24	08/09/24	152,009.77	3.89	3,031.59	151,753.13	150,369.15

Managed Account Detail of Securities Held

For the Month Ending **December 31, 2024**

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B DTD 08/15/2024 3.750% 08/15/2027	91282CLG4	475,000.00	AA+	Aaa	09/05/24	09/06/24	476,781.25	3.61	6,728.09	476,598.42	468,914.30
US TREASURY N/B DTD 08/15/2024 3.750% 08/15/2027	91282CLG4	850,000.00	AA+	Aaa	09/04/24	09/05/24	852,722.66	3.63	12,039.74	852,440.13	839,109.80
US TREASURY N/B DTD 09/16/2024 3.375% 09/15/2027	91282CLL3	475,000.00	AA+	Aaa	10/01/24	10/04/24	473,088.87	3.52	4,782.80	473,241.56	464,126.78
US TREASURY N/B DTD 09/16/2024 3.375% 09/15/2027	91282CLL3	500,000.00	AA+	Aaa	10/02/24	10/04/24	497,656.25	3.54	5,034.53	497,843.23	488,554.50
US TREASURY N/B DTD 10/15/2024 3.875% 10/15/2027	91282CLQ2	200,000.00	AA+	Aaa	10/31/24	11/04/24	198,617.19	4.13	1,660.71	198,688.56	197,875.00
US TREASURY N/B DTD 11/15/2024 4.125% 11/15/2027	91282CLX7	150,000.00	AA+	Aaa	12/05/24	12/06/24	150,023.44	4.12	803.35	150,022.92	149,320.35
US TREASURY N/B DTD 11/15/2024 4.125% 11/15/2027	91282CLX7	300,000.00	AA+	Aaa	12/03/24	12/05/24	300,164.06	4.10	1,606.70	300,160.85	298,640.70
US TREASURY N/B DTD 11/15/2024 4.125% 11/15/2027	91282CLX7	650,000.00	AA+	Aaa	12/02/24	12/04/24	650,126.95	4.12	3,481.18	650,125.44	647,054.85
Security Type Sub-Total		**14,925,000.00**					**14,901,674.83**	**4.10**	**160,334.60**	**14,911,927.15**	**14,909,275.69**
Federal Agency Commercial Mortgage-Backed Security											
FHMS K051 A2 DTD 12/01/2015 3.308% 09/01/2025	3137BM7C4	120,877.72	AA+	Aaa	08/05/22	08/10/22	119,999.47	3.55	333.22	120,671.63	119,756.22
FHMS K054 A2 DTD 04/01/2016 2.745% 01/01/2026	3137BNGT5	121,944.93	AA+	Aaa	03/01/23	03/06/23	114,837.83	4.90	278.95	119,318.24	119,861.75
FNA 2016-M3 A2 DTD 03/01/2016 2.702% 02/01/2026	3136ARTE8	130,287.58	AA+	Aaa	10/06/22	10/12/22	122,918.18	4.51	293.36	127,772.38	127,665.93
FHMS K736 A2 DTD 09/01/2019 2.282% 07/01/2026	3137FNWX4	124,571.77	AA+	Aaa	10/05/23	10/11/23	115,584.12	5.05	236.89	119,522.93	120,914.72
FHMS K057 A2 DTD 09/01/2016 2.570% 07/01/2026	3137BRQJ7	125,000.00	AA+	Aaa	03/02/23	03/07/23	116,240.23	4.81	267.71	120,943.75	121,704.13

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Commercial Mortgage-Backed Security											
FHMS K057 A2 DTD 09/01/2016 2.570% 07/01/2026	3137BRQJ7	125,000.00	AA+	Aaa	05/18/23	05/23/23	118,857.42	4.22	267.71	121,966.36	121,704.13
FHMS K058 A2 DTD 11/01/2016 2.653% 08/01/2026	3137BSP72	175,000.00	AA+	Aaa	04/12/23	04/17/23	167,036.13	4.10	386.90	171,083.99	169,847.30
FHMS K059 A2 DTD 11/01/2016 3.120% 09/01/2026	3137BSRE5	125,000.00	AA+	Aaa	11/15/23	11/20/23	118,393.55	5.11	325.00	120,849.21	122,095.75
FHMS K061 A2 DTD 01/01/2017 3.347% 11/01/2026	3137BTUM1	82,877.41	AA+	Aaa	05/19/23	05/24/23	80,326.34	4.29	231.16	81,493.65	80,889.52
FHMS K063 A2 DTD 03/01/2017 3.430% 01/01/2027	3137BVZ82	190,000.00	AA+	Aaa	10/17/23	10/20/23	179,134.38	5.33	543.08	183,119.98	185,872.06
FNA 2024-M6 A2 DTD 11/01/2024 2.905% 07/01/2027	3136BTGM9	200,000.00	AA+	Aaa	12/12/24	12/17/24	193,000.00	4.32	484.24	193,098.11	192,395.40
FHMS K068 A2 DTD 10/01/2017 3.244% 08/01/2027	3137FBBX3	125,000.00	AA+	Aaa	06/17/24	06/21/24	119,248.05	4.80	337.92	120,138.83	120,818.50
FHMS K069 A2 DTD 11/01/2017 3.187% 09/01/2027	3137FBU79	94,192.37	AA+	Aaa	06/17/24	06/21/24	89,637.29	4.78	250.16	90,323.45	90,846.85
FHMS K739 A2 DTD 11/01/2020 1.336% 09/01/2027	3137F64P9	225,000.00	AA+	Aaa	10/30/24	11/04/24	207,729.49	4.14	250.50	208,617.43	208,056.38
Security Type Sub-Total		**1,964,751.79**					**1,862,942.48**	**4.55**	**4,486.80**	**1,898,919.94**	**1,902,428.64**
Corporate Note											
CINTAS CORPORATION NO. 2 (CALLABLE) DTD 05/03/2022 3.450% 05/01/2025	17252MAP5	55,000.00	A-	A3	04/26/22	05/03/22	54,987.90	3.46	316.25	54,998.65	54,741.67
NATIONAL RURAL UTIL COOP DTD 05/04/2022 3.450% 06/15/2025	63743HFE7	20,000.00	A-	A2	04/27/22	05/04/22	19,994.60	3.92	30.67	19,999.21	19,885.90
IBM CORP DTD 07/27/2022 4.000% 07/27/2025	459200KS9	180,000.00	A-	A3	07/20/22	07/27/22	180,000.00	4.00	3,080.00	180,000.00	179,275.14

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
NATIONAL RURAL UTIL COOP DTD 10/31/2022 5.450% 10/30/2025	63743HFF4	25,000.00	A-	A2	10/20/22	10/31/22	24,966.50	5.50	230.87	24,990.73	25,180.80
COOPERAT RABOBANK UA/NY DTD 01/09/2024 4.850% 01/09/2026	21688ABA9	390,000.00	A+	Aa2	01/02/24	01/09/24	389,851.80	4.87	9,037.17	389,922.76	391,300.65
STATE STREET CORP (CALLABLE) DTD 02/07/2022 1.746% 02/06/2026	857477BR3	50,000.00	A	Aa3	02/02/22	02/07/22	50,000.00	1.75	351.63	50,000.00	49,836.70
MORGAN STANLEY (CALLABLE) DTD 02/18/2022 2.630% 02/18/2026	61747YEM3	150,000.00	A-	A1	02/16/22	02/18/22	150,000.00	2.63	1,457.46	150,000.00	149,559.45
NATIONAL RURAL UTIL COOP (CALLABLE) DTD 02/09/2023 4.450% 03/13/2026	63743HFH0	20,000.00	A-	A2	02/02/23	02/09/23	19,985.80	4.47	267.00	19,994.49	19,956.14
AUST & NZ BANKING GRP NY DTD 03/18/2024 5.000% 03/18/2026	05253JB26	270,000.00	AA-	Aa2	03/11/24	03/18/24	270,000.00	5.00	3,862.50	270,000.00	271,322.19
STATE STREET CORP (CALLABLE) DTD 10/29/2020 2.901% 03/30/2026	857477BM4	75,000.00	A	Aa3	02/03/22	02/07/22	77,286.75	2.13	549.98	75,179.63	74,625.00
STATE STREET CORP (CALLABLE) DTD 10/29/2020 2.901% 03/30/2026	857477BM4	125,000.00	A	Aa3	02/17/22	02/22/22	127,516.25	2.38	916.64	125,200.31	124,375.00
WELLS FARGO & COMPANY DTD 04/22/2016 3.000% 04/22/2026	949746RW3	100,000.00	BBB+	A1	03/28/23	03/30/23	94,080.00	5.11	575.00	97,469.76	97,791.70
JPMORGAN CHASE & CO (CALLABLE) DTD 04/26/2022 4.080% 04/26/2026	46647PCZ7	100,000.00	A	A1	04/19/22	04/26/22	100,000.00	4.08	736.67	100,000.00	99,740.20
CHARLES SCHWAB CORP (CALLABLE) DTD 05/13/2021 1.150% 05/13/2026	808513BR5	100,000.00	A-	A2	08/01/24	08/02/24	93,667.00	4.91	153.33	95,090.89	95,473.40
CATERPILLAR FINL SERVICE DTD 05/15/2023 4.350% 05/15/2026	14913UAA8	75,000.00	A	A2	05/08/23	05/15/23	74,964.75	4.37	416.88	74,983.88	74,894.55
GENERAL DYNAMICS CORP (CALLABLE) DTD 05/10/2021 1.150% 06/01/2026	369550BN7	175,000.00	A	A2	10/31/23	11/02/23	157,043.25	5.47	167.71	165,142.15	167,199.90
JOHN DEERE CAPITAL CORP DTD 06/08/2023 4.750% 06/08/2026	24422EWX3	65,000.00	A	A1	06/05/23	06/08/23	64,962.30	4.77	197.26	64,981.95	65,269.10

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
AMERICAN HONDA FINANCE DTD 07/07/2023 5.250% 07/07/2026	02665WEK3	55,000.00	A-	A3	07/05/23	07/07/23	54,932.35	5.29	1,395.63	54,965.80	55,425.54
TRUIST FINANCIAL CORP (CALLABLE) DTD 07/28/2022 4.260% 07/28/2026	89788MAH5	80,000.00	A-	Baa1	07/25/22	07/28/22	80,000.00	4.26	1,448.40	80,000.00	79,685.28
TOYOTA MOTOR CREDIT CORP DTD 08/09/2024 4.550% 08/07/2026	89236TMJ1	30,000.00	A+	A1	08/06/24	08/09/24	29,981.40	4.58	538.42	29,984.99	30,018.84
HOME DEPOT INC (CALLABLE) DTD 12/04/2023 4.950% 09/30/2026	437076CV2	55,000.00	A	A2	11/27/23	12/04/23	54,879.55	5.04	688.19	54,923.62	55,454.03
TRUIST FINANCIAL CORP (CALLABLE) DTD 10/28/2022 5.900% 10/28/2026	89788MAJ1	85,000.00	A-	Baa1	10/26/22	10/28/22	85,000.00	5.90	877.63	85,000.00	85,659.35
STATE STREET CORP (CALLABLE) DTD 11/04/2022 5.751% 11/04/2026	857477BX0	25,000.00	A	Aa3	11/01/22	11/04/22	25,000.00	5.75	227.64	25,000.00	25,200.20
AMERICAN EXPRESS CO (CALLABLE) DTD 11/04/2021 1.650% 11/04/2026	025816CM9	100,000.00	A-	A2	06/18/24	06/20/24	92,036.00	5.26	261.25	93,734.43	94,765.40
NATIONAL RURAL UTIL COOP (CALLABLE) DTD 11/02/2023 5.600% 11/13/2026	63743HFK3	40,000.00	A-	A2	10/30/23	11/02/23	39,986.00	5.61	298.67	39,991.12	40,657.04
TOYOTA MOTOR CREDIT CORP DTD 11/20/2023 5.400% 11/20/2026	89236TLD5	100,000.00	A+	A1	11/15/23	11/20/23	99,910.00	5.43	615.00	99,941.80	101,540.00
PACCAR FINANCIAL CORP DTD 11/25/2024 4.500% 11/25/2026	69371RT55	35,000.00	A+	A1	11/18/24	11/25/24	34,970.25	4.54	157.50	34,971.71	35,014.70
WELLS FARGO BANK NA (CALLABLE) DTD 12/11/2023 5.254% 12/11/2026	94988J6F9	290,000.00	A+	Aa2	12/04/23	12/11/23	290,000.00	5.25	846.48	290,000.00	293,430.70
CATERPILLAR FINL SERVICE DTD 01/08/2024 4.500% 01/08/2027	14913UAE0	95,000.00	A	A2	01/02/24	01/08/24	94,897.40	4.54	2,054.38	94,929.46	95,202.64
PNC FINANCIAL SERVICES (CALLABLE) DTD 01/24/2023 4.758% 01/26/2027	693475BL8	15,000.00	A-	A3	01/19/23	01/24/23	15,000.00	4.76	307.29	15,000.00	14,978.88
TEXAS INSTRUMENTS INC (CALLABLE) DTD 02/08/2024 4.600% 02/08/2027	882508CE2	115,000.00	A+	Aa3	02/05/24	02/08/24	114,926.40	4.62	2,101.31	114,947.60	115,482.77

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
ELI LILLY & CO (CALLABLE) DTD 02/09/2024 4.500% 02/09/2027	532457CJ5	130,000.00	A+	A1	02/07/24	02/09/24	129,931.10	4.52	2,307.50	129,950.94	130,296.53
BRISTOL-MYERS SQUIBB CO (CALLABLE) DTD 02/22/2024 4.900% 02/22/2027	110122EE4	40,000.00	A	A2	02/14/24	02/22/24	39,956.80	4.94	702.33	39,968.60	40,334.24
CISCO SYSTEMS INC (CALLABLE) DTD 02/26/2024 4.800% 02/26/2027	17275RBQ4	160,000.00	AA-	A1	02/21/24	02/26/24	159,792.00	4.85	2,666.67	159,848.10	161,158.08
JOHN DEERE CAPITAL CORP DTD 03/07/2024 4.850% 03/05/2027	24422EXM6	110,000.00	A	A1	03/04/24	03/07/24	109,897.70	4.88	1,719.06	109,924.33	110,736.01
AMERICAN HONDA FINANCE DTD 03/13/2024 4.900% 03/12/2027	02665WFD8	80,000.00	A-	A3	03/11/24	03/13/24	79,956.00	4.92	1,186.89	79,967.25	80,169.92
STATE STREET CORP (CALLABLE) DTD 03/18/2024 4.993% 03/18/2027	857477CL5	70,000.00	A	Aa3	03/13/24	03/18/24	70,000.00	4.99	999.99	70,000.00	70,576.31
HORMEL FOODS CORP (CALLABLE) DTD 03/08/2024 4.800% 03/30/2027	440452AK6	55,000.00	A-	A1	03/05/24	03/08/24	54,946.65	4.84	667.33	54,962.96	55,237.27
HORMEL FOODS CORP (CALLABLE) DTD 03/08/2024 4.800% 03/30/2027	440452AK6	55,000.00	A-	A1	03/05/24	03/08/24	54,946.65	4.84	667.33	54,962.96	55,237.27
ADOBE INC (CALLABLE) DTD 04/04/2024 4.850% 04/04/2027	00724PAE9	80,000.00	A+	A1	04/01/24	04/04/24	79,960.00	4.87	937.67	79,969.40	80,570.16
UNITEDHEALTH GROUP INC (CALLABLE) DTD 03/21/2024 4.600% 04/15/2027	91324PEY4	195,000.00	A+	A2	03/19/24	03/21/24	193,640.85	4.85	1,893.67	193,967.66	195,215.28
NATIONAL RURAL UTIL COOP (CALLABLE) DTD 05/10/2024 5.100% 05/06/2027	63743HFR8	75,000.00	A-	A2	05/07/24	05/10/24	74,953.50	5.12	584.38	74,962.98	75,594.60
GOLDMAN SACHS BANK USA (CALLABLE) DTD 05/21/2024 5.414% 05/21/2027	38151LAG5	80,000.00	A+	A1	05/15/24	05/21/24	80,000.00	5.41	481.24	80,000.00	80,624.56
HOME DEPOT INC (CALLABLE) DTD 06/25/2024 4.875% 06/25/2027	437076DB5	40,000.00	A	A2	06/17/24	06/25/24	39,867.60	5.00	32.50	39,889.11	40,383.76
BLACKROCK FUNDING INC (CALLABLE) DTD 07/26/2024 4.600% 07/26/2027	09290DAH4	130,000.00	AA-	Aa3	07/17/24	07/26/24	129,996.10	4.60	2,574.72	129,996.88	130,316.94

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
HONEYWELL INTERNATIONAL (CALLABLE) DTD 08/01/2024 4.650% 07/30/2027	438516CX2	130,000.00	A	A2	07/29/24	08/01/24	129,996.10	4.65	2,518.75	129,996.87	130,463.71
PACCAR FINANCIAL CORP DTD 08/06/2024 4.450% 08/06/2027	69371RT30	70,000.00	A+	A1	08/01/24	08/06/24	69,906.90	4.50	1,254.65	69,918.86	69,926.50
UNILEVER CAPITAL CORP (CALLABLE) DTD 08/12/2024 4.250% 08/12/2027	904764BU0	100,000.00	A+	A1	08/08/24	08/12/24	99,869.00	4.30	1,640.97	99,885.00	99,406.60
ACCENTURE CAPITAL INC (CALLABLE) DTD 10/04/2024 3.900% 10/04/2027	00440KAA1	35,000.00	AA-	Aa3	10/01/24	10/04/24	34,954.85	3.95	329.88	34,958.33	34,490.58
TOYOTA MOTOR CREDIT CORP DTD 10/10/2024 4.350% 10/08/2027	89236TMS1	35,000.00	A+	A1	10/07/24	10/10/24	34,986.35	4.36	342.56	34,987.35	34,751.05
AMERICAN HONDA FINANCE DTD 10/23/2024 4.450% 10/22/2027	02665WFT3	65,000.00	A-	A3	10/21/24	10/23/24	64,955.15	4.47	546.36	64,957.92	64,527.06
JPMORGAN CHASE & CO (CALLABLE) DTD 10/23/2023 6.070% 10/22/2027	46647PDW3	120,000.00	A	A1	10/16/23	10/23/23	120,000.00	6.07	1,396.10	120,000.00	122,788.32
BP CAP MARKETS AMERICA (CALLABLE) DTD 05/17/2024 5.017% 11/17/2027	10373QBY5	140,000.00	A-	A1	05/15/24	05/17/24	140,000.00	5.02	858.46	140,000.00	141,519.00
MASTERCARD INC (CALLABLE) DTD 09/05/2024 4.100% 01/15/2028	57636QBA1	60,000.00	A+	Aa3	09/03/24	09/05/24	59,967.00	4.12	792.67	59,970.12	59,343.00
JPMORGAN CHASE & CO (CALLABLE) DTD 04/22/2024 5.571% 04/22/2028	46647PEE2	100,000.00	A	A1	04/15/24	04/22/24	100,000.00	5.57	1,067.78	100,000.00	101,707.50
AMERICAN EXPRESS CO (CALLABLE) DTD 07/26/2024 5.043% 07/26/2028	025816DV8	20,000.00	A-	A2	07/22/24	07/26/24	20,000.00	5.04	434.26	20,000.00	20,102.58
Security Type Sub-Total		**5,270,000.00**					**5,233,306.55**	**4.69**	**62,768.53**	**5,244,390.56**	**5,268,419.69**
Certificate of Deposit											
NORDEA BANK ABP NEW YORK DTD 11/03/2022 5.530% 11/03/2025	65558UYF3	250,000.00	A-1+	P-1	11/02/22	11/03/22	250,000.00	5.53	2,227.36	250,000.00	252,822.25
NATIXIS NY BRANCH DTD 09/20/2023 5.610% 09/18/2026	63873QP65	200,000.00	A+	A1	09/18/23	09/20/23	200,000.00	5.61	3,272.50	200,000.00	204,922.80

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit											
Security Type Sub-Total		**450,000.00**					**450,000.00**	**5.57**	**5,499.86**	**450,000.00**	**457,745.05**
Asset-Backed Security											
TAOT 2021-D A3 DTD 11/15/2021 0.710% 04/15/2026	89238JAC9	12,654.73	AAA	NR	11/09/21	11/15/21	12,654.46	0.71	3.99	12,654.65	12,562.54
HART 2021-C A3 DTD 11/17/2021 0.740% 05/15/2026	44935FAD6	6,269.64	AAA	NR	11/09/21	11/17/21	6,268.24	0.75	2.06	6,269.21	6,244.50
CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	16,619.92	AAA	Aaa	07/21/21	07/28/21	16,617.19	0.56	4.06	16,619.11	16,494.34
VALET 2021-1 A3 DTD 12/13/2021 1.020% 06/22/2026	92868KAC7	12,299.98	AAA	Aaa	12/07/21	12/13/21	12,299.49	1.02	3.83	12,299.82	12,234.97
BMWOT 2022-A A3 DTD 05/18/2022 3.210% 08/25/2026	05602RAD3	22,942.77	AAA	Aaa	05/10/22	05/18/22	22,941.58	3.21	12.27	22,942.31	22,838.40
COPAR 2021-1 A3 DTD 10/27/2021 0.770% 09/15/2026	14044CAC6	15,894.76	AAA	Aaa	10/19/21	10/27/21	15,894.46	0.77	5.44	15,894.66	15,735.62
GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	12,590.44	AAA	Aaa	10/13/21	10/21/21	12,590.12	0.68	3.57	12,590.33	12,473.25
WOART 2021-D A3 DTD 11/03/2021 0.810% 10/15/2026	98163KAC6	16,463.96	AAA	NR	10/26/21	11/03/21	16,461.71	0.82	5.93	16,463.15	16,339.39
ALLYA 2022-1 A3 DTD 05/18/2022 3.310% 11/15/2026	02008JAC0	54,178.23	AAA	Aaa	05/10/22	05/18/22	54,167.74	3.31	79.70	54,173.86	53,951.88
GMCAR 2022-1 A3 DTD 01/19/2022 1.260% 11/16/2026	380146AC4	14,803.83	AAA	NR	01/11/22	01/19/22	14,802.54	1.26	7.77	14,803.33	14,669.81
HART 2022-B A3 DTD 07/20/2022 3.720% 11/16/2026	44918MAD2	39,978.51	AAA	NR	07/12/22	07/20/22	39,978.50	3.72	66.10	39,978.50	39,845.62
HDMOT 2022-A A3 DTD 04/20/2022 3.060% 02/15/2027	41284YAD8	39,558.84	AAA	Aaa	04/12/22	04/20/22	39,552.25	3.06	53.80	39,555.94	39,364.09

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
CARMX 2022-2 A3 DTD 04/28/2022 3.490% 02/16/2027	14317HAC5	41,385.77	AAA	Aaa	04/21/22	04/28/22	41,379.48	3.49	64.19	41,382.98	41,223.74
TAOT 2022-C A3 DTD 08/16/2022 3.760% 04/15/2027	89231CAD9	35,398.32	AAA	NR	08/08/22	08/16/22	35,392.40	3.76	59.15	35,395.42	35,276.38
COPAR 2022-1 A3 DTD 05/04/2022 3.170% 04/15/2027	14043QAC6	40,249.79	AAA	NR	04/26/22	05/04/22	40,240.99	3.17	56.71	40,245.72	39,945.86
HART 2023-A A3 DTD 04/12/2023 4.580% 04/15/2027	448979AD6	75,091.56	AAA	NR	04/04/23	04/12/23	75,084.23	4.58	152.85	75,087.37	75,115.59
CARMX 2022-3 A3 DTD 07/20/2022 3.970% 04/15/2027	14318MAD1	85,316.73	AAA	NR	07/12/22	07/20/22	85,314.72	3.97	150.54	85,315.76	85,057.80
GMCAR 2022-3 A3 DTD 07/13/2022 3.640% 04/16/2027	36265WAD5	47,643.09	NR	Aaa	07/06/22	07/13/22	47,642.76	3.64	72.26	47,642.93	47,455.52
COPAR 2022-2 A3 DTD 08/10/2022 3.660% 05/17/2027	14043GAD6	51,411.97	AAA	Aaa	08/02/22	08/10/22	51,408.28	3.66	83.63	51,410.13	51,135.68
NAROT 2022-B A3 DTD 09/28/2022 4.460% 05/17/2027	65480JAC4	89,986.10	AAA	Aaa	09/20/22	09/28/22	89,967.48	4.46	178.37	89,976.55	89,964.77
ALLYA 2022-2 A3 DTD 10/12/2022 4.760% 05/17/2027	02008MAC3	138,005.64	AAA	Aaa	10/04/22	10/12/22	138,003.93	4.76	291.96	138,004.76	138,123.22
DCENT 2022-A3 A3 DTD 08/09/2022 3.560% 07/15/2027	254683CW3	160,000.00	AAA	Aaa	08/02/22	08/09/22	159,980.14	3.56	253.16	159,989.78	159,184.96
CARMX 2022-4 A3 DTD 10/31/2022 5.340% 08/16/2027	14318UAD3	114,010.26	AAA	NR	10/26/22	10/31/22	113,983.52	5.35	270.58	113,995.61	114,578.25
MBART 2022-1 A3 DTD 11/22/2022 5.210% 08/16/2027	58768PAC8	139,444.90	AAA	Aaa	11/15/22	11/22/22	139,417.32	5.21	322.89	139,429.60	140,080.49
GMCAR 2022-4 A3 DTD 10/12/2022 4.820% 08/16/2027	36265QAD8	172,309.20	AAA	NR	10/04/22	10/12/22	172,280.95	4.82	346.05	172,293.89	172,517.00
TAOT 2023-A A3 DTD 01/30/2023 4.630% 09/15/2027	891940AC2	76,201.14	AAA	NR	01/24/23	01/30/23	76,201.11	4.63	156.81	76,201.12	76,249.99

Managed Account Detail of Securities Held

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
MBART 2023-1 A3 DTD 01/25/2023 4.510% 11/15/2027	58770AAC7	44,819.57	AAA	NR	01/18/23	01/25/23	44,814.19	4.51	89.84	44,816.35	44,825.08
NAROT 2023-A A3 DTD 04/26/2023 4.910% 11/15/2027	65480WAD3	155,000.00	NR	Aaa	04/18/23	04/26/23	154,972.61	4.91	338.24	154,982.72	155,499.57
HDMOT 2023-A A3 DTD 02/23/2023 5.050% 12/15/2027	41285JAD0	79,274.75	NR	Aaa	02/13/23	02/23/23	79,266.77	5.05	177.93	79,269.85	79,534.53
TAOT 2023-B A3 DTD 05/23/2023 4.710% 02/15/2028	891941AD8	100,000.00	NR	Aaa	05/16/23	05/23/23	99,994.41	4.71	209.33	99,996.31	100,307.00
GMCAR 2023-2 A3 DTD 04/12/2023 4.470% 02/16/2028	362583AD8	70,000.00	AAA	Aaa	04/04/23	04/12/23	69,998.08	4.47	130.38	69,998.76	69,997.55
BMWOT 2023-A A3 DTD 07/18/2023 5.470% 02/25/2028	05592XAD2	45,000.00	AAA	NR	07/11/23	07/18/23	44,992.03	5.47	41.03	44,994.55	45,413.32
BACCT 2023-A1 A1 DTD 06/16/2023 4.790% 05/15/2028	05522RDG0	70,000.00	AAA	NR	06/08/23	06/16/23	69,984.15	4.79	149.02	69,989.12	70,306.18
FORDO 2023-B A3 DTD 06/26/2023 5.230% 05/15/2028	344930AD4	75,000.00	AAA	NR	06/21/23	06/26/23	74,998.99	5.23	174.33	74,999.30	75,650.93
ALLYA 2023-1 A3 DTD 07/19/2023 5.460% 05/15/2028	02007WAC2	90,000.00	NR	Aaa	07/11/23	07/19/23	89,984.66	5.48	218.40	89,989.27	90,860.94
AMXCA 2023-1 A DTD 06/14/2023 4.870% 05/15/2028	02582JJZ4	100,000.00	AAA	NR	06/07/23	06/14/23	99,991.13	4.87	216.44	99,993.92	100,527.20
FITAT 2023-1 A3 DTD 08/23/2023 5.530% 08/15/2028	31680EAD3	175,000.00	AAA	Aaa	08/15/23	08/23/23	174,989.15	5.53	430.11	174,992.10	176,919.40
CHAIT 2023-A1 A DTD 09/15/2023 5.160% 09/15/2028	161571HT4	100,000.00	AAA	NR	09/07/23	09/15/23	99,972.28	5.17	229.33	99,978.80	101,171.10
BACCT 2023-A2 A2 DTD 12/14/2023 4.980% 11/15/2028	05522RDH8	70,000.00	NR	Aaa	12/07/23	12/14/23	69,990.60	4.98	154.93	69,992.62	70,674.17
NAROT 2024-A A3 DTD 05/22/2024 5.280% 12/15/2028	65479UAD0	200,000.00	NR	Aaa	05/14/24	05/22/24	199,981.32	5.28	469.33	199,983.61	202,719.80

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
CHAIT 2024-A1 A DTD 01/31/2024 4.600% 01/16/2029	161571HV9	225,000.00	AAA	NR	01/24/24	01/31/24	224,965.73	4.60	460.00	224,971.84	225,564.07
TAOT 2024-C A3 DTD 07/30/2024 4.880% 03/15/2029	89237OAD2	80,000.00	AAA	NR	07/23/24	07/30/24	79,999.95	4.88	173.51	80,000.00	80,549.60
HART 2024-B A3 DTD 07/24/2024 4.840% 03/15/2029	44934OAD3	90,000.00	AAA	NR	07/16/24	07/24/24	89,986.42	4.84	193.60	89,987.69	90,456.48
HAROT 2024-3 A3 DTD 08/21/2024 4.570% 03/21/2029	43813YAC6	120,000.00	NR	Aaa	08/09/24	08/21/24	119,981.15	4.57	152.33	119,982.52	120,092.88
GMCAR 2024-3 A3 DTD 07/10/2024 5.130% 04/16/2029	38013KAD2	100,000.00	AAA	Aaa	07/02/24	07/10/24	99,984.61	5.13	213.75	99,986.16	101,102.50
HART 2024-C A3 DTD 10/16/2024 4.410% 05/15/2029	448976AD2	90,000.00	AAA	NR	10/08/24	10/16/24	89,993.41	4.41	176.40	89,993.93	89,618.67
TAOT 2024-D A3 DTD 10/17/2024 4.400% 06/15/2029	89239TAD4	50,000.00	AAA	Aaa	10/10/24	10/17/24	49,997.21	4.40	97.78	49,997.37	49,848.50
FORDO 2024-C A3 DTD 09/20/2024 4.070% 07/15/2029	34532UAD1	120,000.00	AAA	NR	09/17/24	09/20/24	119,999.18	4.07	217.07	119,999.50	118,799.40
ALLYA 2024-2 A3 DTD 09/27/2024 4.140% 07/16/2029	02007NAC2	80,000.00	AAA	NR	09/24/24	09/27/24	79,991.73	4.14	147.20	79,992.39	79,435.92
VALET 2024-1 A3 DTD 11/26/2024 4.630% 07/20/2029	92868RAD0	70,000.00	AAA	Aaa	11/19/24	11/26/24	69,993.41	4.63	99.03	69,993.69	70,139.37
GMCAR 2024-4 A3 DTD 10/16/2024 4.400% 08/16/2029	38014AAD3	70,000.00	AAA	Aaa	10/08/24	10/16/24	69,986.52	4.40	128.33	69,987.13	69,783.07
COMET 2024-A1 A DTD 09/24/2024 3.920% 09/15/2029	14041NGE5	240,000.00	AAA	NR	09/17/24	09/24/24	239,953.15	3.92	418.13	239,955.72	235,861.44
WFCIT 2024-A2 A DTD 10/24/2024 4.290% 10/15/2029	92970OAE5	125,000.00	AAA	Aaa	10/17/24	10/24/24	124,981.43	4.29	238.33	124,982.17	124,138.00
Security Type Sub-Total		**4,364,804.39**					**4,364,269.86**	**4.51**	**8,451.77**	**4,364,423.88**	**4,368,460.33**

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Managed Account Sub-Total		**26,974,556.17**					**26,812,193.72**	**4.34**	**241,541.56**	**26,869,661.53**	**26,906,329.40**
Securities Sub-Total		**$26,974,556.17**					**$26,812,193.72**	**4.46%**	**$241,541.56**	**$26,869,661.53**	**$26,906,329.40**
Accrued Interest											**$241,541.56**
Total Investments											**$27,147,870.96**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
U.S. Treasury Bond / Note										
US TREASURY N/B DTD 06/15/2023 4.125% 06/15/2026	91282CHH7	200,000.00	JPMorgan		99.82	199,648.40	2,406.21	1,587.65	1.40	4.26
US TREASURY N/B DTD 06/15/2023 4.125% 06/15/2026	91282CHH7	525,000.00	Citigrou		99.82	524,077.05	2,686.42	846.68	1.40	4.26
US TREASURY N/B DTD 07/17/2023 4.500% 07/15/2026	91282CHM6	100,000.00	JPMorgan		100.36	100,355.50	(515.59)	(360.04)	1.44	4.26
US TREASURY N/B DTD 07/17/2023 4.500% 07/15/2026	91282CHM6	150,000.00	JPMorgan		100.36	150,533.25	1,664.11	1,360.85	1.44	4.26
US TREASURY N/B DTD 07/17/2023 4.500% 07/15/2026	91282CHM6	250,000.00	WellsFar		100.36	250,888.75	1,445.39	1,178.45	1.44	4.26
US TREASURY N/B DTD 07/17/2023 4.500% 07/15/2026	91282CHM6	350,000.00	WellsFar		100.36	351,244.25	1,517.69	1,385.51	1.44	4.26
US TREASURY N/B DTD 07/17/2023 4.500% 07/15/2026	91282CHM6	500,000.00	WellsFar		100.36	501,777.50	2,715.00	2,264.97	1.44	4.26
US TREASURY N/B DTD 08/15/2023 4.375% 08/15/2026	91282CHU8	300,000.00	TD Secur		100.18	300,539.10	4,582.07	2,810.39	1.53	4.25
US TREASURY N/B DTD 08/15/2023 4.375% 08/15/2026	91282CHU8	500,000.00	JPMorgan		100.18	500,898.50	5,371.16	3,373.54	1.53	4.25
US TREASURY N/B DTD 08/15/2023 4.375% 08/15/2026	91282CHU8	500,000.00	MorganSt		100.18	500,898.50	5,605.53	3,510.57	1.53	4.25
US TREASURY N/B DTD 09/15/2023 4.625% 09/15/2026	91282CHY0	600,000.00	BMO		100.59	603,538.80	7,757.55	6,046.90	1.61	4.26
US TREASURY N/B DTD 10/16/2023 4.625% 10/15/2026	91282CJC6	850,000.00	MorganSt		100.61	855,146.75	7,105.73	6,370.90	1.69	4.27
US TREASURY N/B DTD 10/31/2024 4.125% 10/31/2026	91282CLS8	250,000.00	MorganSt		99.77	249,414.00	(419.98)	(433.10)	1.74	4.26
US TREASURY N/B DTD 11/15/2023 4.625% 11/15/2026	91282CJK8	800,000.00	BMO		100.64	805,156.00	(1,187.75)	1,024.83	1.77	4.27
US TREASURY N/B DTD 12/15/2023 4.375% 12/15/2026	91282CJP7	650,000.00	MorganSt		100.22	651,422.20	(2,691.08)	(1,370.49)	1.85	4.26
US TREASURY N/B DTD 01/16/2024 4.000% 01/15/2027	91282CJT9	725,000.00	MorganSt		99.50	721,375.00	(4,163.09)	(4,005.96)	1.90	4.26
US TREASURY N/B DTD 02/15/2024 4.125% 02/15/2027	91282CKA8	225,000.00	RBC Capi		99.72	224,367.30	1,037.22	571.08	1.98	4.27

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
U.S. Treasury Bond / Note										
US TREASURY N/B DTD 02/15/2024 4.125% 02/15/2027	91282CKA8	750,000.00	MorganSt		99.72	747,891.00	1,494.52	543.08	1.98	4.27
US TREASURY N/B DTD 03/15/2024 4.250% 03/15/2027	91282CKE0	125,000.00	MorganSt		99.96	124,956.00	849.55	633.70	2.06	4.27
US TREASURY N/B DTD 03/15/2024 4.250% 03/15/2027	91282CKE0	325,000.00	Nomura		99.96	324,885.60	4,341.65	3,295.53	2.06	4.27
US TREASURY N/B DTD 04/15/2024 4.500% 04/15/2027	91282CKJ9	300,000.00	MorganSt		100.49	301,476.60	2,800.82	2,523.37	2.14	4.27
US TREASURY N/B DTD 05/15/2024 4.500% 05/15/2027	91282CKR1	100,000.00	WellsFar		100.49	100,488.30	515.64	510.98	2.22	4.28
US TREASURY N/B DTD 05/15/2024 4.500% 05/15/2027	91282CKR1	900,000.00	Nomura		100.49	904,394.70	4,746.26	4,680.82	2.22	4.28
US TREASURY N/B DTD 06/17/2024 4.625% 06/15/2027	91282CKV2	250,000.00	MorganSt		100.83	252,070.25	1,201.11	1,342.94	2.30	4.27
US TREASURY N/B DTD 06/17/2024 4.625% 06/15/2027	91282CKV2	275,000.00	JPMorgan		100.83	277,277.28	622.98	876.89	2.30	4.27
US TREASURY N/B DTD 06/17/2024 4.625% 06/15/2027	91282CKV2	300,000.00	MorganSt		100.83	302,484.30	656.17	939.98	2.30	4.27
US TREASURY N/B DTD 06/17/2024 4.625% 06/15/2027	91282CKV2	375,000.00	BOFAML		100.83	378,105.38	2,680.58	2,747.33	2.30	4.27
US TREASURY N/B DTD 07/15/2024 4.375% 07/15/2027	91282CKZ3	150,000.00	JPMorgan		100.25	150,369.15	(1,640.62)	(1,383.98)	2.33	4.27
US TREASURY N/B DTD 08/15/2024 3.750% 08/15/2027	91282CLG4	475,000.00	WellsFar		98.72	468,914.30	(7,866.95)	(7,684.12)	2.44	4.28
US TREASURY N/B DTD 08/15/2024 3.750% 08/15/2027	91282CLG4	850,000.00	CABRERA		98.72	839,109.80	(13,612.86)	(13,330.33)	2.44	4.28
US TREASURY N/B DTD 09/16/2024 3.375% 09/15/2027	91282CLL3	475,000.00	MorganSt		97.71	464,126.78	(8,962.09)	(9,114.78)	2.53	4.28
US TREASURY N/B DTD 09/16/2024 3.375% 09/15/2027	91282CLL3	500,000.00	JPMorgan		97.71	488,554.50	(9,101.75)	(9,288.73)	2.53	4.28
US TREASURY N/B DTD 10/15/2024 3.875% 10/15/2027	91282CLQ2	200,000.00	MorganSt		98.94	197,875.00	(742.19)	(813.56)	2.59	4.28
US TREASURY N/B DTD 11/15/2024 4.125% 11/15/2027	91282CLX7	150,000.00	JPMorgan		99.55	149,320.35	(703.09)	(702.57)	2.67	4.29

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
U.S. Treasury Bond / Note										
US TREASURY N/B DTD 11/15/2024 4.125% 11/15/2027	91282CLX7	300,000.00	MorganSt		99.55	298,640.70	(1,523.36)	(1,520.15)	2.67	4.29
US TREASURY N/B DTD 11/15/2024 4.125% 11/15/2027	91282CLX7	650,000.00	JPMorgan		99.55	647,054.85	(3,072.10)	(3,070.59)	2.67	4.29
Security Type Sub-Total		**14,925,000.00**				**14,909,275.69**	**7,600.86**	**(2,651.46)**	**1.99**	**4.27**
Federal Agency Commercial Mortgage-Backed Security										
FHMS K051 A2 DTD 12/01/2015 3.308% 09/01/2025	3137BM7C4	120,877.72	WellsFar		99.07	119,756.22	(243.25)	(915.41)	0.61	4.47
FHMS K054 A2 DTD 04/01/2016 2.745% 01/01/2026	3137BNGT5	121,944.93	CantorFi		98.29	119,861.75	5,023.92	543.51	0.96	4.41
FNA 2016-M3 A2 DTD 03/01/2016 2.702% 02/01/2026	3136ARTE8	130,287.58	MorganSt		97.99	127,665.93	4,747.75	(106.45)	1.05	4.47
FHMS K736 A2 DTD 09/01/2019 2.282% 07/01/2026	3137FNWX4	124,571.77	INTL_FC		97.06	120,914.72	5,330.60	1,391.79	1.29	4.47
FHMS K057 A2 DTD 09/01/2016 2.570% 07/01/2026	3137BROJ7	125,000.00	CantorFi		97.36	121,704.13	5,463.90	760.38	1.32	4.46
FHMS K057 A2 DTD 09/01/2016 2.570% 07/01/2026	3137BROJ7	125,000.00	JPMorgan		97.36	121,704.13	2,846.71	(262.23)	1.32	4.46
FHMS K058 A2 DTD 11/01/2016 2.653% 08/01/2026	3137BSP72	175,000.00	CantorFi		97.06	169,847.30	2,811.17	(1,236.69)	1.55	4.47
FHMS K059 A2 DTD 11/01/2016 3.120% 09/01/2026	3137BSRE5	125,000.00	MorganSt		97.68	122,095.75	3,702.20	1,246.54	1.57	4.50
FHMS K061 A2 DTD 01/01/2017 3.347% 11/01/2026	3137BTUM1	82,877.41	Citigrou		97.60	80,889.52	563.18	(604.13)	1.71	4.65
FHMS K063 A2 DTD 03/01/2017 3.430% 01/01/2027	3137BVZ82	190,000.00	TD Secur		97.83	185,872.06	6,737.68	2,752.08	1.83	4.52
FNA 2024-M6 A2 DTD 11/01/2024 2.905% 07/01/2027	3136BTGM9	200,000.00	WellsFar		96.20	192,395.40	(604.60)	(702.71)	2.24	4.60
FHMS K068 A2 DTD 10/01/2017 3.244% 08/01/2027	3137FBBX3	125,000.00	WellsFar		96.65	120,818.50	1,570.45	679.67	2.43	4.57
FHMS K069 A2 DTD 11/01/2017 3.187% 09/01/2027	3137FBU79	94,192.37	BOFAML		96.45	90,846.85	1,209.56	523.40	2.48	4.57

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Federal Agency Commercial Mortgage-Backed Security										
FHMS K739 A2 DTD 11/01/2020 1.336% 09/01/2027	3137F64P9	225,000.00	IFP		92.47	208,056.38	326.89	(561.05)	2.35	4.59
Security Type Sub-Total		**1,964,751.79**				**1,902,428.64**	**39,486.16**	**3,508.70**	**1.67**	**4.52**
Corporate Note										
CINTAS CORPORATION NO. 2 (CALLABLE) DTD 05/03/2022 3.450% 05/01/2025	17252MAP5	55,000.00	KEYB	04/01/25	99.53	54,741.67	(246.23)	(256.98)	0.32	4.92
NATIONAL RURAL UTIL COOP DTD 05/04/2022 3.450% 06/15/2025	63743HFE7	20,000.00	RBC Capi		99.43	19,885.90	(108.70)	(113.31)	0.44	4.78
IBM CORP DTD 07/27/2022 4.000% 07/27/2025	459200KS9	180,000.00	JPMorgan		99.60	179,275.14	(724.86)	(724.86)	0.55	4.63
NATIONAL RURAL UTIL COOP DTD 10/31/2022 5.450% 10/30/2025	63743HFF4	25,000.00	PNCBank		100.72	25,180.80	214.30	190.07	0.80	4.54
COOPERAT RABOBANK UA/NY DTD 01/09/2024 4.850% 01/09/2026	21688ABA9	390,000.00	JPMorgan		100.33	391,300.65	1,448.85	1,377.89	0.97	4.51
STATE STREET CORP (CALLABLE) DTD 02/07/2022 1.746% 02/06/2026	857477BR3	50,000.00	GoldmanS	02/06/25	99.67	49,836.70	(163.30)	(163.30)	0.10	5.33
MORGAN STANLEY (CALLABLE) DTD 02/18/2022 2.630% 02/18/2026	61747YEM3	150,000.00	MorganSt	02/18/25	99.71	149,559.45	(440.55)	(440.55)	0.13	5.39
NATIONAL RURAL UTIL COOP (CALLABLE) DTD 02/09/2023 4.450% 03/13/2026	63743HFH0	20,000.00	Scotiaca	02/13/26	99.78	19,956.14	(29.66)	(38.35)	1.11	4.67
AUST & NZ BANKING GRP NY DTD 03/18/2024 5.000% 03/18/2026	05253JB26	270,000.00	RBC Capi		100.49	271,322.19	1,322.19	1,322.19	1.15	4.57
STATE STREET CORP (CALLABLE) DTD 10/29/2020 2.901% 03/30/2026	857477BM4	75,000.00	KEYB	03/30/25	99.50	74,625.00	(2,661.75)	(554.63)	0.24	6.69
STATE STREET CORP (CALLABLE) DTD 10/29/2020 2.901% 03/30/2026	857477BM4	125,000.00	CSFirstB	03/30/25	99.50	124,375.00	(3,141.25)	(825.31)	0.24	6.69
WELLS FARGO & COMPANY DTD 04/22/2016 3.000% 04/22/2026	949746RW3	100,000.00	WellsFar		97.79	97,791.70	3,711.70	321.94	1.25	4.83
JPMORGAN CHASE & CO (CALLABLE) DTD 04/26/2022 4.080% 04/26/2026	46647PCZ7	100,000.00	JPMorgan	04/26/25	99.74	99,740.20	(259.80)	(259.80)	0.31	5.59
CHARLES SCHWAB CORP (CALLABLE) DTD 05/13/2021 1.150% 05/13/2026	808513BR5	100,000.00	Citigrou	04/13/26	95.47	95,473.40	1,806.40	382.51	1.32	4.63

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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Corporate Note										
CATERPILLAR FINL SERVICE DTD 05/15/2023 4.350% 05/15/2026	14913UAA8	75,000.00	SGSA		99.86	74,894.55	(70.20)	(89.33)	1.31	4.48
GENERAL DYNAMICS CORP (CALLABLE) DTD 05/10/2021 1.150% 06/01/2026	369550BN7	175,000.00	INTL_FC	05/01/26	95.54	167,199.90	10,156.65	2,057.75	1.38	4.44
JOHN DEERE CAPITAL CORP DTD 06/08/2023 4.750% 06/08/2026	24422EWX3	65,000.00	JPMorgan		100.41	65,269.10	306.80	287.15	1.37	4.45
AMERICAN HONDA FINANCE DTD 07/07/2023 5.250% 07/07/2026	02665WEK3	55,000.00	MIZU		100.77	55,425.54	493.19	459.74	1.41	4.70
TRUIST FINANCIAL CORP (CALLABLE) DTD 07/28/2022 4.260% 07/28/2026	89788MAH5	80,000.00	Suntrust	07/28/25	99.61	79,685.28	(314.72)	(314.72)	0.55	5.56
TOYOTA MOTOR CREDIT CORP DTD 08/09/2024 4.550% 08/07/2026	89236TMJ1	30,000.00	MIZU		100.06	30,018.84	37.44	33.85	1.50	4.52
HOME DEPOT INC (CALLABLE) DTD 12/04/2023 4.950% 09/30/2026	437076CV2	55,000.00	JPMorgan	08/30/26	100.83	55,454.03	574.48	530.41	1.60	4.46
TRUIST FINANCIAL CORP (CALLABLE) DTD 10/28/2022 5.900% 10/28/2026	89788MAJ1	85,000.00	Suntrust	10/28/25	100.78	85,659.35	659.35	659.35	0.79	5.56
STATE STREET CORP (CALLABLE) DTD 11/04/2022 5.751% 11/04/2026	857477BX0	25,000.00	Deutsche	11/04/25	100.80	25,200.20	200.20	200.20	0.81	5.32
AMERICAN EXPRESS CO (CALLABLE) DTD 11/04/2021 1.650% 11/04/2026	025816CM9	100,000.00	Suntrust	10/04/26	94.77	94,765.40	2,729.40	1,030.97	1.78	4.68
NATIONAL RURAL UTIL COOP (CALLABLE) DTD 11/02/2023 5.600% 11/13/2026	63743HFK3	40,000.00	MIZU	10/13/26	101.64	40,657.04	671.04	665.92	1.70	4.64
TOYOTA MOTOR CREDIT CORP DTD 11/20/2023 5.400% 11/20/2026	89236TLD5	100,000.00	BNPPSA		101.54	101,540.00	1,630.00	1,598.20	1.77	4.55
PACCAR FINANCIAL CORP DTD 11/25/2024 4.500% 11/25/2026	69371RT55	35,000.00	MUFG		100.04	35,014.70	44.45	42.99	1.80	4.49
WELLS FARGO BANK NA (CALLABLE) DTD 12/11/2023 5.254% 12/11/2026	94988J6F9	290,000.00	WellsFar	11/09/26	101.18	293,430.70	3,430.70	3,430.70	1.78	4.61
CATERPILLAR FINL SERVICE DTD 01/08/2024 4.500% 01/08/2027	14913UAE0	95,000.00	JPMorgan		100.21	95,202.64	305.24	273.18	1.87	4.44
PNC FINANCIAL SERVICES (CALLABLE) DTD 01/24/2023 4.758% 01/26/2027	693475BL8	15,000.00	PNCBank	01/26/26	99.86	14,978.88	(21.12)	(21.12)	1.01	3.64
TEXAS INSTRUMENTS INC (CALLABLE) DTD 02/08/2024 4.600% 02/08/2027	882508CE2	115,000.00	BOFAML	01/08/27	100.42	115,482.77	556.37	535.17	1.92	4.38

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Corporate Note										
ELI LILLY & CO (CALLABLE) DTD 02/09/2024 4.500% 02/09/2027	532457CJ5	130,000.00	Deutsche	01/09/27	100.23	130,296.53	365.43	345.59	1.92	4.38
BRISTOL-MYERS SQUIBB CO (CALLABLE) DTD 02/22/2024 4.900% 02/22/2027	110122EE4	40,000.00	Citigrou	01/22/27	100.84	40,334.24	377.44	365.64	1.94	4.48
CISCO SYSTEMS INC (CALLABLE) DTD 02/26/2024 4.800% 02/26/2027	17275RBQ4	160,000.00	Deutsche	01/26/27	100.72	161,158.08	1,366.08	1,309.98	1.96	4.45
JOHN DEERE CAPITAL CORP DTD 03/07/2024 4.850% 03/05/2027	24422EXM6	110,000.00	Barclays		100.67	110,736.01	838.31	811.68	2.01	4.52
AMERICAN HONDA FINANCE DTD 03/13/2024 4.900% 03/12/2027	02665WFD8	80,000.00	TD Secur		100.21	80,169.92	213.92	202.67	2.03	4.79
STATE STREET CORP (CALLABLE) DTD 03/18/2024 4.993% 03/18/2027	857477CL5	70,000.00	MorganSt	02/18/27	100.82	70,576.31	576.31	576.31	2.01	4.59
HORMEL FOODS CORP (CALLABLE) DTD 03/08/2024 4.800% 03/30/2027	440452AK6	55,000.00	WellsFar	02/28/27	100.43	55,237.27	290.62	274.31	2.04	4.60
HORMEL FOODS CORP (CALLABLE) DTD 03/08/2024 4.800% 03/30/2027	440452AK6	55,000.00	WellsFar	02/28/27	100.43	55,237.27	290.62	274.31	2.04	4.60
ADOBE INC (CALLABLE) DTD 04/04/2024 4.850% 04/04/2027	00724PAE9	80,000.00	BOFAML	03/04/27	100.71	80,570.16	610.16	600.76	2.05	4.51
UNITEDHEALTH GROUP INC (CALLABLE) DTD 03/21/2024 4.600% 04/15/2027	91324PEY4	195,000.00	BOFAML	03/15/27	100.11	195,215.28	1,574.43	1,247.62	2.09	4.57
NATIONAL RURAL UTIL COOP (CALLABLE) DTD 05/10/2024 5.100% 05/06/2027	63743HFR8	75,000.00	RBC Capi	04/27/26	100.79	75,594.60	641.10	631.62	2.13	4.69
GOLDMAN SACHS BANK USA (CALLABLE) DTD 05/21/2024 5.414% 05/21/2027	38151LAG5	80,000.00	GoldmanS	05/21/26	100.78	80,624.56	624.56	624.56	1.33	4.99
HOME DEPOT INC (CALLABLE) DTD 06/25/2024 4.875% 06/25/2027	437076DB5	40,000.00	MorganSt	05/25/27	100.96	40,383.76	516.16	494.65	2.27	4.46
BLACKROCK FUNDING INC (CALLABLE) DTD 07/26/2024 4.600% 07/26/2027	09290DAH4	130,000.00	BOFAML	06/26/27	100.24	130,316.94	320.84	320.06	2.31	4.51
HONEYWELL INTERNATIONAL (CALLABLE) DTD 08/01/2024 4.650% 07/30/2027	438516CX2	130,000.00	Deutsche	06/30/27	100.36	130,463.71	467.61	466.84	2.32	4.51
PACCAR FINANCIAL CORP DTD 08/06/2024 4.450% 08/06/2027	69371RT30	70,000.00	MUFG		99.90	69,926.50	19.60	7.64	2.39	4.50
UNILEVER CAPITAL CORP (CALLABLE) DTD 08/12/2024 4.250% 08/12/2027	904764BU0	100,000.00	JPMorgan	07/12/27	99.41	99,406.60	(462.40)	(478.40)	2.38	4.49

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Corporate Note										
ACCENTURE CAPITAL INC (CALLABLE) DTD 10/04/2024 3.900% 10/04/2027	00440KAA1	35,000.00	JPMorgan	09/04/27	98.54	34,490.58	(464.27)	(467.75)	2.53	4.48
TOYOTA MOTOR CREDIT CORP DTD 10/10/2024 4.350% 10/08/2027	89236TMS1	35,000.00	Citigrou		99.29	34,751.05	(235.30)	(236.30)	2.56	4.61
AMERICAN HONDA FINANCE DTD 10/23/2024 4.450% 10/22/2027	02665WFT3	65,000.00	JPMorgan		99.27	64,527.06	(428.09)	(430.86)	2.59	4.74
JPMORGAN CHASE & CO (CALLABLE) DTD 10/23/2023 6.070% 10/22/2027	46647PDW3	120,000.00	JPMorgan	10/22/26	102.32	122,788.32	2,788.32	2,788.32	1.69	5.09
BP CAP MARKETS AMERICA (CALLABLE) DTD 05/17/2024 5.017% 11/17/2027	10373QBY5	140,000.00	Deutsche	10/17/27	101.09	141,519.00	1,519.00	1,519.00	2.60	4.61
MASTERCARD INC (CALLABLE) DTD 09/05/2024 4.100% 01/15/2028	57636QBA1	60,000.00	BOFAML	12/15/27	98.91	59,343.00	(624.00)	(627.12)	2.76	4.48
JPMORGAN CHASE & CO (CALLABLE) DTD 04/22/2024 5.571% 04/22/2028	46647PEE2	100,000.00	JPMorgan	04/22/27	101.71	101,707.50	1,707.50	1,707.50	2.13	4.94
AMERICAN EXPRESS CO (CALLABLE) DTD 07/26/2024 5.043% 07/26/2028	025816DV8	20,000.00	MorganSt	07/26/27	100.51	20,102.58	102.58	102.58	2.35	5.00
Security Type Sub-Total		**5,270,000.00**				**5,268,419.69**	**35,113.14**	**24,029.13**	**1.53**	**4.75**
Certificate of Deposit										
NORDEA BANK ABP NEW YORK DTD 11/03/2022 5.530% 11/03/2025	65558UYF3	250,000.00	WellsFar		101.13	252,822.25	2,822.25	2,822.25	0.81	4.14
NATIXIS NY BRANCH DTD 09/20/2023 5.610% 09/18/2026	63873QP65	200,000.00	WellsFar		102.46	204,922.80	4,922.80	4,922.80	1.63	4.05
Security Type Sub-Total		**450,000.00**				**457,745.05**	**7,745.05**	**7,745.05**	**1.18**	**4.10**
Asset-Backed Security										
TAOT 2021-D A3 DTD 11/15/2021 0.710% 04/15/2026	89238JAC9	12,654.73	RBC Capi		99.27	12,562.54	(91.92)	(92.11)	0.19	4.51
HART 2021-C A3 DTD 11/17/2021 0.740% 05/15/2026	44935FAD6	6,269.64	SMBC		99.60	6,244.50	(23.74)	(24.71)	0.11	4.35
CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	16,619.92	RBC Capi		99.24	16,494.34	(122.85)	(124.77)	0.20	4.29

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Asset-Backed Security										
VALET 2021-1 A3 DTD 12/13/2021 1.020% 06/22/2026	92868KAC7	12,299.98	WellsFar		99.47	12,234.97	(64.52)	(64.85)	0.16	4.22
BMWOT 2022-A A3 DTD 05/18/2022 3.210% 08/25/2026	05602RAD3	22,942.77	RBC Capi		99.55	22,838.40	(103.18)	(103.91)	0.37	4.39
COPAR 2021-1 A3 DTD 10/27/2021 0.770% 09/15/2026	14044CAC6	15,894.76	JPMorgan		99.00	15,735.62	(158.84)	(159.04)	0.26	4.47
GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	12,590.44	JPMorgan		99.07	12,473.25	(116.87)	(117.08)	0.24	4.41
WOART 2021-D A3 DTD 11/03/2021 0.810% 10/15/2026	98163KAC6	16,463.96	WellsFar		99.24	16,339.39	(122.32)	(123.76)	0.21	4.39
ALLYA 2022-1 A3 DTD 05/18/2022 3.310% 11/15/2026	02008JAC0	54,178.23	Barclays		99.58	53,951.88	(215.86)	(221.98)	0.33	4.50
GMCAR 2022-1 A3 DTD 01/19/2022 1.260% 11/16/2026	380146AC4	14,803.83	BNPPSA		99.09	14,669.81	(132.73)	(133.52)	0.28	4.42
HART 2022-B A3 DTD 07/20/2022 3.720% 11/16/2026	44918MAD2	39,978.51	Barclays		99.67	39,845.62	(132.88)	(132.88)	0.41	4.50
HDMOT 2022-A A3 DTD 04/20/2022 3.060% 02/15/2027	41284YAD8	39,558.84	WellsFar		99.51	39,364.09	(188.16)	(191.85)	0.34	4.45
CARMX 2022-2 A3 DTD 04/28/2022 3.490% 02/16/2027	14317HAC5	41,385.77	BOFAML		99.61	41,223.74	(155.74)	(159.24)	0.45	4.34
TAOT 2022-C A3 DTD 08/16/2022 3.760% 04/15/2027	89231CAD9	35,398.32	Citigrou		99.66	35,276.38	(116.02)	(119.04)	0.59	4.34
COPAR 2022-1 A3 DTD 05/04/2022 3.170% 04/15/2027	14043OAC6	40,249.79	WellsFar		99.24	39,945.86	(295.13)	(299.86)	0.57	4.49
HART 2023-A A3 DTD 04/12/2023 4.580% 04/15/2027	448979AD6	75,091.56	BOFAML		100.03	75,115.59	31.36	28.22	0.61	4.54
CARMX 2022-3 A3 DTD 07/20/2022 3.970% 04/15/2027	14318MAD1	85,316.73	RBC Capi		99.70	85,057.80	(256.92)	(257.96)	0.57	4.50
GMCAR 2022-3 A3 DTD 07/13/2022 3.640% 04/16/2027	36265WAD5	47,643.09	BOFAML		99.61	47,455.52	(187.24)	(187.41)	0.45	4.50
COPAR 2022-2 A3 DTD 08/10/2022 3.660% 05/17/2027	14043GAD6	51,411.97	JPMorgan		99.46	51,135.68	(272.60)	(274.45)	0.63	4.52
NAROT 2022-B A3 DTD 09/28/2022 4.460% 05/17/2027	65480JAC4	89,986.10	WellsFar		99.98	89,964.77	(2.71)	(11.78)	0.64	4.51

Managed Account Fair Market Value & Analytics

For the Month Ending **December 31, 2024**

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Asset-Backed Security										
ALLYA 2022-2 A3 DTD 10/12/2022 4.760% 05/17/2027	02008MAC3	138,005.64	JPMorgan		100.09	138,123.22	119.29	118.46	0.53	4.60
DCENT 2022-A3 A3 DTD 08/09/2022 3.560% 07/15/2027	254683CW3	160,000.00	BOFAML		99.49	159,184.96	(795.18)	(804.82)	0.52	4.53
CARMX 2022-4 A3 DTD 10/31/2022 5.340% 08/16/2027	14318UAD3	114,010.26	Barclays		100.50	114,578.25	594.73	582.64	0.68	4.64
MBART 2022-1 A3 DTD 11/22/2022 5.210% 08/16/2027	58768PAC8	139,444.90	SMBC		100.46	140,080.49	663.17	650.89	0.68	4.56
GMCAR 2022-4 A3 DTD 10/12/2022 4.820% 08/16/2027	36265OAD8	172,309.20	RBC Capi		100.12	172,517.00	236.05	223.11	0.58	4.63
TAOT 2023-A A3 DTD 01/30/2023 4.630% 09/15/2027	891940AC2	76,201.14	BOFAML		100.06	76,249.99	48.88	48.87	0.76	4.56
MBART 2023-1 A3 DTD 01/25/2023 4.510% 11/15/2027	58770AAC7	44,819.57	SUMITR		100.01	44,825.08	10.89	8.73	0.75	4.51
NAROT 2023-A A3 DTD 04/26/2023 4.910% 11/15/2027	65480WAD3	155,000.00	MIZU		100.32	155,499.57	526.96	516.85	0.82	4.54
HDMOT 2023-A A3 DTD 02/23/2023 5.050% 12/15/2027	41285JAD0	79,274.75	JPMorgan		100.33	79,534.53	267.76	264.68	0.77	4.65
TAOT 2023-B A3 DTD 05/23/2023 4.710% 02/15/2028	891941AD8	100,000.00	RBC Capi		100.31	100,307.00	312.59	310.69	1.02	4.48
GMCAR 2023-2 A3 DTD 04/12/2023 4.470% 02/16/2028	362583AD8	70,000.00	BOFAML		100.00	69,997.55	(0.53)	(1.21)	0.84	4.50
BMWOT 2023-A A3 DTD 07/18/2023 5.470% 02/25/2028	05592XAD2	45,000.00	TD Secur		100.92	45,413.32	421.29	418.77	0.95	4.54
BACCT 2023-A1 A1 DTD 06/16/2023 4.790% 05/15/2028	05522RDG0	70,000.00	BOFAML		100.44	70,306.18	322.03	317.06	1.30	4.49
FORDO 2023-B A3 DTD 06/26/2023 5.230% 05/15/2028	344930AD4	75,000.00	Citigrou		100.87	75,650.93	651.94	651.63	1.12	4.50
ALLYA 2023-1 A3 DTD 07/19/2023 5.460% 05/15/2028	02007WAC2	90,000.00	BOFAML		100.96	90,860.94	876.28	871.67	1.02	4.57
AMXCA 2023-1 A DTD 06/14/2023 4.870% 05/15/2028	02582JJZ4	100,000.00	RBC Capi		100.53	100,527.20	536.07	533.28	1.30	4.50
FITAT 2023-1 A3 DTD 08/23/2023 5.530% 08/15/2028	31680EAD3	175,000.00	JPMorgan		101.10	176,919.40	1,930.25	1,927.30	1.14	4.62

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Asset-Backed Security										
CHAIT 2023-A1 A DTD 09/15/2023 5.160% 09/15/2028	161571HT4	100,000.00	JPMorgan		101.17	101,171.10	1,198.82	1,192.30	1.60	4.48
BACCT 2023-A2 A2 DTD 12/14/2023 4.980% 11/15/2028	05522RDH8	70,000.00	BOFAML		100.96	70,674.17	683.57	681.55	1.75	4.47
NAROT 2024-A A3 DTD 05/22/2024 5.280% 12/15/2028	65479UAD0	200,000.00	MIZU		101.36	202,719.80	2,738.48	2,736.19	1.56	4.46
CHAIT 2024-A1 A DTD 01/31/2024 4.600% 01/16/2029	161571HV9	225,000.00	JPMorgan		100.25	225,564.07	598.34	592.23	1.91	4.50
TAOT 2024-C A3 DTD 07/30/2024 4.880% 03/15/2029	89237OAD2	80,000.00	MUFG		100.69	80,549.60	549.65	549.60	1.93	4.65
HART 2024-B A3 DTD 07/24/2024 4.840% 03/15/2029	44934QAD3	90,000.00	Citigrou		100.51	90,456.48	470.06	468.79	1.89	4.61
HAROT 2024-3 A3 DTD 08/21/2024 4.570% 03/21/2029	43813YAC6	120,000.00	JPMorgan		100.08	120,092.88	111.73	110.36	1.92	4.56
GMCAR 2024-3 A3 DTD 07/10/2024 5.130% 04/16/2029	38013KAD2	100,000.00	RBC Capi		101.10	101,102.50	1,117.89	1,116.34	1.84	4.58
HART 2024-C A3 DTD 10/16/2024 4.410% 05/15/2029	448976AD2	90,000.00	Barclays		99.58	89,618.67	(374.74)	(375.26)	2.10	4.64
TAOT 2024-D A3 DTD 10/17/2024 4.400% 06/15/2029	89239TAD4	50,000.00	MIZU		99.70	49,848.50	(148.71)	(148.87)	2.13	4.65
FORDO 2024-C A3 DTD 09/20/2024 4.070% 07/15/2029	34532UAD1	120,000.00	Citigrou		99.00	118,799.40	(1,199.78)	(1,200.10)	2.06	4.58
ALLYA 2024-2 A3 DTD 09/27/2024 4.140% 07/16/2029	02007NAC2	80,000.00	BOFAML		99.29	79,435.92	(555.81)	(556.47)	1.76	4.57
VALET 2024-1 A3 DTD 11/26/2024 4.630% 07/20/2029	92868RAD0	70,000.00	WellsFar		100.20	70,139.37	145.96	145.68	2.30	4.58
GMCAR 2024-4 A3 DTD 10/16/2024 4.400% 08/16/2029	38014AAD3	70,000.00	MIZU		99.69	69,783.07	(203.45)	(204.06)	2.11	4.58
COMET 2024-A1 A DTD 09/24/2024 3.920% 09/15/2029	14041NGE5	240,000.00	BOFAML		98.28	235,861.44	(4,091.71)	(4,094.28)	2.51	4.58
WFCIT 2024-A2 A DTD 10/24/2024 4.290% 10/15/2029	92970QAE5	125,000.00	WellsFar		99.31	124,138.00	(843.43)	(844.17)	2.57	4.59
Security Type Sub-Total		**4,364,804.39**				**4,368,460.33**	**4,190.47**	**4,036.45**	**1.27**	**4.54**

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Managed Account Sub-Total		**26,974,556.17**				**26,906,329.40**	**94,135.68**	**36,667.87**	**1.75**	**4.42**
Securities Sub-Total		**$26,974,556.17**				**$26,906,329.40**	**$94,135.68**	**$36,667.87**	**1.76**	**4.43%**
Accrued Interest						**$241,541.56**				
Total Investments						**$27,147,870.96**				

pfm asset management

Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2024**

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Transaction Type Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
BUY										
12/02/24	12/04/24	US TREASURY N/B DTD 11/15/2024 4.125% 11/15/2027	91282CLX7	650,000.00	(650,126.95)	(1,407.29)	(651,534.24)			
12/03/24	12/05/24	US TREASURY N/B DTD 11/15/2024 4.125% 11/15/2027	91282CLX7	300,000.00	(300,164.06)	(683.70)	(300,847.76)			
12/05/24	12/06/24	US TREASURY N/B DTD 11/15/2024 4.125% 11/15/2027	91282CLX7	150,000.00	(150,023.44)	(358.94)	(150,382.38)			
12/12/24	12/17/24	FNA 2024-M6 A2 DTD 11/01/2024 2.905% 07/01/2027	3136BTGM9	200,000.00	(193,000.00)	(258.26)	(193,258.26)			
Transaction Type Sub-Total				**1,300,000.00**	**(1,293,314.45)**	**(2,708.19)**	**(1,296,022.64)**			
CALL										
12/06/24	12/06/24	BANK OF AMERICA CORP (CALLABLE) DTD 12/06/2021 1.530% 12/06/2025	06051GKE8	150,000.00	150,000.00	0.00	150,000.00	0.00	0.00	
Transaction Type Sub-Total				**150,000.00**	**150,000.00**	**0.00**	**150,000.00**	**0.00**	**0.00**	
INTEREST										
12/01/24	12/01/24	GENERAL DYNAMICS CORP (CALLABLE) DTD 05/10/2021 1.150% 06/01/2026	369550BN7		0.00	1,006.25	1,006.25			
12/01/24	12/25/24	FHMS K057 A2 DTD 09/01/2016 2.570% 07/01/2026	3137BRQJ7		0.00	535.42	535.42			
12/01/24	12/25/24	FHMS K061 A2 DTD 01/01/2017 3.347% 11/01/2026	3137BTUM1		0.00	231.64	231.64			
12/01/24	12/25/24	FHMS K736 A2 DTD 09/01/2019 2.282% 07/01/2026	3137FNWX4		0.00	237.24	237.24			
12/01/24	12/25/24	FHMS K058 A2 DTD 11/01/2016 2.653% 08/01/2026	3137BSP72		0.00	386.90	386.90			
12/01/24	12/25/24	FHMS K053 A2 DTD 03/01/2016 2.995% 12/01/2025	3137BN6G4		0.00	436.77	436.77			
12/01/24	12/25/24	FHMS K054 A2 DTD 04/01/2016 2.745% 01/01/2026	3137BNGT5		0.00	285.94	285.94			
12/01/24	12/25/24	FHMS K069 A2 DTD 11/01/2017 3.187% 09/01/2027	3137FBU79		0.00	250.59	250.59			

pfm asset management

Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2024**

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Transaction Type Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST										
12/01/24	12/25/24	FHMS K051 A2 DTD 12/01/2015 3.308% 09/01/2025	3137BM7C4		0.00	333.95	333.95			
12/01/24	12/25/24	FHMS K063 A2 DTD 03/01/2017 3.430% 01/01/2027	3137BVZ82		0.00	543.08	543.08			
12/01/24	12/25/24	FHMS K059 A2 DTD 11/01/2016 3.120% 09/01/2026	3137BSRE5		0.00	325.00	325.00			
12/01/24	12/25/24	FNA 2016-M3 A2 DTD 03/01/2016 2.702% 02/01/2026	3136ARTE8		0.00	293.85	293.85			
12/01/24	12/25/24	FHMS K739 A2 DTD 11/01/2020 1.336% 09/01/2027	3137F64P9		0.00	250.50	250.50			
12/01/24	12/25/24	FHMS K068 A2 DTD 10/01/2017 3.244% 08/01/2027	3137FBBX3		0.00	337.92	337.92			
12/02/24	12/02/24	MONEY MARKET FUND DTD 01/01/2010 0.000% --	MONEY0002		0.00	533.66	533.66			
12/06/24	12/06/24	BANK OF AMERICA CORP (CALLABLE) DTD 12/06/2021 1.530% 12/06/2025	06051GKE8		0.00	1,147.50	1,147.50			
12/08/24	12/08/24	JOHN DEERE CAPITAL CORP DTD 06/08/2023 4.750% 06/08/2026	24422EWX3		0.00	1,543.75	1,543.75			
12/11/24	12/11/24	WELLS FARGO BANK NA (CALLABLE) DTD 12/11/2023 5.254% 12/11/2026	94988J6F9		0.00	7,618.30	7,618.30			
12/15/24	12/15/24	FORDO 2023-B A3 DTD 06/26/2023 5.230% 05/15/2028	344930AD4		0.00	326.88	326.88			
12/15/24	12/15/24	WOART 2021-D A3 DTD 11/03/2021 0.810% 10/15/2026	98163KAC6		0.00	13.33	13.33			
12/15/24	12/15/24	CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4		0.00	9.23	9.23			
12/15/24	12/15/24	ALLYA 2023-1 A3 DTD 07/19/2023 5.460% 05/15/2028	02007WAC2		0.00	409.50	409.50			
12/15/24	12/15/24	FITAT 2023-1 A3 DTD 08/23/2023 5.530% 08/15/2028	31680EAD3		0.00	806.46	806.46			
12/15/24	12/15/24	TAOT 2024-C A3 DTD 07/30/2024 4.880% 03/15/2029	89237OAD2		0.00	325.33	325.33			
12/15/24	12/15/24	HART 2024-C A3 DTD 10/16/2024 4.410% 05/15/2029	448976AD2		0.00	330.75	330.75			

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Transaction Type Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST										
12/15/24	12/15/24	HART 2022-B A3 DTD 07/20/2022 3.720% 11/16/2026	44918MAD2		0.00	138.13	138.13			
12/15/24	12/15/24	AMXCA 2023-1 A DTD 06/14/2023 4.870% 05/15/2028	02582JJZ4		0.00	405.83	405.83			
12/15/24	12/15/24	HART 2024-B A3 DTD 07/24/2024 4.840% 03/15/2029	44934QAD3		0.00	363.00	363.00			
12/15/24	12/15/24	TAOT 2021-D A3 DTD 11/15/2021 0.710% 04/15/2026	89238JAC9		0.00	9.17	9.17			
12/15/24	12/15/24	BACCT 2023-A1 A1 DTD 06/16/2023 4.790% 05/15/2028	05522RDG0		0.00	279.42	279.42			
12/15/24	12/15/24	COPAR 2021-1 A3 DTD 10/27/2021 0.770% 09/15/2026	14044CAC6		0.00	11.96	11.96			
12/15/24	12/15/24	FORDO 2024-C A3 DTD 09/20/2024 4.070% 07/15/2029	34532UAD1		0.00	407.00	407.00			
12/15/24	12/15/24	US TREASURY N/B DTD 06/17/2024 4.625% 06/15/2027	91282CKV2		0.00	27,750.00	27,750.00			
12/15/24	12/15/24	MBART 2022-1 A3 DTD 11/22/2022 5.210% 08/16/2027	58768PAC8		0.00	649.03	649.03			
12/15/24	12/15/24	MBART 2023-1 A3 DTD 01/25/2023 4.510% 11/15/2027	58770AAC7		0.00	179.83	179.83			
12/15/24	12/15/24	TAOT 2023-A A3 DTD 01/30/2023 4.630% 09/15/2027	891940AC2		0.00	308.67	308.67			
12/15/24	12/15/24	ALLYA 2022-2 A3 DTD 10/12/2022 4.760% 05/17/2027	02008MAC3		0.00	592.69	592.69			
12/15/24	12/15/24	COPAR 2022-2 A3 DTD 08/10/2022 3.660% 05/17/2027	14043GAD6		0.00	168.80	168.80			
12/15/24	12/15/24	ALLYA 2024-2 A3 DTD 09/27/2024 4.140% 07/16/2029	02007NAC2		0.00	276.00	276.00			
12/15/24	12/15/24	CARMX 2022-3 A3 DTD 07/20/2022 3.970% 04/15/2027	14318MAD1		0.00	304.58	304.58			
12/15/24	12/15/24	HDMOT 2023-A A3 DTD 02/23/2023 5.050% 12/15/2027	41285JAD0		0.00	353.56	353.56			
12/15/24	12/15/24	TAOT 2023-B A3 DTD 05/23/2023 4.710% 02/15/2028	891941AD8		0.00	392.50	392.50			

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Transaction Type Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST										
12/15/24	12/15/24	CARMX 2022-2 A3 DTD 04/28/2022 3.490% 02/16/2027	14317HAC5		0.00	132.48	132.48			
12/15/24	12/15/24	NAROT 2024-A A3 DTD 05/22/2024 5.280% 12/15/2028	65479UAD0		0.00	880.00	880.00			
12/15/24	12/15/24	NATIONAL RURAL UTIL COOP DTD 05/04/2022 3.450% 06/15/2025	63743HFE7		0.00	345.00	345.00			
12/15/24	12/15/24	DCENT 2022-A3 A3 DTD 08/09/2022 3.560% 07/15/2027	254683CW3		0.00	474.67	474.67			
12/15/24	12/15/24	TAOT 2024-D A3 DTD 10/17/2024 4.400% 06/15/2029	89239TAD4		0.00	183.33	183.33			
12/15/24	12/15/24	HDMOT 2022-A A3 DTD 04/20/2022 3.060% 02/15/2027	41284YAD8		0.00	113.65	113.65			
12/15/24	12/15/24	US TREASURY N/B DTD 06/15/2023 4.125% 06/15/2026	91282CHH7		0.00	14,953.13	14,953.13			
12/15/24	12/15/24	NAROT 2022-B A3 DTD 09/28/2022 4.460% 05/17/2027	65480JAC4		0.00	357.73	357.73			
12/15/24	12/15/24	CHAIT 2024-A1 A DTD 01/31/2024 4.600% 01/16/2029	161571HV9		0.00	862.50	862.50			
12/15/24	12/15/24	NAROT 2023-A A3 DTD 04/26/2023 4.910% 11/15/2027	65480WAD3		0.00	634.21	634.21			
12/15/24	12/15/24	CARMX 2022-4 A3 DTD 10/31/2022 5.340% 08/16/2027	14318UAD3		0.00	540.53	540.53			
12/15/24	12/15/24	ALLYA 2022-1 A3 DTD 05/18/2022 3.310% 11/15/2026	02008JAC0		0.00	168.94	168.94			
12/15/24	12/15/24	CHAIT 2023-A1 A DTD 09/15/2023 5.160% 09/15/2028	161571HT4		0.00	430.00	430.00			
12/15/24	12/15/24	COMET 2024-A1 A DTD 09/24/2024 3.920% 09/15/2029	14041NGE5		0.00	784.00	784.00			
12/15/24	12/15/24	BACCT 2023-A2 A2 DTD 12/14/2023 4.980% 11/15/2028	05522RDH8		0.00	290.50	290.50			
12/15/24	12/15/24	HART 2021-C A3 DTD 11/17/2021 0.740% 05/15/2026	44935FAD6		0.00	5.44	5.44			
12/15/24	12/15/24	COPAR 2022-1 A3 DTD 05/04/2022 3.170% 04/15/2027	14043QAC6		0.00	115.30	115.30			

pfm asset management

Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2024**

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Transaction Type Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST										
12/15/24	12/15/24	WFCIT 2024-A2 A DTD 10/24/2024 4.290% 10/15/2029	92970QAE5		0.00	446.88	446.88			
12/15/24	12/15/24	US TREASURY N/B DTD 12/15/2023 4.375% 12/15/2026	91282CJP7		0.00	14,218.75	14,218.75			
12/15/24	12/15/24	HART 2023-A A3 DTD 04/12/2023 4.580% 04/15/2027	448979AD6		0.00	305.33	305.33			
12/15/24	12/15/24	TAOT 2022-C A3 DTD 08/16/2022 3.760% 04/15/2027	89231CAD9		0.00	119.19	119.19			
12/16/24	12/16/24	GMCAR 2023-2 A3 DTD 04/12/2023 4.470% 02/16/2028	362583AD8		0.00	260.75	260.75			
12/16/24	12/16/24	GMCAR 2022-1 A3 DTD 01/19/2022 1.260% 11/16/2026	380146AC4		0.00	17.99	17.99			
12/16/24	12/16/24	GMCAR 2024-4 A3 DTD 10/16/2024 4.400% 08/16/2029	38014AAD3		0.00	256.67	256.67			
12/16/24	12/16/24	GMCAR 2022-4 A3 DTD 10/12/2022 4.820% 08/16/2027	36265QAD8		0.00	746.89	746.89			
12/16/24	12/16/24	GMCAR 2024-3 A3 DTD 07/10/2024 5.130% 04/16/2029	38013KAD2		0.00	427.50	427.50			
12/16/24	12/16/24	GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1		0.00	8.37	8.37			
12/16/24	12/16/24	GMCAR 2022-3 A3 DTD 07/13/2022 3.640% 04/16/2027	36265WAD5		0.00	158.39	158.39			
12/20/24	12/20/24	VALET 2024-1 A3 DTD 11/26/2024 4.630% 07/20/2029	92868RAD0		0.00	216.07	216.07			
12/20/24	12/20/24	VALET 2021-1 A3 DTD 12/13/2021 1.020% 06/22/2026	92868KAC7		0.00	13.63	13.63			
12/21/24	12/21/24	HAROT 2024-3 A3 DTD 08/21/2024 4.570% 03/21/2029	43813YAC6		0.00	457.00	457.00			
12/25/24	12/25/24	HOME DEPOT INC (CALLABLE) DTD 06/25/2024 4.875% 06/25/2027	437076DB5		0.00	975.00	975.00			
12/25/24	12/25/24	BMWOT 2023-A A3 DTD 07/18/2023 5.470% 02/25/2028	05592XAD2		0.00	205.13	205.13			
12/25/24	12/25/24	BMWOT 2022-A A3 DTD 05/18/2022 3.210% 08/25/2026	05602RAD3		0.00	69.78	69.78			

Transaction Type Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Transaction Type Sub-Total					**0.00**	**91,284.64**	**91,284.64**			
PAYDOWNS										
12/01/24	12/25/24	FHMS K069 A2 DTD 11/01/2017 3.187% 09/01/2027	3137FBU79	162.01	162.01	0.00	162.01	7.84	6.84	
12/01/24	12/25/24	FHMS K736 A2 DTD 09/01/2019 2.282% 07/01/2026	3137FNWX4	181.91	181.91	0.00	181.91	13.12	7.76	
12/01/24	12/25/24	FHMS K054 A2 DTD 04/01/2016 2.745% 01/01/2026	3137BNGT5	3,055.07	3,055.07	0.00	3,055.07	178.06	70.95	
12/01/24	12/25/24	FHMS K061 A2 DTD 01/01/2017 3.347% 11/01/2026	3137BTUM1	173.56	173.56	0.00	173.56	5.35	3.03	
12/01/24	12/25/24	FNA 2016-M3 A2 DTD 03/01/2016 2.702% 02/01/2026	3136ARTE8	217.72	217.72	0.00	217.72	12.32	4.51	
12/01/24	12/25/24	FHMS K051 A2 DTD 12/01/2015 3.308% 09/01/2025	3137BM7C4	265.92	265.92	0.00	265.92	1.93	0.50	
12/15/24	12/15/24	HART 2022-B A3 DTD 07/20/2022 3.720% 11/16/2026	44918MAD2	4,580.55	4,580.55	0.00	4,580.55	0.01	0.01	
12/15/24	12/15/24	ALLYA 2022-1 A3 DTD 05/18/2022 3.310% 11/15/2026	02008JAC0	7,069.24	7,069.24	0.00	7,069.24	1.36	0.58	
12/15/24	12/15/24	ALLYA 2022-2 A3 DTD 10/12/2022 4.760% 05/17/2027	02008MAC3	11,410.75	11,410.75	0.00	11,410.75	0.14	0.08	
12/15/24	12/15/24	HDMOT 2022-A A3 DTD 04/20/2022 3.060% 02/15/2027	41284YAD8	5,011.66	5,011.66	0.00	5,011.66	0.83	0.37	
12/15/24	12/15/24	COPAR 2022-2 A3 DTD 08/10/2022 3.660% 05/17/2027	14043GAD6	3,932.86	3,932.86	0.00	3,932.86	0.28	0.14	
12/15/24	12/15/24	WOART 2021-D A3 DTD 11/03/2021 0.810% 10/15/2026	98163KAC6	3,286.15	3,286.15	0.00	3,286.15	0.45	0.17	
12/15/24	12/15/24	TAOT 2021-D A3 DTD 11/15/2021 0.710% 04/15/2026	89238JAC9	2,849.02	2,849.02	0.00	2,849.02	0.06	0.01	
12/15/24	12/15/24	TAOT 2023-A A3 DTD 01/30/2023 4.630% 09/15/2027	891940AC2	3,798.86	3,798.86	0.00	3,798.86	0.01	0.00	
12/15/24	12/15/24	COPAR 2022-1 A3 DTD 05/04/2022 3.170% 04/15/2027	14043OAC6	3,395.90	3,395.90	0.00	3,395.90	0.75	0.35	
12/15/24	12/15/24	MBART 2023-1 A3 DTD 01/25/2023 4.510% 11/15/2027	58770AAC7	3,029.47	3,029.47	0.00	3,029.47	0.37	0.22	

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Transaction Type Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
PAYDOWNS										
12/15/24	12/15/24	MBART 2022-1 A3 DTD 11/22/2022 5.210% 08/16/2027	58768PAC8	10,043.82	10,043.82	0.00	10,043.82	1.99	1.12	
12/15/24	12/15/24	HART 2021-C A3 DTD 11/17/2021 0.740% 05/15/2026	44935FAD6	2,545.76	2,545.76	0.00	2,545.76	0.57	0.18	
12/15/24	12/15/24	COPAR 2021-1 A3 DTD 10/27/2021 0.770% 09/15/2026	14044CAC6	2,742.00	2,742.00	0.00	2,742.00	0.06	0.02	
12/15/24	12/15/24	HDMOT 2023-A A3 DTD 02/23/2023 5.050% 12/15/2027	41285JAD0	4,739.44	4,739.44	0.00	4,739.44	0.48	0.30	
12/15/24	12/15/24	CARMX 2021-3 A3 DTD 07/28/2021 0.550% 06/15/2026	14317DAC4	3,509.20	3,509.20	0.00	3,509.20	0.57	0.17	
12/15/24	12/15/24	HART 2023-A A3 DTD 04/12/2023 4.580% 04/15/2027	448979AD6	4,908.44	4,908.44	0.00	4,908.44	0.48	0.28	
12/15/24	12/15/24	CARMX 2022-4 A3 DTD 10/31/2022 5.340% 08/16/2027	14318UAD3	7,456.39	7,456.39	0.00	7,456.39	1.74	0.97	
12/15/24	12/15/24	TAOT 2022-C A3 DTD 08/16/2022 3.760% 04/15/2027	89231CAD9	2,640.96	2,640.96	0.00	2,640.96	0.44	0.22	
12/15/24	12/15/24	NAROT 2022-B A3 DTD 09/28/2022 4.460% 05/17/2027	65480JAC4	6,265.31	6,265.31	0.00	6,265.31	1.30	0.68	
12/15/24	12/15/24	CARMX 2022-2 A3 DTD 04/28/2022 3.490% 02/16/2027	14317HAC5	4,166.74	4,166.74	0.00	4,166.74	0.63	0.29	
12/15/24	12/15/24	CARMX 2022-3 A3 DTD 07/20/2022 3.970% 04/15/2027	14318MAD1	6,749.05	6,749.05	0.00	6,749.05	0.16	0.08	
12/16/24	12/16/24	GMCAR 2022-3 A3 DTD 07/13/2022 3.640% 04/16/2027	36265WAD5	4,574.27	4,574.27	0.00	4,574.27	0.04	0.02	
12/16/24	12/16/24	GMCAR 2022-4 A3 DTD 10/12/2022 4.820% 08/16/2027	36265OAD8	13,638.09	13,638.09	0.00	13,638.09	2.24	1.23	
12/16/24	12/16/24	GMCAR 2021-4 A3 DTD 10/21/2021 0.680% 09/16/2026	362554AC1	2,182.69	2,182.69	0.00	2,182.69	0.06	0.02	
12/16/24	12/16/24	GMCAR 2022-1 A3 DTD 01/19/2022 1.260% 11/16/2026	380146AC4	2,326.35	2,326.35	0.00	2,326.35	0.20	0.08	
12/20/24	12/20/24	VALET 2021-1 A3 DTD 12/13/2021 1.020% 06/22/2026	92868KAC7	3,737.48	3,737.48	0.00	3,737.48	0.15	0.05	
12/25/24	12/25/24	BMWOT 2022-A A3 DTD 05/18/2022 3.210% 08/25/2026	05602RAD3	3,143.89	3,143.89	0.00	3,143.89	0.16	0.06	

pfm asset management

Managed Account Security Transactions & Interest

For the Month Ending **December 31, 2024**

CITY OF LA PALMA - OPERATING PORTFOLIO - 995341 - (14205145)

Transaction Type Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Transaction Type Sub-Total				**137,790.53**	**137,790.53**	**0.00**	**137,790.53**	**234.15**	**101.29**	
SELL										
12/02/24	12/04/24	US TREASURY N/B DTD 05/15/2023 3.625% 05/15/2026	91282CHB0	525,000.00	520,426.76	998.88	521,425.64	635.74	(2,019.63)	FIFO
12/03/24	12/05/24	DCENT 2022-A2 A DTD 05/26/2022 3.320% 05/15/2027	254683CS2	125,000.00	124,291.99	230.56	124,522.55	(697.85)	(703.01)	FIFO
12/03/24	12/05/24	FHMS K053 A2 DTD 03/01/2016 2.995% 12/01/2025	3137BN6G4	175,000.00	172,354.49	58.24	172,412.73	(628.91)	(2,015.32)	FIFO
Transaction Type Sub-Total				**825,000.00**	**817,073.24**	**1,287.68**	**818,360.92**	**(691.02)**	**(4,737.96)**	
Managed Account Sub-Total					**(188,450.68)**	**89,864.13**	**(98,586.55)**	**(456.87)**	**(4,636.67)**	
Total Security Transactions					**($188,450.68)**	**$89,864.13**	**($98,586.55)**	**($456.87)**	**($4,636.67)**	

City of La Palma
Agenda Item No. 6

MEETING DATE:	February 4, 2025
TO:	City Council
FROM:	City Manager
SUBMITTED BY:	Joseph Cisneros, Deputy City Manager
AGENDA TITLE:	Pickleball Project Notice of Completion

RECOMMENDED ACTION:

It is recommended that the City Council accept the work and authorize staff to file a Notice of Completion and Accept the Work with the Orange County Recorder for the Central Park Pickleball Fencing and Striping Project.

SUMMARY:

On February 15, 2024 the City advertised and solicited bids on OpenGov, the City's public bidding platform, for construction services to complete the pickleball fencing and striping project. A total of twelve (12) firms submitted project documents.

On February 26, 2024, one (1) bid was received along with the signed addendum. Staff reviewed the bid documents and confirmed that Trueline Construction and Court Surfacing, Inc., submitted all the required documents with their bid.

At the March 5, 2024, City Council meeting, the City Council awarded a contract in the amount of $82,580.81 to Trueline Construction and Court Surfacing, Inc., of Riverside, California. The work was substantially completed on September 9, 2024.

The Contractor has completed the work and their quality of work is satisfactory. The final contract amount is $82,580.81 based on actual quantities constructed with no change orders. The project was completed per schedule and within the project budget.

The final 5% retention for the project is released to the contractor after the Notice of Completion and Acceptance of Work is recorded with the Orange County Recorder's Office. No liens or stop notices against the contractor or project have been received; therefore, the final 5% retention payment must be released to the contractor as per the contract documents.

FISCAL IMPACT:

The FY 2023-24 Capital Improvement Program (CIP) Budget fully funded the project through the California Prop 68 Grant Funds (035-900-8870-00000) in the amount of $82,580.81.

ATTACHMENTS:

1. Pickleball Project Notice of Completion

Free Recording in Accordance with
California Government Code
Section 273833

Recording Requested By
CITY OF LA PALMA

When Recorded Mail To:
CITY OF LA PALMA
7821 Walker Street
La Palma, CA 90623-1771

This Space is for Recorder's Use Only

NOTICE OF COMPLETION
AND
ACCEPTANCE OF WORK

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is an owner of an interest or estate in the hereinafter described real property, the nature of which interest or estate is public property.

2. The City of La Palma, 7822 Walker Street, La Palma, California 90623, as owner of the property hereinafter described caused improvement to be made, to wit:

Work includes the Central Park Pickleball Fencing and Striping Project in the City of La Palma.

3. The name and address of the director contractor for the work of improvement as a whole is:

Trueline Construction & Surfacing, Inc.
P.O. Box 70269
Riverside, CA 92513-0269

4. The notice is given for (check one):

☒ Completion of the work improvement as a whole
☐ Completion of a contract for a particular portion of the work of improvement (per CA Civ. Code § 8186

The contract for the doing of which was heretofore entered into on the **5th** day of **March, 2024,** which contract was made with **Trueline Construction & Surfacing, Inc.** as Contractor; that the work was actually accepted on the **4th** day of **FEBRUARY, 2025;** that title to said property is vested in the City of La Palma; that the surety for said Contractor is **American Contractors Indemnity Company**, that the property hereinbefore referred to and on which said improvement was made is described as follows:

Central Park Pickleball Fencing and Striping Project

CITY OF LA PALMA

FREE RECORDING IN ACCORDANCE WITH GOVERNMENT CODE SECTION 27383 CITY OF LA PALMA

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: February 4, 2025
Place: La Palma, CA

____
Joe Cisneros, Deputy City Manager
City of La Palma

STATE OF CALIFORNIA) SS
COUNTY OF ORANGE)

VERIFICATION

I, **JOE CISNEROS** , state; I am the Deputy City Manager of the City of La Palma identified in the foregoing Notice of Completion. I have read said Notice of Completion and know that contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on **February 4, 2025** at **7822 Walker Street, City of La Palma**.

By ____
Joe Cisneros, Deputy City Manager
City of La Palma

ACKNOWLEDGEMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of ____________________________________ }

On ____________ before me, ____

Personally appeared ____

Who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal Above

Signature of Notary Public

Signature ____________________________________

Signature of Notary Public

City of La Palma
Agenda Item No. 7

MEETING DATE: February 4, 2025

TO: City Council

FROM: City Manager

SUBMITTED BY: Kimberly Kenney, City Clerk

AGENDA TITLE: Resolution approving the Sponsorship for 2025 Cypress College Foundation Americana Awards, and Authorizing the Distribution of Tickets to Attend the Event

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RECOMMENDED ACTION:

It is recommended that the City Council adopt a Resolution approving Sponsorship of the 2025 Cypress College Foundation Americana Awards at the Benefactor Level and authorize the distribution of tickets to attend the event.

BACKGROUND:

The Fiscal Year 2024-25 Budget includes a sponsorship of the Cypress College Foundation Americana Awards at the Americana Benefactor level.

SUMMARY:

The purpose of this report is to provide approval of the sponsorship amount pursuant to the Fair Political Practices Commission (FPPC) Regulation 18944.1(d)(2) and the City's Ticket Distribution Policy, which requires that the City determine a specific governmental or public purpose of the City in order to purchase tickets to or sponsor such events.

The Americana Benefactor level sponsorship provides the City with one table with up to 10 tickets to the event as well as an opportunity to place a half page color advertisement in the event program congratulating this year's "Person of the Year" honorees. This year's honorees for the City of La Palma is Richard and Jean Daum.

The attached Resolution approves sponsorship of the 2025 Cypress College Foundation Americana Awards at the $4,000 Benefactor level. The Resolution finds that the expenditure of funds to participate in the event accomplishes one or more public purposes of the City that are equal or greater value than the cost of the tickets. Specifically, attendance at the event promotes City recognition; promotes City-sponsored community service organizations and programs that provide benefit with the City; encourages greater volunteer activities by City residents; and provides opportunities for City officials to confer with other governmental officials attending the event regarding matters of interest to or affecting the City.

FISCAL IMPACT:

The City Council's Fiscal Year 2024-25 Budget (001-110-6200-00000) has sufficient funds to cover the $4,000 expense.

ATTACHMENTS:

1. 2025 Americana Ticket Resolution

RESOLUTION NO. 2025-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PALMA AUTHORIZING PARTICIPATION IN THE 2025 CYPRESS COLLEGE FOUNDATION AMERICANA AWARDS

WHEREAS, the Cypress College Foundation Americana Awards are an annual event that both benefits students attending the college through scholarship opportunities and honors local citizens - this year's honorees being Richard and Jean Daum; and

WHEREAS, attendance by the City Council and/or members of the City's staff serves to strengthen relationships within the business and scholastic communities, enhances the City's reputation, promotes education, and promotes volunteerism.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Palma does hereby declare that there is a specific governmental or public purpose in the City being an Americana Benefactor Sponsor of the event – which includes attendance of ten City officials and/or volunteers, recognition in the event program, and a half page color advertisement – all of which will enhance the City's reputation within the City and in neighboring communities.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of La Palma does hereby authorize the City Manager to purchase an American Benefactor Sponsor package ($4,000) and to distribute the event tickets to City officials and/or volunteers as he deems appropriate.

APPROVED AND ADOPTED by the City Council of the City of La Palma at a regular meeting held on the 4th day of February, 2025.

____
Mark I. Waldman
Mayor

ATTEST:

____
Kimberly Kenney, CMC
City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF LA PALMA)

I, Kimberly Kenney, City Clerk of the City of La Palma, California, DO HEREBY CERTIFY that the forgoing resolution was adopted by the City Council of said City at a regular meeting of said City Council held on the 4th day of February, 2025, and that it was so adopted by called vote as follows:

AYES:

NOES:

____
Kimberly Kenney, CMC
City Clerk

City of La Palma

Agenda Item No. 8

MEETING DATE: February 4, 2025

TO: City Council

FROM: City Manager

SUBMITTED BY: Belinda Deines, Community Development Manager

AGENDA TITLE: Resolution Approving the Admission of the City of La Palma into the Joint Powers Authority of the California Municipal Finance Authority regarding Casa La Palma Apartments at 7777 Valley View Street

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RECOMMENDED ACTION:

It is recommended that the City Council take the following actions:

1. Adopt the Joint Exercise of Powers Agreement; and
2. Adopt a Resolution approving the admission of the City of La Palma into a Joint Exercise of Powers Agreement relating to the California Municipal Finance Authority (CMFA) for the purpose of promoting economic, cultural, and community development activities in the City, including the financing of projects by the CMFA.

BACKGROUND:

On December 19, 2024, the City received a request from the California Municipal Finance Authority (CMFA) for the City of La Palma to enter into a Joint Powers Authority in order to award a grant to Mariman and Company, property owner of Casa La Palma Apartments, with tax-exempt financing through the CMFA.

Casa La Palma Apartments is an existing 272-unit affordable housing community located at 7777 Valley View Street (APN: 263-241-46). The Property was originally constructed in 1978 as market-rate units. In 1998, the Property was acquired, substantially rehabilitated, and converted into 100% low-income affordable housing units through the issuance of tax-exempt bonds and low-income housing tax credits. The Property was acquired by Mariman and Company in October 2011, who remains the current owner and operator of the property. At present, the existing units are restricted to low-income at 60% of Area Median Income or below. The Bond Regulatory Agreement was terminated when the bonds were redeemed, but the Low-Income Housing Tax Credits remain in place until December 31, 2028. The current, 30-year affordable housing regulatory agreement is set to expire on December 31, 2028 and the Property is at-risk for conversion to market-rate. The CMFA has been asked to award a grant to Mariman and Company and record a new regulatory agreement which will maintain affordability for all 272 low-income units for another 30-year term.

The CMFA was created on January 1, 2004 pursuant to a joint exercise of powers agreement to promote economic, cultural and community development, through the financing of economic development and charitable activities throughout California. To date, over 350 municipalities have become members of CMFA.

The CMFA was formed to assist local governments, non-profit organizations and businesses with the issuance of taxable and tax-exempt bonds aimed at improving the standard of living in California. The CMFA's representatives and its Board of Directors have considerable experience in bond financings.

DISCUSSION:

In order for the CMFA to have the authority to serve as the issuer of the bonds for a project, it is necessary for the City of La Palma to become a member of the CMFA. Attached to this report is a copy of the Joint Exercise of Powers Agreement **(Attachment 1)** to be executed by a designated signatory of the City.

The Joint Exercise of Powers Agreement provides that the CMFA is a public entity, separate and apart from each member executing such agreement. The debts, liabilities and obligations of the CMFA do not constitute debts, liabilities or obligations of the members executing such agreement.

There are no costs associated with membership in the CMFA and the City will in no way become exposed to any financial liability by reason of its membership in the CMFA. In addition, participation by the City in the CMFA will not impact the City's appropriations limits and will not constitute any type of indebtedness by the City. Adopting the required Resolution **(Attachment 2)** and executing the Joint Exercise of Powers Agreement of the CMFA are the only actions required; no other participation or activity of the City or the City Council with respect to the issuance of the Bonds will be required.

The Joint Exercise of Powers Agreement expressly provides that any member may withdraw from such agreement upon written notice to the Board of Directors of the CMFA. In the case of the proposed bond financing for the Borrower, the City following its execution of the Joint Exercise of Powers Agreement, could, at any time following the issuance of the Bonds, withdraw from the CMFA by providing written notice to the Board of Directors of the CMFA.

The City's membership in the CMFA is in keeping with Program 2, Funding for Preservation and Rehabilitation of Affordable Housing, in the 2021-2029 Housing Element, in that the La Palma General Plan specifically states that "the City will participate with non-profit housing authorities to preserve lower-income multi-family housing in the City and/or to convert market-rate multi-family housing into covenanted affordable housing, as opportunities arise." Furthermore, Program 2 states that funding will be provided through the issuance of tax-exempt affordable housing bonds, which will be utilized to preserve low-income units and address the needs of low-income households. In support of maintaining the City's existing affordable housing stock, staff recommends that the City execute the Joint Exercise of Powers Agreement of the CMFA and adopt the Resolution.

FISCAL IMPACT:

The City will have no financial, legal, moral obligation, liability, or responsibility in becoming a Member of the CMFA. The Board of Directors of the California Foundation for Stronger Communities, a California non-profit public benefit corporation (the "Foundation"), acts as the Board of Directors for the CMFA. Through its conduit issuance activities, the CMFA shares a portion of the issuance fees it receives with its member communities and donates a portion of these issuance fees to the Foundation for the support of local charities. With respect to the City of La Palma, it is expected that that a portion of the issuance fees attributable to the City will be granted by the CMFA to the general fund of the City for projects located in the City. Such grants may be used for any lawful purpose of the City.

ATTACHMENTS:

1. CMFA JPA Agreement - City of La Palma
2. Resolution to Join CMFA

JOINT EXERCISE OF POWERS AGREEMENT
RELATING TO THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY

THIS AGREEMENT, dated as of January 1, 2004, among the parties executing this Agreement (all such parties, except those which have withdrawn as provided herein, are referred to as the "Members" and those parties initially executing this Agreement are referred to as the "Initial Members"):

WITNESSETH

WHEREAS, pursuant to Title 1, Division 7, Chapter 5 of the California Government Code (in effect as of the date hereof and as the same may from time to time be amended or supplemented, the "Joint Exercise of Powers Act"), two or more public agencies may by agreement jointly exercise any power common to the contracting parties; and

WHEREAS, each of the Members is a "public agency" as that term is defined in Section 6500 of the Joint Exercise of Powers Act; and

WHEREAS, each of the Members is empowered by law to promote economic, cultural and community development, including, without limitation, the promotion of opportunities for the creation or retention of employment, the stimulation of economic activity, the increase of the tax base, and the promotion of opportunities for education, cultural improvement and public health, safety and general welfare; and

WHEREAS, each of the Members may accomplish the purposes and objectives described in the preceding preamble by various means, including through making grants, loans or providing other financial assistance to governmental and nonprofit organizations; and

WHEREAS, each Member is also empowered by law to acquire and dispose of real property for a public purpose; and

WHEREAS, the Joint Exercise of Powers Act authorizes the Members to create a joint exercise of powers entity with the authority to exercise any powers common to the Members, as specified in this Agreement and to exercise the additional powers granted to it in the Joint Exercise of Powers Act and any other applicable provisions of the laws of the State of California; and

WHEREAS, a public entity established pursuant to the Joint Exercise of Powers Act is empowered to issue or execute bonds, notes, commercial paper or any other evidences of indebtedness, including leases or installment sale agreements or certificates of participation therein (herein "Bonds"), and to otherwise undertake financing programs under the Joint Exercise of Powers Act or other applicable provisions of the laws of the State of California to accomplish its public purposes; and

WHEREAS, the Members have determined to specifically authorize a public entity authorized pursuant to the Joint Exercise of Powers Act to issue Bonds pursuant to the Joint Exercise of Powers Act or other applicable provisions of the laws of the State of California; and

WHEREAS, it is the desire of the Members to use a public entity established pursuant to the Joint Exercise of Powers Act to undertake the financing and/or refinancing of projects of any nature, including, but not limited to, capital or working capital projects, insurance, liability or retirement programs or facilitating Members use of existing or new financial instruments and mechanisms; and

WHEREAS, it is further the intention of the Members that the projects undertaken will result in significant public benefits to the inhabitants of the jurisdictions of the Members; and

WHEREAS, by this Agreement, each Member desires to create and establish the "California Municipal Finance Authority" for the purposes set forth herein and to exercise the powers provided herein;

NOW, THEREFORE, the Members, for and in consideration of the mutual promises and agreements herein contained, do agree as follows:

Section 1. Purpose.

This Agreement is made pursuant to the provisions of the Joint Exercise of Powers Act. The purpose of this Agreement is to establish a public entity for the joint exercise of powers common to the Members and for the exercise of additional powers given to a joint powers entity under the Joint Powers Act or any other applicable law, including, but not limited to, the issuance of Bonds for any purpose or activity permitted under the Joint Exercise of Powers Act or any other applicable law. Such purpose will be accomplished and said power exercised in the manner hereinafter set forth.

Section 2. Term.

This Agreement shall become effective in accordance with Section 17 as of the date hereof and shall continue in full force and effect until such time as it is terminated in writing by all the Members; provided, however, that this Agreement shall not terminate or be terminated until all Bonds issued or caused to be issued by the Authority (defined below) shall no longer be outstanding under the terms of the indenture, trust agreement or other instrument pursuant to which such Bonds are issued, or unless a successor to the Authority assumes all of the Authority's debts, liabilities and obligastions.

Section 3. Authority.

A. CREATION AND POWERS OF AUTHORITY.

Pursuant to the Joint Exercise of Powers Act, there is hereby created a public entity to be known as the "California Municipal Finance Authority" (the "Authority"), and said Authority shall be a public entity separate and apart from the Members. Its debts, liabilities and obligations do not constitute debts, liabilities or obligations of any Members.

B. BOARD.

The Authority shall be administered by the Board of Directors (the "Board," or the "Directors" and each a "Director") of the California Foundation for Stronger Communities, a nonprofit public benefit corporation organized under the laws of the State of California (the "Foundation"), with each such Director serving in his or her individual capacity as a Director of the Board. The Board shall be the administering agency of this Agreement and, as such, shall be vested with the powers set forth herein, and shall administer this Agreement in accordance with the purposes and functions provided herein. The number of Directors, the appointment of Directors, alternates and successors, their respective terms of office, and all other provisions relating to the qualification and office of the Directors shall be as provided in the Articles and Bylaws of the Foundation, or by resolution of the Board adopted in accordance with the Bylaws of the Foundation.

All references in this Agreement to any Director shall be deemed to refer to and include the applicable alternate Director, if any, when so acting in place of a regularly appointed Director.

Directors may receive reasonable compensation for serving as such, and shall be entitled to reimbursement for any expenses actually incurred in connection with serving as a Director, if the Board shall determine that such expenses shall be reimbursed and there are unencumbered funds available for such purpose.

The Foundation may be removed as administering agent hereunder and replaced at any time by amendment of this Agreement approved as provided in Section 16; provided that a successor administering agent of this Agreement has been appointed and accepted its duties and responsibilities under this Agreement.

C. OFFICERS; DUTIES; OFFICIAL BONDS.

The officers of the Authority shall be the Chair, Vice-Chair, Secretary and Treasurer (defined below). The Board, in its capacity as administering agent of this Agreement, shall elect a Chair, a Vice-Chair, and a Secretary of the Authority from among Directors to serve until such officer is re-elected or a successor to such office is elected by the Board. The Board shall appoint one or more of its officers or employees to serve as treasurer, auditor, and controller of the Authority (the "Treasurer") pursuant to Section 6505.6 of the Joint Exercise of Powers Act to serve until such officer is re-elected or a successor to such office is elected by the Board.

Subject to the applicable provisions of any resolution, indenture, trust agreement or other instrument or proceeding authorizing or securing Bonds (each such resolution, indenture, trust agreement, instrument and proceeding being herein referred to as an "Indenture") providing for a trustee or other fiscal agent, and except as may otherwise be specified by resolution of the Board, the Treasurer is designated as the depositary of the Authority to have custody of all money of the Authority, from whatever source derived and shall have the powers, duties and responsibilities specified in Sections 6505, 6505.5 and 6509.5 of the Joint Exercise of Powers Act.

The Treasurer of the Authority is designated as the public officer or person who has charge of, handles, or has access to any property of the Authority, and such officer shall file an official bond with the Secretary of the Authority in the amount specified by resolution of the Board but in no event less than $1,000.

The Board shall have the power to appoint such other officers and employees as it may deem necessary and to retain independent counsel, consultants and accountants.

The Board shall have the power, by resolution, to the extent permitted by the Joint Exercise of Power Act or any other applicable law, to delegate any of its functions to one or more of the Directors or officers, employees or agents of the Authority and to cause any of said Directors, officers, employees or agents to take any actions and execute any documents or instruments for and in the name and on behalf of the Board or the Authority.

D. MEETINGS OF THE BOARD.

(1) Ralph M. Brown Act.

All meetings of the Board, including, without limitation, regular, adjourned regular, special, and adjourned special meetings shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with Section 54950 of the Government Code of the State of California), or any successor legislation hereinafter enacted (the "Brown Act").

(2) Regular Meetings.

The Board shall provide for its regular meetings; provided, however, it shall hold at least one regular meeting each year. The date, hour and place of the holding of the regular meetings shall be fixed by resolution of the Board. To the extent permitted by the Brown Act, such meetings may be held by telephone conference.

(3) Special Meetings.

Special meetings of the Board may be called in accordance with the provisions of Section 54956 of the Government Code of the State of California. To the extent permitted by the Brown Act, such meetings may be held by telephone conference.

(4) Minutes.

The Secretary of the Authority shall cause to be kept minutes of the regular, adjourned regular, special, and adjourned special meetings of the Board and shall, as soon as possible after each meeting, cause a copy of the minutes to be forwarded to each Director.

(5) Quorum.

A majority of the Board shall constitute a quorum for the transaction of business. No action may be taken by the Board except upon the affirmative vote of a majority of the Directors constituting a quorum, except that less than a quorum may adjourn a meeting to another time and place.

E. RULES AND REGULATIONS.

The Authority may adopt, from time to time, by resolution of the Board such rules and regulations for the conduct of its meetings and affairs as may be required.

Section 4. Powers.

The Authority shall have the power, in its own name, to exercise the common powers of the Members and to exercise all additional powers given to a joint powers entity under any of the laws of the State of California, including, but not limited to, the Joint Exercise of Powers Act, for any purpose authorized under this Agreement. Such powers shall include the common powers specified in this Agreement and may be exercised in the manner and according to the method provided in this Agreement. The Authority is hereby authorized to do all acts necessary for the exercise of such power, including, but not limited to, any of all of the following: to make and enter into contracts; to employ agents and employees; to acquire, construct, provide for maintenance and operation of, or maintain and operate, any buildings, works or improvements; to acquire, hold or dispose of property wherever located; to incur debts, liabilities or obligations; to receive gifts, contributions and donations of property, funds, services, and other forms of assistance from person, firms, corporations and any governmental entity; to sue and be sued in its own name; to make grants, loans or provide other financial assistance to governmental and nonprofit organizations (e.g., the Members or the Foundation) to accomplish any of its purposes; and generally to do any and all things necessary or convenient to accomplish its purposes.

Without limiting the generality of the foregoing, the Authority may issue or cause to be issued Bonds, and pledge any property or revenues as security to the extent permitted under the Joint Exercise of Powers Act, or any other applicable provision of law; provided, however, the Authority shall not issue Bonds with respect to any project located in the jurisdiction of one or more Members unless the governing body of any such Member, or its duly authorized representative, shall approve, conditionally or unconditionally, the project, including the issuance of Bonds therefor. Such approval may be evidenced by resolution, certificate, order, report or such other means of written approval of such project as may be selected by the Member (or its authorized representative) whose approval is required. No such approval shall be required in connection with Bonds that refund Bonds previously issued by the Authority and approved by the governing board of a Member.

The manner in which the Authority shall exercise its powers and perform its duties is and shall be subject to the restrictions upon the manner in which a California general law city could exercise such powers and perform such duties. The manner in which the Authority shall exercise its powers and perform its duties shall not be subject to any restrictions applicable to the manner in which any other public agency could exercise such powers or perform such duties, whether such agency is a party to this Agreement or not.

Section 5. Fiscal Year.

For the purposes of this Agreement, the term "Fiscal Year" shall mean the fiscal year as established from time to time by resolution of the Board, being, at the date of this Agreement, the period from July 1 to and including the following June 30, except for the first Fiscal Year which shall be the period from the date of this Agreement to June 30, 2004.

Section 6. Disposition of Assets.

At the end of the term hereof or upon the earlier termination of this Agreement as set forth in Section 2, after payment of all expenses and liabilities of the Authority, all property of the Authority both real and personal shall automatically vest in the Members in the manner and amount determined by the Board in its sole discretion and shall thereafter remain the sole property of the Members; provided, however, that any surplus money on hand shall be returned in proportion to the contributions made by the Members.

Section 7. Bonds.

From time to time the Authority shall issue Bonds, in one or more series, for the purpose of exercising its powers and raising the funds necessary to carry out its purposes under this Agreement.

The services of bond counsel, financing consultants and other consultants and advisors working on the projects and/or their financing shall be used by the Authority. The expenses of the Board shall be paid from the proceeds of the Bonds or any other unencumbered funds of the Authority available for such purpose.

Section 8. Bonds Only Limited and Special Obligations of Authority.

The Bonds, together with the interest and premium, if any, thereon, shall not be deemed to constitute a debt of any Member or pledge of the faith and credit of the Members or the Authority. The Bonds shall be only special obligations of the Authority, and the Authority shall under no circumstances be obligated to pay the Bonds except from revenues and other funds pledged therefor. Neither the Members nor the Authority shall be obligated to pay the principal of, premium, if any, or interest on the Bonds, or other costs incidental thereto, except from the revenues and funds pledged therefor, and neither the faith and credit nor the taxing power of the Members nor the faith and credit of the Authority shall be pledged to the payment of the principal of, premium, if any, or interest on the Bonds nor shall the Members or the Authority in any manner be obligated to make any appropriation for such payment.

No covenant or agreement contained in any Bond or related document shall be deemed to be a covenant or agreement of any Director, or any officer, employee or agent of the Authority in his or her individual capacity and neither the Board of the Authority nor any Director or officer thereof executing the Bonds shall be liable personally on any Bond or be subject to any personal liability or accountability by reason of the issuance of any Bonds.

Section 9. Accounts and Reports.

All funds of the Authority shall be strictly accounted for. The Authority shall establish and maintain such funds and accounts as may be required by good accounting practice and by any provision of any Indenture (to the extent such duties are not assigned to a trustee of Bonds). The books and records of the Authority shall be open to inspection at all reasonable times by each Member.

The Treasurer of the Authority shall cause an independent audit to be made of the books of accounts and financial records of the Authority by a certified public accountant or public accountant in compliance with the provisions of Section 6505 of the Joint Exercise of Powers Act. In each case the minimum requirements of the audit shall be those prescribed by the State Controller for special districts under Section 26909 of the Government Code of the State of California and shall conform to generally accepted auditing standards. When such an audit of accounts and records is made by a certified public accountant or public accountant, a report thereof shall be filed as a public record with each Member and also with the county auditor of each county in which a Member is located; provided, however, that to the extent permitted by law, the Authority may, instead of filing such report with each Member and such county auditor, elect to post such report as a public record electronically on a website designated by the Authority. Such report if made shall be filed within 12 months of the end of the Fiscal Year or Years under examination.

The Treasurer is hereby directed to report in writing on the first day of July, October, January, and April of each year to the Board and the Members which report shall describe the amount of money held by the Treasurer for the Authority, the amount of receipts since the last such report, and the amount paid out since the last such report (which may exclude amounts held by a trustee or other fiduciary in connection with any Bonds to the extent that such trustee or other fiduciary provided regular reports covering such amounts.)

Any costs of the audit, including contracts with, or employment of, certified public accountants or public accountants in making an audit pursuant to this Section, shall be borne by the Authority and shall be a charge against any unencumbered funds of the Authority available for that purpose.

In any Fiscal Year the Board may, by resolution adopted by unanimous vote, replace the annual special audit with an audit covering a two-year period.

Section 10. Funds.

Subject to the applicable provisions of any Indenture, which may provide for a trustee or other fiduciary to receive, have custody of and disburse Authority funds, the Treasurer of the Authority shall receive, have the custody of and disburse Authority funds pursuant to the accounting procedures developed under Sections 3.C and 9, and shall make the disbursements required by this Agreement or otherwise necessary to carry out any of the provisions of purposes of this Agreement.

Section 11. Notices.

Notices and other communications hereunder to the Members shall be sufficient if delivered to the clerk of the governing body of each Member; provided, however, that to the extent permitted by law, the Authority may, provide notices and other communications and postings electronically (including, without limitation, through email or by posting to a website).

Section 12. Additional Members/Withdrawal of Members.

Qualifying public agencies may be added as parties to this Agreement and become Members upon: (1) the filing by such public agency with the Authority of an executed counterpart of this Agreement, together with a copy of the resolution of the governing body of such public agency approving this Agreement and the execution and delivery hereof; and (2) adoption of a resolution of the Board approving the addition of such public agency as a Member. Upon satisfaction of such conditions, the Board shall file such executed counterpart of this Agreement as an amendment hereto, effective upon such filing.

A Member may withdraw from this Agreement upon written notice to the Board; provided, however, that no such withdrawal shall result in the dissolution of the Authority so long as any Bonds remain outstanding. Any such withdrawal shall be effective only upon receipt of the notice of withdrawal by the Board which shall acknowledge receipt of such notice of withdrawal in writing and shall file such notice as an amendment to this Agreement effective upon such filing.

Section 13. Indemnification.

To the full extent permitted by law, the Board may authorize indemnification by the Authority of any person who is or was a Director or an officer, employee of other agent of the Authority, and who was or is a party or is threatened to be made a party to a proceeding by reason of the fact that such person is or was such a Director or an officer, employee or other agent of the Authority, against expenses, including attorneys fees, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding, if such person acted in good faith in a manner such person reasonably believed to be in the best interests of the Authority and, in the case of a criminal proceeding, had no reasonable cause to believe the conduct of such person was unlawful and, in the case of an action by or in the right of the Authority, acted with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

Section 14. Contributions and Advances.

Contributions or advances of public funds and of the use of personnel, equipment or property may be made to the Authority by the Members for any of the purposes of this Agreement. Payment of public funds may be made to defray the cost of any such contribution or advance. Any such advance may be made subject to repayment, and in such case shall be repaid, in the manner agreed upon by the Authority and the Member making such advance at the time of such advance. It is mutually understood and agreed to that no Member has any obligation to make advances or contributions to the Authority to provide for the costs and expenses of administration of the Authority, even though any Member may do so. The Members understand and agree that a portion of the funds of the Authority that otherwise may be allocated or distributed to the Members may instead be used to make grants, loans or provide other financial assistance to governmental units and nonprofit organizations (e.g., the Foundation) to accomplish any of the governmental unit's or nonprofit organization's purposes.

Section 15. Immunities.

All of the privileges and immunities from liabilities, exemptions from laws, ordinances and rules, and other benefits which apply to the activity of officers, agents or employees of Members when performing their respective functions within the territorial limits of their respective public agencies, shall apply to the same degree and extent to the Directors, officers, employees, agents or other representatives of the Authority while engaged in the performance of any of their functions or duties under the provisions of this Agreement.

Section 16. Amendments.

Except as provided in Section 12 above, this Agreement shall not be amended, modified, or altered, unless the negative consent of each of the Members is obtained. To obtain the negative consent of each of the Members, the following negative consent procedure shall be followed: (a) the Authority shall provide each Member with a notice at least sixty (60) days prior to the date such proposed amendment is to become effective explaining the nature of such proposed amendment and this negative consent procedure; (b) the Authority shall provide each Member who did not respond a reminder notice with a notice at least thirty (30) days prior to the date such proposed amendment is to become effective; and (c) if no Member objects to the proposed amendment in writing within sixty (60) days after the initial notice, the proposed amendment shall become effective with respect to all Members.

Section 17. Effectiveness.

This Agreement shall become effective and be in full force and effect and a legal, valid and binding obligation of each of the Members on the date that the Board shall have received from two of the Initial Members an executed counterpart of this Agreement, together with a certified copy of a resolution of the governing body of each such Initial Member approving this Agreement and the execution and delivery hereof.

Section 18. Partial Invalidity.

If any one or more of the terms, provisions, promises, covenants or conditions of this Agreement shall to any extent be adjudged invalid, unenforceable, void or voidable for any reason whatsoever by a court of competent jurisdiction, each and all of the remaining terms, provisions, promises, covenants and conditions of this Agreement shall not be affected thereby, and shall be valid and enforceable to the fullest extent permitted by law.

Section 19. Successors.

This Agreement shall be binding upon and shall inure to the benefit of the successors of the parties hereto. Except to the extent expressly provided herein, no Member may assign any right or obligation hereunder without the consent of the other Members.

Section 20. Miscellaneous.

This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

The section headings herein are for convenience only and are not to be construed as modifying or governing the language in the section referred to.

Wherever in this Agreement any consent or approval is required, the same shall not be unreasonably withheld.

This Agreement shall be governed under the laws of the State of California.

This Agreement is the complete and exclusive statement of the agreement among the Members, which supercedes and merges all prior proposals, understandings, and other agreements, whether oral, written, or implied in conduct, between and among the Members relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, the City of La Palma has caused this Agreement to be executed and attested by its duly authorized representatives as of the ___ day of _____________, 2025.

Member:

CITY OF LA PALMA

By ____________________________
Name:
Title:

ATTEST:

By ____________________________
Name:
Title:

RESOLUTION NO. 2025-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PALMA, CALIFORNIA, APPROVING, AUTHORIZING, AND DIRECTING EXECUTION OF A JOINT EXERCISE OF POWERS AGREEMENT RELATING TO THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY

WHEREAS, pursuant to Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California (the “Act”), certain public agencies (the “Members”) have entered into a Joint Exercise of Powers Agreement Relating to the California Municipal Finance Authority, dated as of January 1, 2004 (the “Agreement”) in order to form the California Municipal Finance Authority (the “Authority”), for the purpose of promoting economic, cultural and community development and in order to exercise any powers common to the Members, including the issuance of bonds, notes or other evidences of indebtedness; and

WHEREAS, the City of La Palma, California (the “City”), has determined that it is in the public interest and for the public benefit that the City become a Member of the Authority in order to facilitate the promotion of economic, cultural and community development activities in the City, including the financing of projects therefor by the Authority; and

WHEREAS, there is now before this City Council the form of the Agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA PALMA, AS FOLLOWS:

SECTION 1. The Agreement is hereby approved and the Mayor or the City Manager is hereby authorized and directed to execute said document, and the City Clerk or such City Clerk’s designee is hereby authorized and directed to attest thereto.

SECTION 2. The executing officers, the Clerk and all other proper officers and officials of the City are hereby authorized and directed to execute such other agreements, documents and certificates, and to perform such other acts and deeds, as may be necessary or convenient to effect the purposes of this Resolution and the transactions herein authorized.

SECTION 3. The Clerk shall forward a certified copy of this Resolution and an originally executed Agreement to the Authority in care of its counsel:

Ronald E. Lee, Esq.
Jones Hall, APLC
475 Sansome Street, Suite 1700
San Francisco, CA 94111

SECTION 4. This Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED by the La Palma City Council at a regular meeting on the 4th day of February, 2025.

____
Mark I. Waldman
Mayor

ATTEST:

____
Kimberly Kenney, CMC
City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF LA PALMA)

I, KIMBERLY KENNEY, City Clerk of the City of La Palma, California, DO HEREBY CERTIFY that the foregoing Resolution was adopted by the City Council of said City at a regular meeting of said City Council held on the 4th day of February, 2025, and that it was so adopted by called vote as follows:

AYES:

NOES:

____
Kimberly Kenney, CMC
City Clerk

City of La Palma
Agenda Item No. 9

MEETING DATE:	February 4, 2025
TO:	City Council
FROM:	City Manager
SUBMITTED BY:	Ryan Hallett, Assistant City Manager
AGENDA TITLE:	Approval and Ratification of Transition to Cloud-Based ERP System

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RECOMMENDED ACTION:

It is recommended that the City Council approve and ratify the City Manager's transition to the cloud-based ERP system.

SUMMARY

Staff was recently informed that the City's Enterprise Resource Planning (ERP) system, which manages financial data and critical operations, was running on an unsupported server. As a result, the system has been unable to receive essential updates and security patches, posing potential risks to data integrity and cybersecurity. The lack of system updates has already impacted key financial processes, including W-2 and 1099 processing and 2025 tax withholding updates, creating an urgent need for resolution.

To mitigate these risks and ensure compliance with financial and security requirements, the City Manager approved an emergency transition to the vendor's cloud-based ERP solution. Migrating to the cloud-based system will enhance data security, system reliability, and ongoing support availability, reducing the risk of future disruptions. This transition will result in a net cost increase of $18,000, with payment deferred to the next fiscal year.

FISCAL IMPACT

The transition will result in a net cost increase of $18,000, with payment deferred to the next fiscal year. The ongoing costs will be accounted for in future budget cycles.

ATTACHMENTS:

1. Cloud-Based ERP System Agreement

SOFTWARE AS A SERVICE AGREEMENT

This Software as a Service Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Client selected Tyler to provide certain products and services set forth in the Investment Summary, including providing Client with access to Tyler's proprietary software products, and Tyler desires to provide such products and services under the terms of this Agreement;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

SECTION A – DEFINITIONS

- **"Agreement"** means this Software as a Service Agreement.
- **"Business Travel Policy"** means our business travel policy. A copy of our current Business Travel Policy is attached as Schedule 1 to Exhibit B.
- **"Client"** means the City of La Palma, California.
- **"Data"** means your data necessary to utilize the Tyler Software.
- **"Data Storage Capacity"** means the contracted amount of storage capacity for your Data identified in the Investment Summary.
- **"Defect"** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **"Defined Users"** means the number of users that are authorized to use the SaaS Services. The Defined Users for the Agreement are as identified in the Investment Summary. If Exhibit A contains Enterprise Permitting & Licensing labeled software, defined users mean the maximum number of named users that are authorized to use the Enterprise Permitting & Licensing labeled modules as indicated in the Investment Summary.
- **"Developer"** means a third party who owns the intellectual property rights to Third Party Software.
- **"Documentation"** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **"Effective Date"** means the date by which both your and our authorized representatives have signed the Agreement.
- **"Force Majeure"** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **"Investment Summary"** means the agreed upon cost proposal for the products and services attached as Exhibit A.

- **"Invoicing and Payment Policy"** means the invoicing and payment policy. A copy of our current Invoicing and Payment Policy is attached as Exhibit B.
- **"Order Form"** means an ordering document that includes a quote or investment summary and specifying the items to be provided by Tyler to Client, including any addenda and supplements thereto.
- **"SaaS Fees"** means the fees for the SaaS Services identified in the Investment Summary.
- **"SaaS Services"** means software as a service consisting of system administration, system management, and system monitoring activities that Tyler performs for the Tyler Software, and includes the right to access and use the Tyler Software, receive maintenance and support on the Tyler Software, including Downtime resolution under the terms of the SLA, and Data storage and archiving. SaaS Services do not include support of an operating system or hardware, support outside of our normal business hours, or training, consulting or other professional services.
- **"SLA"** means the service level agreement. A copy of our current SLA is attached hereto as Exhibit C.
- **"Support Call Process"** means the support call process applicable to all of our customers who have licensed the Tyler Software. A copy of our current Support Call Process is attached as Schedule 1 to Exhibit C.
- **"Third Party Hardware"** means the third party hardware, if any, identified in the Investment Summary.
- **"Third Party Products"** means the Third Party Software and Third Party Hardware.
- **"Third Party SaaS Services"** means software as a service provided by a third party, if any, identified in the Investment Summary.
- **"Third Party Services"** means the third party services, if any, identified in the Investment Summary.
- **"Third Party Software"** means the third party software, if any, identified in the Investment Summary.
- **"Third Party Terms"** means, if any, the end user license agreement(s) or similar terms for the Third Party Products or other parties' products or services, as applicable, and attached or indicated at Exhibit D.
- **"Tyler"** means Tyler Technologies, Inc., a Delaware corporation.
- **"Tyler Software"** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary and licensed by us to you through this Agreement.
- **"we", "us", "our"** and similar terms mean Tyler.
- **"you"** and similar terms mean Client.

SECTION B – SAAS SERVICES

1. Rights Granted. We grant to you the non-exclusive, non-assignable limited right to use the SaaS Services solely for your internal business purposes for the number of Defined Users only. The Tyler Software will be made available to you according to the terms of the SLA. You acknowledge that we have no delivery obligations and we will not ship copies of the Tyler Software as part of the SaaS Services. You may use the SaaS Services to access updates and enhancements to the Tyler Software, as further described in Section C(9). The foregoing notwithstanding, to the extent we have sold you perpetual licenses for Tyler Software, if and listed in the Investment Summary, for which you are receiving SaaS Services, your rights to use such Tyler Software are perpetual, subject to the terms

and conditions of this Agreement including, without limitation, Section B(4). We will make any such software available to you for download.

2. SaaS Fees. You agree to pay us the SaaS Fees. Those amounts are payable in accordance with our Invoicing and Payment Policy. The SaaS Fees are based on the number of Defined Users and amount of Data Storage Capacity. You may add additional users or additional data storage capacity on the terms set forth in Section H(1). In the event you regularly and/or meaningfully exceed the Defined Users or Data Storage Capacity, we reserve the right to charge you additional fees commensurate with the overage(s).

3. Ownership.

    3.1 We retain all ownership and intellectual property rights to the SaaS Services, the Tyler Software, and anything developed by us under this Agreement. You do not acquire under this Agreement any license to use the Tyler Software in excess of the scope and/or duration of the SaaS Services.

    3.2 The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only.

    3.3 You retain all ownership and intellectual property rights to the Data. You expressly recognize that except to the extent necessary to carry out our obligations contained in this Agreement, we do not create or endorse any Data used in connection with the SaaS Services.

4. Restrictions. You may not: (a) make the Tyler Software or Documentation resulting from the SaaS Services available in any manner to any third party for use in the third party's business operations; (b) modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of the SaaS Services; (c) access or use the SaaS Services in order to build or support, and/or assist a third party in building or supporting, products or services competitive to us; or (d) license, sell, rent, lease, transfer, assign, distribute, display, host, outsource, disclose, permit timesharing or service bureau use, or otherwise commercially exploit or make the SaaS Services, Tyler Software, or Documentation available to any third party other than as expressly permitted by this Agreement.

5. Software Warranty. We warrant that the Tyler Software will perform without Defects during the term of this Agreement. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect in accordance with the maintenance and support process set forth in Section C(9), below, the SLA and our then current Support Call Process.

6. SaaS Services.

    6.1 Our SaaS Services are audited at least yearly in accordance with the AICPA's Statement on Standards for Attestation Engagements ("SSAE") No. 21. We have attained, and will maintain, SOC 1 and SOC 2 compliance, or its equivalent, for so long as you are timely paying for SaaS Services. The scope of audit coverage varies for some Tyler Software solutions. Upon execution of a mutually agreeable Non-Disclosure Agreement ("NDA"), we will provide you with a summary of our compliance report(s) or its equivalent. Every year thereafter, for so long as the NDA is in effect and in which you make a written request, we will provide that same information. If our SaaS Services are provided using a 3rd party data center, we will provide available compliance reports for that data center.

6.2 You will be hosted on shared hardware in a Tyler data center or in a third-party data center. In either event, databases containing your Data will be dedicated to you and inaccessible to our other customers.

6.3 Our Tyler data centers have fully-redundant telecommunications access, electrical power, and the required hardware to provide access to the Tyler Software in the event of a disaster or component failure. In the event of a data center failure, we reserve the right to employ our disaster recovery plan for resumption of the SaaS Services. In that event, we commit to a Recovery Point Objective ("RPO") of 24 hours and a Recovery Time Objective ("RTO") of 24 hours. RPO represents the maximum duration of time between the most recent recoverable copy of your hosted Data and subsequent data center failure. RTO represents the maximum duration of time following data center failure within which your access to the Tyler Software must be restored.

6.4 We conduct annual penetration testing of either the production network and/or web application to be performed. We will maintain industry standard intrusion detection and prevention systems to monitor malicious activity in the network and to log and block any such activity. We will provide you with a written or electronic record of the actions taken by us in the event that any unauthorized access to your database(s) is detected as a result of our security protocols. We will undertake an additional security audit, on terms and timing to be mutually agreed to by the parties, at your written request. You may not attempt to bypass or subvert security restrictions in the SaaS Services or environments related to the Tyler Software. Unauthorized attempts to access files, passwords or other confidential information, and unauthorized vulnerability and penetration test scanning of our network and systems (hosted or otherwise) is prohibited without the prior written approval of our IT Security Officer.

6.5 We test our disaster recovery plan on an annual basis. Our standard test is not client-specific. Should you request a client-specific disaster recovery test, we will work with you to schedule and execute such a test on a mutually agreeable schedule. At your written request, we will provide test results to you within a commercially reasonable timeframe after receipt of the request.

6.6 We will be responsible for importing back-up and verifying that you can log-in. You will be responsible for running reports and testing critical processes to verify the returned Data.

6.7 We provide secure Data transmission paths between each of your workstations and our servers.

6.8 Tyler data centers are accessible only by authorized personnel with a unique key entry. All other visitors to Tyler data centers must be signed in and accompanied by authorized personnel. Entry attempts to the data center are regularly audited by internal staff and external auditors to ensure no unauthorized access.

6.9 Where applicable with respect to our applications that take or process card payment data, we are responsible for the security of cardholder data that we possess, including functions relating to storing, processing, and transmitting of the cardholder data and affirm that, as of the

Effective Date, we comply with applicable requirements to be considered PCI DSS compliant and have performed the necessary steps to validate compliance with the PCI DSS. We agree to supply the current status of our PCI DSS compliance program in the form of an official Attestation of Compliance, which can be found at https://www.tylertech.com/about-us/compliance, and in the event of any change in our status, will comply with applicable notice requirements.

SECTION C – PROFESSIONAL SERVICES

1. Professional Services. We will provide you the various implementation-related services itemized in the Investment Summary.

2. Professional Services Fees. You agree to pay us the professional services fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy. You acknowledge that the fees stated in the Investment Summary are good-faith estimates of the amount of time and materials required for your implementation. We will bill you the actual fees incurred based on the in-scope services provided to you. Any discrepancies in the total values set forth in the Investment Summary will be resolved by multiplying the applicable hourly rate by the quoted hours.

3. Additional Services. The Investment Summary contains the scope of services and related costs (including programming and/or interface estimates) required for the project based on our understanding of the specifications you supplied. If additional work is required, or if you use or request additional services, we will provide you with an addendum or change order, as applicable, outlining the costs for the additional work. The price quotes in the addendum or change order will be valid for thirty (30) days from the date of the quote.

4. Cancellation. If you cancel services less than four (4) weeks in advance (other than for Force Majeure or breach by us), you will be liable for all (a) daily fees associated with cancelled professional services if we are unable to reassign our personnel and (b) any non-refundable travel expenses already incurred by us on your behalf. We will make all reasonable efforts to reassign personnel in the event you cancel within four (4) weeks of scheduled commitments.

5. Services Warranty. We will perform the services in a professional, workmanlike manner, consistent with industry standards. In the event we provide services that do not conform to this warranty, we will re-perform such services at no additional cost to you.

6. Site Access and Requirements. At no cost to us, you agree to provide us with full and free access to your personnel, facilities, and equipment as may be reasonably necessary for us to provide implementation services, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date, and thereafter as mutually agreed to by you and us.

7. Background Checks. For at least the past twelve (12) years, all of our employees have undergone criminal background checks prior to hire. All employees sign our confidentiality agreement and security policies.

8. Client Assistance. You acknowledge that the implementation of the Tyler Software is a cooperative process requiring the time and resources of your personnel. You agree to use all reasonable efforts

to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for implementation. This cooperation includes at least working with us to schedule the implementation-related services outlined in this Agreement. We will not be liable for failure to meet any deadlines and milestones when such failure is due to Force Majeure or to the failure by your personnel to provide such cooperation and assistance (either through action or omission).

9. Maintenance and Support. For so long as you timely pay applicable fees according to the Invoicing and Payment Policy, then in addition to the terms set forth in the SLA and the Support Call Process, we will:

   9.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects in the Tyler Software (subject to any applicable release life cycle policy);

   9.2 provide support during our established support hours;

   9.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and Third Party Software, if any, in order to provide maintenance and support services;

   9.4 make available to you all releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and

   9.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with any applicable release life cycle policy.

We will use all reasonable efforts to perform support services remotely. Currently, we use a third-party secure unattended connectivity tool called Bomgar, as well as GotoAssist by Citrix. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain your VPN for backup connectivity purposes.

For the avoidance of doubt, SaaS Fees do not include the following services: (a) onsite support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (b) application design; (c) other consulting services; or (d) support outside our normal business hours as listed in our then-current Support Call Process. Requested services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) week's advance notice.

SECTION D – THIRD PARTY PRODUCTS

1. Third Party Hardware. We will sell, deliver, and install onsite the Third Party Hardware, if you have purchased any, for the price set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy.

2. Third Party Software. As part of the SaaS Services, you will receive access to the Third Party Software and related documentation for internal business purposes only. Your rights to the Third Party Software will be governed by the Third Party Terms.

3. Third Party Products Warranties.

   3.1 We are authorized by each Developer to grant access to the Third Party Software.

   3.2 The Third Party Hardware will be new and unused, and upon payment in full, you will receive free and clear title to the Third Party Hardware.

   3.3 You acknowledge that we are not the manufacturer of the Third Party Products. We do not warrant or guarantee the performance of the Third Party Products. However, we grant and pass through to you any warranty that we may receive from the Developer or supplier of the Third Party Products.

4. Third Party Services. If you have purchased Third Party Services, those services will be provided independent of Tyler by such third-party at the rates set forth in the Investment Summary and in accordance with our Invoicing and Payment Policy.

SECTION E - INVOICING AND PAYMENT; INVOICE DISPUTES

1. Invoicing and Payment. We will invoice you the SaaS Fees and fees for other professional services in the Investment Summary per our Invoicing and Payment Policy, subject to Section E(2).

2. Invoice Disputes. If you believe any delivered software or service does not conform to the warranties in this Agreement, you will provide us with written notice within thirty (30) days of your receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues presented in your notice. We will work with you as may be necessary to develop an action plan that outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all SaaS Services, including maintenance and support services, if you fail to pay an invoice not disputed as described above within fifteen (15) days of notice of our intent to do so.

SECTION F – TERM AND TERMINATION

1. Term. This Agreement is binding when signed. The initial term of this Agreement is equal to the number of years indicated for SaaS Services in Exhibit A, commencing on July 1, 2025, unless earlier terminated as set forth below. If no duration is indicated in Exhibit A, the initial term is one (1) year. Upon expiration of the initial term, this Agreement will renew automatically for additional one (1) year renewal terms at our then-current SaaS Fees unless terminated in writing by either party at least sixty (60) days prior to the end of the then-current renewal term. Your right to access or use the Tyler Software and the SaaS Services will terminate at the end of this Agreement.

2. Termination. This Agreement may be terminated as set forth below. In the event of termination, you will pay us for all undisputed fees and expenses related to the software, products, and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Disputed fees and expenses in all terminations other than your termination for cause must have been submitted as invoice disputes in accordance with Section E(2).

   2.1 Failure to Pay SaaS Fees. You acknowledge that continued access to the SaaS Services is contingent upon your timely payment of SaaS Fees. If you fail to timely pay the SaaS Fees, we may discontinue the SaaS Services and deny your access to the Tyler Software. We may also terminate this Agreement if you don't cure such failure to pay within forty-five (45) days of receiving written notice of our intent to terminate.

   2.2 For Cause. If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section H(3). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section H(3).

   2.3 Force Majeure. Either party has the right to terminate this Agreement if a Force Majeure event suspends performance of the SaaS Services for a period of forty-five (45) days or more.

   2.4 Lack of Appropriations. If you should not appropriate or otherwise make available funds sufficient to utilize the SaaS Services, you may unilaterally terminate this Agreement upon thirty (30) days written notice to us. You will not be entitled to a refund or offset of previously paid, but unused SaaS Fees. You agree not to use termination for lack of appropriations as a substitute for termination for convenience.

SECTION G – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE

1. Intellectual Property Infringement Indemnification.

   1.1 We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.

1.2 Our obligations under this Section G(1) will not apply to the extent the claim or adverse final judgment is based on your use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties, or your willful infringement.

1.3 If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.

1.4 If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent. This section provides your exclusive remedy for third party copyright, patent, or trademark infringement and trade secret misappropriation claims.

2. General Indemnification.

2.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of PCI-DSS requirements or a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.

2.2 To the extent permitted by applicable law, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by your negligence or willful misconduct; or (b) your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.

3. DISCLAIMER. EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CLIENT UNDERSTANDS AND AGREES THAT TYLER DISCLAIMS ANY LIABILITY FOR ERRORS THAT RELATE TO USER ERROR.

4. LIMITATION OF LIABILITY. NOTWITHSTANDING ANYTHING TO THE CONTRARY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE

LIMITED TO YOUR ACTUAL DIRECT DAMAGES, NOT TO EXCEED (A) DURING THE INITIAL TERM, AS SET FORTH IN SECTION F(1), TOTAL FEES PAID AS OF THE TIME OF THE CLAIM; OR (B) DURING ANY RENEWAL TERM, THE THEN-CURRENT ANNUAL SAAS FEES PAYABLE IN THAT RENEWAL TERM. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN RELIANCE UPON THIS LIMITATION OF LIABILITY AND TO THE MAXIMUM EXTENT ALLOWED UNDER APPLICABLE LAW, THE EXCLUSION OF CERTAIN DAMAGES, AND EACH SHALL APPLY REGARDLESS OF THE FAILURE OF AN ESSENTIAL PURPOSE OF ANY REMEDY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTIONS G(1) AND G(2).

5. **EXCLUSION OF CERTAIN DAMAGES. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**

6. Insurance. During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least $1,000,000; (b) Automobile Liability of at least $1,000,000; (c) Professional Liability of at least $1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella Liability of at least $5,000,000. We will add you as an additional insured to our Commercial General Liability and Automobile Liability policies, which will automatically add you as an additional insured to our Excess/Umbrella Liability policy as well. We will provide you with copies of certificates of insurance upon your written request.

SECTION H – GENERAL TERMS AND CONDITIONS

1. Additional Products and Services. You may purchase additional products and services at the rates set forth in the Investment Summary for twelve (12) months from the Effective Date by executing a mutually agreed addendum. If no rate is provided in the Investment Summary, or those twelve (12) months have expired, you may purchase additional products and services at our then-current list price, also by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.

2. Optional Items. Pricing for any listed optional products and services in the Investment Summary will be valid for twelve (12) months from the Effective Date.

3. Dispute Resolution. You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, then the parties shall participate in non-binding mediation in an effort to resolve the dispute. If the dispute remains unresolved after mediation, then either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution procedures.

4. Taxes. The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes. If you have a valid direct-pay permit, you agree to provide us with a copy. For clarity, we are responsible for paying our income taxes, both federal and state, as applicable, arising from our performance of this Agreement.

5. Nondiscrimination. We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.

6. E-Verify. We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.

7. Subcontractors. We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.

8. Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.

9. Force Majeure. Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.

10. No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement. This provision does not affect the rights of third parties under any Third Party Terms.

11. Entire Agreement; Amendment. This Agreement represents the entire agreement between you and us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Purchase orders submitted by you, if any, are for your internal administrative purposes only, and the terms and conditions contained in those purchase orders will have no force or effect. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.

12. Severability. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.

13. No Waiver. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.

14. Independent Contractor. We are an independent contractor for all purposes under this Agreement.

15. Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.

16. Client Lists. You agree that we may identify you by name in client lists, marketing presentations, and promotional materials.

17. Confidentiality. Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (*e.g.*, social security numbers) and trade secrets, each as defined by applicable state law. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to information that:

    (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;
    (b) a party can establish by reasonable proof was in that party's possession at the time of initial disclosure;
    (c) a party receives from a third party who has a right to disclose it to the receiving party; or
    (d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.

18. Quarantining of Client Data. Some services provided by Tyler require us to be in possession of your Data. In the event we detect malware or other conditions associated with your Data that are reasonably suspected of putting Tyler resources or other Tyler clients' data at risk, we reserve the absolute right to move your Data from its location within a multi-tenancy Tyler hosted environment to an isolated "quarantined" environment without advance notice. Your Data will remain in such quarantine for a period of at least six (6) months during which time we will review the Data, and all traffic associated with the Data, for signs of malware or other similar issues. If no issues are detected through such reviews during the six (6) month period of quarantine, we will coordinate with you the restoration of your Data to a non-quarantined environment. In the event your Data must remain in quarantine beyond this six (6) month period through no fault of Tyler's, we reserve the right to require payment of additional fees for the extended duration of quarantine. We will provide an estimate of what those costs will be upon your request.

19. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact information so that we may timely obtain such license.

20. Governing Law. This Agreement will be governed by and construed in accordance with the laws of your state of domicile, without regard to its rules on conflicts of law.

21. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.

22. Cooperative Procurement. To the maximum extent permitted by applicable law, we agree that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. We reserve the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances of that cooperative procurement.

23. Data & Insights Solution Terms. Your use of certain Tyler solutions includes Tyler's Data & Insights data platform. Your rights, and the rights of any of your end users, to use Tyler's Data & Insights data platform is subject to the Data & Insights SaaS Services Terms of Service, available at https://www.tylertech.com/terms/data-insights-saas-services-terms-of-service. By signing a Tyler Agreement or Order Form, or accessing, installing, or using any of the Tyler solutions listed at the linked terms, you certify that you have reviewed, understand, and agree to said terms.

24. Contract Documents. This Agreement includes the following exhibits:

Exhibit A	Investment Summary
Exhibit B	Invoicing and Payment Policy
	Schedule 1: Business Travel Policy
Exhibit C	Service Level Agreement
	Schedule 1: Support Call Process
Exhibit D	Third Party Terms

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

By: ______________________

Name: Katie M. Gray

Title: Senior Corporate Attorney

Date: 01/17/25

Address for Notices:
Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096
Attention: Chief Legal Officer

City of La Palma, CA

Signed by:

By: ______________________

7BEAF7910C8040A...

Name: Conal McNamara

Title: City Manager

Date: January 16, 2025

Address for Notices:
City of La Palma
7822 Walker Street
La Palma, CA 90623-1721
Attention: Finance

Exhibit A
Investment Summary

The following Investment Summary details the software and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date, despite any expiration date in the Investment Summary that may have lapsed as of the Effective Date.

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Sales Quotation For:
City of La Palma
7822 Walker St
La Palma CA 90623-1721
Ryan Hallett-Hinton

rhallett-hinton@cityoflapalma.org

Quoted BY	Brandon Swanson
Quote Expiration	7/12/25
Quote Name	SaaS Flip

Tyler Annual Software – SaaS

Description	Annual
ERP Pro	
ERP Pro 10 Financial Management Suite	
Core Financials	$ 17,537
Fixed Assets	$ 1,956
Human Resources Management (Includes Position Budgeting)	$ 8,964
Employee Access Pro	$ 0
Employee Access Pro Time & Attendance	$ 4,695
Purchasing	$ 4,500
Accounts Receivable	$ 2,873
ERP Pro 10 Customer Relationship Management Suite	
Cashiering	$ 5,870
Tyler One	
Content Manager Suite	
Content Manager Core	$ 1,865

TOTAL: **$ 48,260**

Summary	**One Time Fees**	**Recurring Fees**
Total SaaS		$ 48,260
Total Tyler Services		
Summary Total	**$ 0**	**$ 48,260**

Comments

Work will be delivered remotely unless otherwise noted in this agreement.

Expenses associated with onsite services are invoiced as incurred according to Tyler's standard business travel policy.

SaaS is considered a term of one year unless otherwise indicated.

Cashiering	Cashiering supports credit/debit cards, is PCI Compliant, and includes a cash collection interface and a cashiering receipt import.
Core Financials	Core Financials includes general ledger, budget prep, bank recon, AP, CellSense, a standard forms pkg, output director, positive pay, secure signatures.
Content Manager Core	Core includes Onboarding

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms, subject to payment terms in an agreement, amendment, or similar document in which this sales quotation is included:

- License fees for Tyler and third-party software are invoiced upon the earlier of (i) delivery of the license key or (ii) when Tyler makes such software available accessible.
- Fees for hardware are invoiced upon delivery.
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware.
- Annual Maintenance and Support fees are first payable when Tyler makes the software accessible to the Client, and SaaS fees, Hosting fees, and Subscription fees are first payable on the first day of the month following the date this quotation was signed (or if later, the commencement of the agreement's initial term). Any such fees are prorated to align with the applicable term under the agreement, with renewals invoiced annually thereafter in accord with the agreement.

Fees for services included in this sales quotation shall be invoiced as indicated below.

- Implementation and other professional services fees shall be invoiced as delivered.

- Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
- Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
- Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
- Notwithstanding anything to the contrary stated above, the following payment terms shall apply to fees specifically for migrations: Tyler will invoice Client 50% of any Migration Services Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Annual SaaS Fees will be invoiced upon availability of the hosted environment.

Any SaaS or hosted solutions added to an agreement containing Client-hosted Tyler solutions are subject to Tyler's SaaS Services terms found here: https://www.tylertech.com/terms/tyler-saas-services.

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval:	Signed by: 7BEAF7910C8040A...	Date:	January 16, 2025
Print Name:	Conal McNamara	P.O.#:	N/A

Exhibit B
Invoicing and Payment Policy

We will provide you with the software and services set forth in the Investment Summary of the Agreement. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

Invoicing: We will invoice you for the applicable software and services in the Investment Summary as set forth below. Your rights to dispute any invoice are set forth in the Agreement.

1. SaaS Fees. SaaS Fees are invoiced on an annual basis, beginning on the commencement of the initial term as set forth in Section F (1) of this Agreement. Your annual SaaS fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual SaaS fees will be at our then-current rates.

2. Other Tyler Software and Services.

    2.1 *Implementation and Other Professional Services (including training)*: Implementation and other professional services (including training) are billed and invoiced as delivered, at the rates set forth in the Investment Summary.

    2.2 *Consulting Services*: If you have purchased any Business Process Consulting services, if they have been quoted as fixed-fee services, they will be invoiced 50% upon your acceptance of the Best Practice Recommendations, by module, and 50% upon your acceptance of custom desktop procedures, by module. If you have purchased any Business Process Consulting services and they are quoted as an estimate, then we will bill you the actual services delivered on a time and materials basis.

    2.3 *Conversions*: Fixed-fee conversions are invoiced 50% upon initial delivery of the converted Data, by conversion option, and 50% upon Client acceptance to load the converted Data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, we will bill you the actual services delivered on a time and materials basis.

    2.4 *Requested Modifications to the Tyler Software*: Requested modifications to the Tyler Software are invoiced 50% upon delivery of specifications and 50% upon delivery of the applicable modification. You must report any failure of the modification to conform to the specifications within thirty (30) days of delivery; otherwise, the modification will be deemed to be in compliance with the specifications after the 30-day window has passed. You may still report Defects to us as set forth in this Agreement.

    2.5 *Other Fixed Price Services*: Other fixed price services are invoiced as delivered, at the rates set forth in the Investment Summary. For the avoidance of doubt, where “Project Planning Services” are provided, payment will be due upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be billed monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.

2.6 *Other Fixed Price Services*: Other fixed price services are invoiced as delivered, at the rates set forth in the Investment Summary. For the avoidance of doubt, where "Project Planning Services" are provided, payment will be due upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be billed monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
2.7 Web Services: Annual fees for web services are payable in advance, commencing upon the availability of the service. Your annual fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual fees will be at our then-current rates.
2.8 *Annual Services*: Unless otherwise indicated in this Exhibit B, fees for annual services set forth in the Investment Summary are due annually, in advance, commencing on the availability of the service. Your annual fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual fees will be at our then-current rates.

3. Third Party Products and Hardware.
   3.1 *Third Party Software License Fees*: License fees for Third Party Software, if any, are invoiced when we make it available to you for downloading.
   3.2 *Third Party Software Maintenance*: The first year maintenance fee for the Third Party Software is invoiced when we make it available to you for downloading. Subsequent annual maintenance fees for Third Party Software are invoiced annually, in advance, at then-current rates, upon each anniversary thereof.
   3.3 *Hardware*: Third Party Hardware costs, if any, are invoiced upon delivery.
   3.4 *Hardware Maintenance*: The first year maintenance fee for Hardware is invoiced upon delivery of the hardware. Subsequent annual maintenance fees for hardware are invoiced annually, in advance, at then-current rates, upon each anniversary thereof.
   3.5 *Third Party Services:* Fees for Third Party Services, if any, are invoiced as delivered, along with applicable expenses, at the rates set forth in the Investment Summary.
   3.6 *Third Party SaaS*: Third Party SaaS Services fees, if any, are invoiced annually, in advance, commencing with availability of the respective Third Party SaaS Services. Pricing for the first year of Third Party SaaS Services is indicated in the Investment Summary. Pricing for subsequent years will be at the respective third party's then-current rates.

4. Transaction Fees. Unless paid directly by an end user at the time of transaction, per transaction (call, message, etc.) fees are invoiced on a quarterly basis. Fees are indicated in the Investment Summary and may be increased by Tyler upon notice of no less than thirty (30) days.

5. Expenses. The service rates in the Investment Summary do not include travel expenses. Expenses for Tyler delivered services will be billed as incurred and only in accordance with our then-current Business Travel Policy, plus a 10% travel agency processing fee. Our current Business Travel Policy is attached to this Exhibit B as Schedule 1. Copies of receipts will be provided upon request; we reserve the right to charge you an administrative fee depending on the extent of your requests. Receipts for miscellaneous items less than twenty-five dollars and mileage logs are not available.

6. Preexisting Annual Services Fees and Credit. You are responsible for payment of the then-current annual fees for preexisting annual services until the commencement of the initial SaaS Term, as indicated in Section F(1) of this Agreement. You will receive a credit for any prepaid

fees for preexisting annual services replaced by SaaS services for the time period beginning on the commencement date of the initial SaaS Term through the end of the prepaid annual services term. These services may include, without limitation, annual maintenance and support, Tyler Systems Management, and Tyler Disaster Recovery. Those preexisting services are terminated as of the initial SaaS Term commencement date, as comparable services are included under this SaaS Agreement.

Payment. Payment for undisputed invoices is due within forty-five (45) days of the invoice date. We prefer to receive payments electronically. Our electronic payment information is available by contacting AR@tylertech.com.

Exhibit B
Schedule 1
Business Travel Policy

1. Air Travel

A. Reservations & Tickets

The Travel Management Company (TMC) used by Tyler will provide an employee with a direct flight within two hours before or after the requested departure time, assuming that flight does not add more than three hours to the employee's total trip duration and the fare is within $100 (each way) of the lowest logical fare. If a net savings of $200 or more (each way) is possible through a connecting flight that is within two hours before or after the requested departure time and that does not add more than three hours to the employee's total trip duration, the connecting flight should be accepted.

Employees are encouraged to make advanced reservations to take full advantage of discount opportunities. Employees should use all reasonable efforts to make travel arrangements at least two (2) weeks in advance of commitments. A seven (7) day advance booking requirement is mandatory. When booking less than seven (7) days in advance, management approval will be required.

Except in the case of international travel where a segment of continuous air travel is six (6) or more consecutive hours in length, only economy or coach class seating is reimbursable. Employees shall not be reimbursed for "Basic Economy Fares" because these fares are non-refundable and have many restrictions that outweigh the cost-savings.

B. Baggage Fees

Reimbursement of personal baggage charges are based on trip duration as follows:

- Up to five (5) days = one (1) checked bag
- Six (6) or more days = two (2) checked bags

Baggage fees for sports equipment are not reimbursable.

2. Ground Transportation

A. Private Automobile

Mileage Allowance – Business use of an employee's private automobile will be reimbursed at the current IRS allowable rate, plus out of pocket costs for tolls and parking. Mileage will be calculated by using the employee's office as the starting and ending point, in compliance with IRS regulations. Employees who have been designated a home office should calculate miles from their home.

B. Rental Car

Employees are authorized to rent cars only in conjunction with air travel when cost, convenience, and the specific situation reasonably require their use. When renting a car for Tyler business, employees should select a "mid-size" or "intermediate" car. "Full" size cars may be rented when three or more employees are traveling together. Tyler carries leased vehicle coverage for business car rentals; except for employees traveling to Alaska and internationally (excluding Canada), additional insurance on the rental agreement should be declined.

C. Public Transportation

Taxi or airport limousine services may be considered when traveling in and around cities or to and from airports when less expensive means of transportation are unavailable or impractical. The actual fare plus a reasonable tip (15-18%) are reimbursable. In the case of a free hotel shuttle to the airport, tips are included in the per diem rates and will not be reimbursed separately.

D. Parking & Tolls

When parking at the airport, employees must use longer term parking areas that are measured in days as opposed to hours. Park and fly options located near some airports may also be used. For extended trips that would result in excessive parking charges, public transportation to/from the airport should be considered. Tolls will be reimbursed when receipts are presented.

3. Lodging

Tyler's TMC will select hotel chains that are well established, reasonable in price, and conveniently located in relation to the traveler's work assignment. Typical hotel chains include Courtyard, Fairfield Inn, Hampton Inn, and Holiday Inn Express. If the employee has a discount rate with a local hotel, the hotel reservation should note that discount and the employee should confirm the lower rate with the hotel upon arrival. Employee memberships in travel clubs such as AAA should be noted in their travel profiles so that the employee can take advantage of any lower club rates.

"No shows" or cancellation fees are not reimbursable if the employee does not comply with the hotel's cancellation policy.

Tips for maids and other hotel staff are included in the per diem rate and are not reimbursed separately.

Employees are not authorized to reserve non-traditional short-term lodging, such as Airbnb, VRBO, and HomeAway. Employees who elect to make such reservations shall not be reimbursed.

4. Meals and Incidental Expenses

Employee meals and incidental expenses while on travel status within the continental U.S. are in accordance with the federal per diem rates published by the General Services Administration. Incidental expenses include tips to maids, hotel staff, and shuttle drivers and other minor travel expenses. Per diem rates are available at www.gsa.gov/perdiem.

Per diem for Alaska, Hawaii, U.S. protectorates and international destinations are provided separately by the Department of State and will be determined as required.

A. Overnight Travel

For each full day of travel, all three meals are reimbursable. Per diems on the first and last day of a trip are governed as set forth below.

Departure Day

Depart before 12:00 noon	Lunch and dinner
Depart after 12:00 noon	Dinner

Return Day

Return before 12:00 noon	Breakfast
Return between 12:00 noon & 7:00 p.m.	Breakfast and lunch
Return after 7:00 p.m.*	Breakfast, lunch and dinner

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

The reimbursement rates for individual meals are calculated as a percentage of the full day per diem as follows:

Breakfast	15%
Lunch	25%
Dinner	60%

B. Same Day Travel

Employees traveling at least 100 miles to a site and returning in the same day are eligible to claim lunch on an expense report. Employees on same day travel status are eligible to claim dinner in the event they return home after 7:00 p.m.*

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

5. Internet Access – Hotels and Airports

Employees who travel may need to access their e-mail at night. Many hotels provide free high speed internet access and Tyler employees are encouraged to use such hotels whenever possible. If an employee's hotel charges for internet access it is reimbursable up to $10.00 per day. Charges for internet access at airports are not reimbursable.

6. International Travel

All international flights with the exception of flights between the U.S. and Canada should be reserved through TMC using the "lowest practical coach fare" with the exception of flights that are six (6) or more consecutive hours in length. In such event, the next available seating class above coach shall be reimbursed.

When required to travel internationally for business, employees shall be reimbursed for photo fees, application fees, and execution fees when obtaining a new passport book, but fees related to passport renewals are not reimbursable. Visa application and legal fees, entry taxes and departure taxes are reimbursable.

The cost of vaccinations that are either required for travel to specific countries or suggested by the U.S. Department of Health & Human Services for travel to specific countries, is reimbursable.

Section 4, Meals & Incidental Expenses, and Section 2.b., Rental Car, shall apply to this section.

Exhibit C
SERVICE LEVEL AGREEMENT

I. Agreement Overview

This SLA operates in conjunction with, and does not supersede or replace any part of, the Agreement. It outlines the information technology service levels that we will provide to you to ensure the availability of the application services that you have requested us to provide. All other support services are documented in the Support Call Process. This SLA does not apply to any Third Party SaaS Services. All other support services are documented in the Support Call Process.

II. Definitions. Except as defined below, all defined terms have the meaning set forth in the Agreement.

Actual Attainment: The percentage of time the Tyler Software is available during a calendar month, calculated as follows: (Service Availability – Downtime) ÷ Service Availability.

Client Error Incident: Any service unavailability resulting from your applications, content or equipment, or the acts or omissions of any of your service users or third-party providers over whom we exercise no control.

Downtime: Those minutes during Service Availability, as defined below, when all users cannot launch, login, search or save primary data in the Tyler Software. Downtime does not include those instances in which only a Defect is present.

Emergency Maintenance Window: (1) maintenance that is required to patch a critical security vulnerability; (2) maintenance that is required to prevent an imminent outage of Service Availability; or (3) maintenance that is mutually agreed upon in writing by Tyler and the Client.

Planned Downtime: Downtime that occurs during a Standard or Emergency Maintenance window.

Service Availability: The total number of minutes in a calendar month that the Tyler Software is capable of receiving, processing, and responding to requests, excluding Planned Downtime, Client Error Incidents, denial of service attacks and Force Majeure. Service Availability only applies to Tyler Software being used in the live production environment.

Standard Maintenance: Routine maintenance to the Tyler Software and infrastructure. Standard Maintenance is limited to five (5) hours per week.

III. Service Availability

a. Your Responsibilities

Whenever you experience Downtime, you must make a support call according to the procedures outlined in the Support Call Process. You will receive a support case number.

b. Our Responsibilities

When our support team receives a call from you that Downtime has occurred or is occurring, we will work with you to identify the cause of the Downtime (including whether it may be the result of Planned Downtime, a Client Error Incident, denial of service attack or Force Majeure). We will also work with you to resume normal operations.

c. Client Relief

Our targeted Attainment Goal is 100%. You may be entitled to credits as indicated in the Client Relief Schedule found below. Your relief credit is calculated as a percentage of the SaaS Fees paid for the calendar month.

In order to receive relief credits, you must submit a request through one of the channels listed in our Support Call Process within fifteen days (15) of the end of the applicable month. We will respond to your relief request within thirty (30) day(s) of receipt.

The total credits confirmed by us will be applied to the SaaS Fee for the next billing cycle. Issuing of such credit does not relieve us of our obligations under the Agreement to correct the problem which created the service interruption.

Credits are only payable when Actual Attainment results in eligibility for credits in consecutive months and only for such consecutive months.

Client Relief Schedule	
Actual Attainment	**Client Relief**
99.99% - 98.00%	Remedial action will be taken
97.99% - 95.00%	4%
Below 95.00%	5%

IV. Maintenance Notifications

We perform Standard Maintenance during limited windows that are historically known to be reliably low-traffic times. If and when maintenance is predicted to occur during periods of higher traffic, we will provide advance notice of those windows and will coordinate to the greatest extent possible with you.

Not all maintenance activities will cause application unavailability. However, if Tyler anticipates that activities during a Standard or Emergency Maintenance window may make the Tyler Software unavailable, we will provide advance notice, as reasonably practicable, that the Tyler Software will be unavailable during the maintenance window.

Exhibit C
Schedule 1
Support Call Process

Support Channels

Tyler Technologies, Inc. provides the following channels of software support for authorized users*:

(1) On-line submission (portal) – for less urgent and functionality-based questions, users may create support incidents through the Tyler Customer Portal available at the Tyler Technologies website. A built-in Answer Panel provides users with resolutions to most "how-to" and configuration-based questions through a simplified search interface with machine learning, potentially eliminating the need to submit the support case.
(2) Email – for less urgent situations, users may submit emails directly to the software support group.
(3) Telephone – for urgent or complex questions, users receive toll-free, telephone software support.

** Channel availability may be limited for certain applications.*

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

(1) Tyler Website – www.tylertech.com – for accessing client tools, documentation, and other information including support contact information.
(2) Tyler Search -a knowledge based search engine that lets you search multiple sources simultaneously to find the answers you need, 24x7.
(3) Tyler Community –provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
(4) Tyler University – online training courses on Tyler products.

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Tyler's holiday schedule is outlined below. There will be no support coverage on these days.

New Year's Day	Labor Day
Martin Luther King, Jr. Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day

For support teams that provide after-hours service, we will provide you with procedures for contacting support staff after normal business hours for reporting Priority Level 1 Defects only. Upon receipt of such a Defect notification, we will use commercially reasonable efforts to meet the resolution targets set forth below.

We will also make commercially reasonable efforts to be available for one pre-scheduled Saturday of each month to assist your IT staff with applying patches and release upgrades, as well as consulting with them on server maintenance and configuration of the Tyler Software environment.

Incident Handling

Incident Tracking

Every support incident is logged into Tyler's Customer Relationship Management System and given a unique case number. This system tracks the history of each incident. The case number is used to track and reference open issues when clients contact support. Clients may track incidents, using the case number, through Tyler's Customer Portal or by calling software support directly.

Incident Priority

Each incident is assigned a priority level, which corresponds to the Client's needs. Tyler and the Client will reasonably set the priority of the incident per the chart below. This chart is not intended to address every type of support incident, and certain "characteristics" may or may not apply depending on whether the Tyler software has been deployed on customer infrastructure or the Tyler cloud. The goal is to help guide the Client towards clearly understanding and communicating the importance of the issue and to describe generally expected response and resolution targets in the production environment only.

References to a "confirmed support incident" mean that Tyler and the Client have successfully validated the reported Defect/support incident.

Priority Level	Characteristics of Support Incident	Resolution Targets*
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client's remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. For non-hosted customers, Tyler's responsibility for loss or corrupted data is limited to assisting the Client in restoring its last available database.

3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack, which shall occur at least quarterly. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

*Response and Resolution Targets may differ by product or business need

Incident Escalation

If Tyler is unable to resolve any priority level 1 or 2 defect as listed above or the priority of an issue has elevated since initiation, you may escalate the incident to the appropriate resource, as outlined by each product support team. The corresponding resource will meet with you and any Tyler staff to establish a mutually agreeable plan for addressing the defect.

Remote Support Tool

Some support calls may require further analysis of the Client's database, processes or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Tyler's support team must have the ability to quickly connect to the Client's system and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.

Exhibit D
Third Party Terms

Koa Hills Terms. Your use of Koa Hills SaaS is governed by terms available here: https://www.tylertech.com/Portals/0/Terms/Koa-Hills-Software-as-a-Service-Agreement.pdf. By signing a Tyler Agreement or Order Form containing Koa Hills SaaS, or accessing, installing, or using Koa Hills SaaS, you agree that you have read, understood, and agree to such terms.

Cornerstone OnDemand Terms. Your use of Cornerstone OnDemand software and services is subject to terms found here: https://s3.us-east-1.amazonaws.com/sumtotalsystems.com/prod/images/cornerstone-terms-of-use.pdf. By signing a Tyler Agreement or Order Form including Cornerstone software or services, or accessing, installing, or using Cornerstone software or services, you agree that you have read, understood, and agree to such terms. In addition, implementation of Cornerstone software and services requires inclusion of a Cornerstone Statement of Work.

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- Electronic Warrants
- Online Dispute Resolution
- Enterprise Justice Notifications Add On (text notifications)
- Absence & Substitute
- Notify
- Enterprise Jury Manager
- Enterprise Supervision
- Virtual Court

City of La Palma, CA ERP Pro SaaS Agreement PE 011625

Final Audit Report 2025-01-17

Created:	2025-01-17
By:	Julie Mesker (julie.mesker@tylerfederal.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYl5vj2zz4eovKC9oNt8EuUzYcnf55irG

"City of La Palma, CA ERP Pro SaaS Agreement PE 011625" History

Document created by Julie Mesker (julie.mesker@tylerfederal.com)
2025-01-17 - 8:43:53 PM GMT

Document emailed to Katie Gray (katie.gray@tylertech.com) for signature
2025-01-17 - 8:43:59 PM GMT

Email viewed by Katie Gray (katie.gray@tylertech.com)
2025-01-17 - 8:46:08 PM GMT

Document e-signed by Katie Gray (katie.gray@tylertech.com)
Signature Date: 2025-01-17 - 8:46:43 PM GMT - Time Source: server

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City of La Palma
Agenda Item No. 10

MEETING DATE:	February 4, 2025
TO:	City Council
FROM:	City Manager
SUBMITTED BY:	Ryan Hallett, Assistant City Manager
AGENDA TITLE:	Department Restructuring and Overhire Authorizations

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<u>RECOMMENDED ACTION:</u>

It is recommended that the City Council:

1. Adopt a Resolution updating the Salary Schedule and a Comprehensive Listing of Personnel Practices and Benefits for Management Employees to include a Public Works Manager and City Clerk/Executive Assistant positions, establish a new salary schedule for the City Clerk/Executive Assistant position, and rescind Resolution No. 2024-23;

2. Adopt a Resolution approving a Side Letter with the La Palma Professional Employees Association amending the Memorandum of Understanding (MOU) to add a Deputy City Clerk position at the proposed salary range, reclassify the City Clerk/Executive position to the Management Employees group, and retitle the Utilities/Maintenance Supervisor to Water Supervisor; and

3. Authorize the overhire of the Public Works Manager and City Clerk/Executive Assistant (or Deputy City Clerk/Executive Assistant) positions for a limited transition period to ensure continuity of operations.

<u>BACKGROUND</u>

The City's former Public Works & Community Services Director recently departed, leaving a vacancy in this key leadership role. This departure presents an opportunity to restructure the oversight of Public Works and Community Services functions to better align with operational needs and enhance efficiency. Additionally, the City Clerk has announced plans to retire in July 2025, making it necessary to plan for a smooth transition in this critical position.

<u>SUMMARY</u>

<u>Public Works and Community Services Restructuring</u>

Following an evaluation of department functions and best practices, staff recommends dividing the Public Works & Community Services Department into two separate functions:

Public Works – The creation of a new Public Works Manager position will oversee all Public Works operations, including administration, engineering, parks and medians, streets, maintenance, water, and sewer divisions as well as the City's Capital Improvement Plan (CIP). This position will provide direct leadership and management for these critical infrastructure services, ensuring compliance with regulatory requirements and operational efficiency. The Public Works Manager will be part of the City's Management Employees group, reflecting the role's leadership responsibilities. To support this restructuring, staff recommends establishing a Public Works Manager position at the following salary range:

	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Public Works Manager							
Annual	123,125.54	129,281.82	135,745.91	142,533.20	149,659.86	157,142.86	165,000.00
Monthly	10,260.46	10,773.48	11,312.16	11,877.77	12,471.66	13,095.24	13,750.00
Biweekly	4,735.60	4,972.38	5,221.00	5,482.05	5,756.15	6,043.96	6,346.15
Hourly	59.1950	62.1547	65.2625	68.5256	71.9519	75.5495	79.3269

As part of the Public Works restructuring, staff recommends retitling the current "Utilities/Maintenance Supervisor" to "Water Supervisor" to better reflect the primary responsibilities of the position and align it with industry standards. The revised title more accurately represents the role's focus on overseeing the City's water operations, including water distribution and treatment, regulatory compliance, system maintenance, and infrastructure improvements. This change will help clarify job functions, ensuring consistency with similar positions in other agencies and facilitating recruitment and retention efforts.

Community Services – The Community Services function will be integrated into the City Manager's Office, reporting directly to the Assistant City Manager to provide stronger coordination with citywide initiatives and policy direction. This move allows for streamlined oversight of recreation, special events, and community engagement programs.

City Clerk/Executive Assistant Transition

The City Clerk/Executive Assistant announced her intention to retire in July 2025. This position is responsible for planning, organizing, and managing the functions of the City Clerk's division. This role serves as Clerk to the City Council, preparing and maintaining official records of Council proceedings and actions. It oversees the City Council agenda preparation process, ensuring compliance with Brown Act requirements, administers municipal elections, and serves as the filing officer for regulatory filings required under the Political Reform Act. The position also facilitates public access to information, responds to Public Records Act requests, and performs a variety of tasks in support of the City Council, City Manager, and management staff.

To provide the City with the most flexibility in recruiting for a new City Clerk/Executive Assistant, staff recommends the creation of a Deputy City Clerk position at the current City Clerk/Executive Assistant salary range:

	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Deputy City Clerk/Executive Assistant							
Annual	75,304.89	78,982.83	82,844.67	86,899.60	91,157.27	95,627.83	100,321.92
Monthly	6,275.41	6,581.90	6,903.72	7,241.63	7,596.44	7,968.99	8,360.16
Biweekly	2,896.34	3,037.80	3,186.33	3,342.29	3,506.05	3,677.99	3,858.54
Hourly	36.2043	37.9725	39.8292	41.7787	43.8256	45.9749	48.2317

This would provide the ability to underfill the City Clerk position if market conditions dictate while ensuring a pipeline for future leadership in the Clerk's Office. If an experienced City Clerk candidate is identified, the position would be filled at the full City Clerk level. Otherwise, the Deputy City Clerk position will be utilized, with a future promotional pathway as experience is gained. This position would be a member of the La Palma Professional Employees Association (LPPEA).

To prepare for the upcoming departure and to attract a highly qualified replacement, staff conducted a salary survey. The results indicated that the current salary for the City Clerk/Executive Assistant position is significantly below the median for comparable positions in similar jurisdictions. This disparity hinders the City's ability to remain competitive in the job market, making it challenging to recruit top talent for this critical role. Addressing this gap is essential to ensuring the City can secure a candidate with the necessary skills and experience to manage the complex responsibilities associated with the position. A competitive salary is crucial for attracting individuals who meet the City's high standards for service and operational excellence. Therefore, staff recommends adjusting the salary range for the City Clerk/Executive Assistant to the following:

	Step A	Step B	Step C	Step D	Step E	Step F	Step G
City Clerk/Executive Assistant							
Annual	105,338.02	110,604.92	116,135.16	121,941.92	128,039.02	134,440.97	141,163.02
Monthly	8,778.17	9,217.08	9,677.93	10,161.83	10,669.92	11,203.41	11,763.58
Biweekly	4,051.46	4,254.04	4,466.74	4,690.07	4,924.58	5,170.81	5,429.35
Hourly	50.6433	53.1754	55.8342	58.6259	61.5572	64.6351	67.8668

This adjustment would bring the City Clerk/Executive Assistant position approximately 13% below median. Additionally, staff recommends transitioning the City Clerk/Executive Assistant position from the La Palma Professional Employees Association (LPPEA) group to the Management Employees group to better reflect the leadership responsibilities of the role and align it with other management-level positions.

Overhire Authorization

To ensure a smooth transition and continuity of operations, staff recommends authorizing the overhire of both the Public Works Manager and Deputy City Clerk (or City Clerk) positions for a limited period.

For the Public Works Manager, this overlap will provide necessary time for knowledge transfer, allowing the incoming manager to gain familiarity with critical infrastructure operations, regulatory compliance, and ongoing projects before assuming full leadership responsibilities.

Similarly, for the City Clerk position, an overhire is essential given the time-sensitive nature of the role and responsibilities. The current City Clerk's upcoming retirement necessitates a thorough training period to ensure the next City Clerk (or Deputy City Clerk) is fully prepared to handle these responsibilities without operational disruption.

This approach ensures both positions are staffed with individuals who are well-equipped to maintain service levels and uphold the City's operational integrity.

FISCAL IMPACT

Once the City Clerk position is filled and the selected candidate progresses to the top step, the salary will reflect a $47,029 increase over that of the Deputy City Clerk. However, for Fiscal Year 24/25, the anticipated increase will likely remain under $5,000. That said, many variables remain unknown, including the timing of the hire and potential future adjustments. The compensation for the Public Works Manager is currently below that of the vacant Public Works & Community Development Director position, with a maximum salary of $165,000, plus benefits. However, several factors are unknown at this time, such as the timing of the hire and potential future adjustments.

ATTACHMENTS:

1. Resolution amending the Salary Schedule & Comprehensive Listing of Personnel Practices and Benefits for Management Employees
2. Resolution amending the Memorandum of Understanding with the La Palma Professional Employees Association

RESOLUTION NO. 2025-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PALMA ADOPTING A SALARY SCHEDULE AND A COMPREHENSIVE LISTING OF PERSONNEL PRACTICES AND BENEFITS FOR MANAGEMENT EMPLOYEES AND RESCINDING RESOLUTION NO. 2024-23

WHEREAS, on June 4, 2024, the City Council previously adopted Resolution 2024-23, which established salaries and benefits for management employees; and

WHEREAS, the City would now like to make changes to the Salary Schedule and Comprehensive Listing of Personnel Practices and Benefits for Management Employees; and

WHEREAS, changes include adding the position of Public Works Manager, reclassifying the City Clerk/Executive position, a member of the La Palma Professional Employees Association (LPPEA), to a member of the Management Employees group, and modifying the City Clerk/Executive Assistant salary; and

WHEREAS, the City of La Palma and LPPEA have met and conferred in good faith and have come to agreement that the City Clerk/Executive Assistant should be reassigned from LPPEA to the Management Employees group; and

WHEREAS, a comprehensive list of management salary rates, personnel practices, and benefits has been compiled and attached to this Resolution as Exhibit "1"; and,

WHEREAS, this list has been updated and supersedes all previously adopted salaries, benefits, and procedures.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of La Palma hereby adopts this Resolution, including Exhibit "1", and rescinds Resolution No. 2024-23.

APPROVED AND ADOPTED by the City Council of the City of La Palma at a regular meeting held on the 3rd day of February 2025.

____
Mark Waldman
Mayor

ATTEST:

____
Kimberly Kenney, CMC
City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS.
CITY OF LA PALMA)

I, KIMBERLY KENNEY, City Clerk of the City of La Palma, California, DO HEREBY CERTIFY that the foregoing Resolution was adopted by the City Council of said City at a regular meeting of said City Council held on the 3rd day of February 2025, and that it was so adopted by called vote as follows:

AYES:

NOES:

Kimberly Kenney, CMC
City Clerk

EXHIBIT 1

ARTICLE I

TERM OF RESOLUTION

This resolution is a composite of all agreements and all previously adopted resolutions, which affect the salaries and benefits of Management Employees.

ARTICLE II

COVERED PERSONNEL

Employees identified as Management Employees are as follows:

City Manager
Assistant City Manager
City Clerk/Executive Assistant
Community Development Manager
Deputy City Manager
Police Captain (2)
Police Chief
Public Works Manager
Public Works & Community Services Director

The benefits described in this document are for all identified management employees, unless otherwise specified or covered by other resolutions. The City Manager's salary and benefits shall be set via a separate Employment Agreement that may or may not include or exclude any of the benefits in this Resolution.

ARTICLE III

COMPENSATION

SECTION 1. COMPENSATION - REGULAR FULL-TIME CATEGORY

A. Compensation shall be determined from salary schedules consisting of wage ranges, each of which includes seven steps, or rates of pay; each horizontal step being approximately five percent greater than the previous step.

B. Initial Employment. The rate of compensation for initial employment in any class shall be at Step "A," provided that the City Manager, in their sole discretion, may approve compensation at a higher step if they find that the person employed is reasonably entitled, by reason of experience or ability, to a rate in any one of the steps above the minimum or that it is difficult to obtain qualified applicants at the minimum rate.

C. Merit Advancement Within a Range.

1. The primary reason for advancement within a range shall be meritorious performance in an employee's assigned duties. Meritorious performance shall be measured by the receipt of a rating of standard or above on the performance evaluation.

2. Merit increases shall be based on meritorious service, and, if granted, shall be effective on the first day of the pay period in which the anniversary falls. The City Manager may suspend merit increases in times of economic uncertainty or hardship.

3. An employee may be advanced within his or her respective compensation ranges in accordance with the following schedule:

Advancement to the next step at the completion of employee's initial six months of satisfactory service in the classification, if the employee is hired at Step A, as determined by the City Manager or Department Head, as applicable.

Advancement to the next step at the completion of employee's initial twelve months of satisfactory service in the classification, if the employee is hired at Step A, as determined by the City Manager or Department Head, as applicable.

Advancement to the next step annually thereafter at the completion of one year of satisfactory service in the prior step, or if the employee is hired at Step B or above, as determined by the City Manager or Department Head, as applicable.

4. Satisfactory service shall be defined as having received an Overall Performance Rating of Satisfactory or above in the employee's annual performance

review, as determined by the City Manager or Department Head, as applicable.

5. All proposed advancements shall be recommended by the Department Head and approved by the City Manager before becoming effective.

6. When an employee demonstrates exceptional ability and proficiency, such employee may be advanced to the next higher step within the employee's salary range with the approval of the City Manager, in his or her sole discretion, following recommendation by the Department Head, without regard to the minimum length of service provisions contained in this section. Advancements under this section shall change the employee's merit increase eligibility date to the anniversary of the last step increase.

D. Revision in Classification and Compensation Plan. The City reserves the right, in its sole discretion, to establish new classes of employment or to combine or abolish existing classes.

SECTION 2. OVERTIME Management employees do not receive overtime.

SECTION 3. SPECIAL COMPENSATION

A. Court Subpoena. An employee who is served with a subpoena to appear as a witness during regular work hours in a deposition or proceeding in a court action to which they are not a party shall receive their normal compensation for the time actually spent while personally testifying or traveling to place of testimony, less any amount employee receives or is entitled to as witness fees or mileage reimbursement. The employee shall be responsible for demanding payment for all fees or reimbursables to which they are entitled.

B. Jury Duty. Any employees summoned for jury duty in a court action shall receive their normal compensation for the actual time served up to 80 hours, as required as an actual or prospective juror. Employees shall not receive compensation for actual time served as an actual or prospective juror for regular days off (e.g. Fridays). Employees will be allowed to keep the stipend provided by the County.

C. Car Vehicle Usage.

1. The Police Chief may use their assigned City vehicle within a 500-mile radius of the City of La Palma.

2. The Police Captains may use their assigned vehicles within a 150 mile radius of the City of La Palma.

City vehicles are not to be used for out-of-area (e.g. weekend trips or vacations) personal trips regardless if the trip is within the allowed radius.

D. Uniform Allowance. The Police Chief and Police Captains shall receive a uniform allowance of $34.75 per two week pay period for the maintenance of uniforms and equipment.

E. Equipment Reimbursement. The Police Chief and Police Captains shall receive equipment reimbursements equal to actual cost of repair, or when necessary, replacement of authorized law enforcement uniforms or equipment that are owned by the employee and that are damaged in the course and scope of their employment. Items which have worn out due to normal wear and tear shall not be reimbursable. Authorized items may change from time to time and shall be determined by the Police Chief, with approval of the City Manager. Replacement shall be at the discretion of the Police Chief and on approval of the City Manager.

F. Assignment Pay. The City Manager is authorized to increase base salary up to 5% for employees who take on additional assignments.

G. Bilingual Pay. Employees passing the City's bilingual testing process shall receive an additional $150 per month for speaking the language of Korean, Mandarin Chinese, Spanish, Vietnamese, or other language(s) deemed required or necessary by the City Manager. Biennial recertification by the Human Resources Division is required.

SECTION 4. PAY PERIODS All employees shall be paid bi-weekly.

SECTION 5. SALARY SCHEDULE

A. Attachment A shall become effective the pay period that includes July 1, 2022, and consists of a base salary increase of 5.0% for all represented classifications.

B. Attachment B shall become effective the pay period that includes July 1, 2023, and consists of a base salary increase of 4.0% for all represented classifications.

C. Attachment C shall become effective the pay period that includes July 1, 2024, and consists of a base salary increase of 5.0% for all represented classifications.

ARTICLE IV

CONDITIONS OF EMPLOYMENT

SECTION 1. EQUAL OPPORTUNITY. The City of La Palma is an equal opportunity employer and prohibits discrimination in employment because of an individual's Protected Class. Protected Class includes race, age, religion, color, national origin, ancestry, sex (including pregnancy, childbirth, breastfeeding, or related medical conditions), gender (including gender identity and gender expression), sexual orientation, citizenship status, disability, medical condition, genetic characteristics or information, marital status, and military or veteran status.

SECTION 2. RESIDENCY. Residency in the City of La Palma is not required as a condition of employment.

SECTION 3. PHYSICAL EXAMINATION. The City reserves the right to designate a doctor, or doctors, for all required examinations, and the cost of any required examinations will be borne by the City.

SECTION 4. PROBATION PERIOD. Employees in the classification of Police Captain shall be on probation for a period of 18 months. Probationary employees may be terminated from employment with or without cause by the City Manager, in his or her sole discretion, and in accordance with State and Federal laws. All other management employees are "at will" employees who serve at the discretion of the City Manager.

SECTION 5. OTHER EMPLOYMENT. No management employee shall engage in any other employment, which is inconsistent or incompatible with City employment. Other employment must be approved in advance by the City Manager.

ARTICLE V

HOLIDAYS

SECTION 1. DESIGNATED HOLIDAYS. Designated holidays shall be New Year's Day, President's Day, Martin Luther King, Jr. Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Eve Day, and Christmas. When a designated holiday falls on a regularly scheduled Friday off, the day of absence shall be the preceding Thursday except in the specific cases listed in Section 1 (E). When a designated holiday falls on Saturday, the day of absence shall be the preceding Friday except in the specific cases listed in Section 1(E). When a designated holiday falls on Sunday, the day of absence shall be the following Monday.

A. All full-time employees shall be granted 36 hours of absence, termed "floating holiday," in addition to designated holidays. The "floating holidays" shall be used to facilitate a City Hall, City Yard, Police Department Administrative Staff, and Recreation and Community Services Holiday closure between the Christmas Holiday and the New Year’s Holiday, up to a maximum of 36 hours. Any remaining "floating holiday" time shall be taken between January 1 and June 30 of the fiscal year at a time selected by the employee with the concurrence of the City Manager. If the holiday closure exceeds 36 hours, employees will be required to utilize Vacation Pay to supplement the difference. For new employees, floating holiday hours shall be pro-rated over the fiscal year based on the employee’s employment date and the employee will be required to utilize Vacation Pay to supplement the difference of hours taken for the floating holiday in excess of the employee’s floating holiday balance.

B. If any designated holiday is within an employee's scheduled vacation period, that particular day of absence will be charged to "holiday" rather than "vacation."

C. No absence under the holiday provisions in this article shall be charged to or paid from sick leave accumulated benefits.

D. Holiday Pay. Management employees shall be paid on the basis of the number of hours normally scheduled on the day on which the holiday falls, up to a maximum of 9 hours. If the employee would have worked in excess of 9 hours, the employee will be required to utilize Vacation Pay to supplement the difference.

E. When Christmas falls on a Friday, nine hours of floating holiday will be given in lieu of the Christmas Eve holiday as the Christmas holiday leave will be taken on Christmas Eve. When Christmas Eve falls on a Saturday, nine hours of floating holiday will be given in lieu of the Christmas Eve holiday to be used to offset the Holiday closure between Christmas and New Year’s.

ARTICLE VI

VACATIONS

SECTION 1. VACATIONS. In accordance with the following rules, and subject to the limitations, deductions and loss thereof as provided in the Article, each employee shall be allowed and credited with the right to take vacation absences with pay, hereinafter referred to as vacation, in addition to allowed holidays and sick leave absences.

A. Schedule for Tier One Managers (Hired prior to July 1, 2011). Vacation credit shall be computed on the basis of 4.62 hours per pay period for continuous full-time employment beginning with the first day of their employment. Continuous full-time employment shall be time for which the employee is paid, except for the first 30 days of leave without pay.

1. Vacation. Credit shall be computed on the basis of 4.62 hours per pay period (120.12 hours per year) for each year of continuous full-time employment, beginning with the 13th month to the completion of 120 months of continuous employment.

2. Vacation. Credit shall be computed on the basis of 6.16 hours per pay period (160.16 hours per year) for each year of continuous full-time employment, beginning with the 121st month to the completion of 180 months of continuous employment.

3. Vacation. Credit shall be computed on the basis of 7.08 hours per pay period (184.08 hours per year) for each year of continuous full-time employment, beginning with the 181st month to the completion of 240 months of continuous employment.

4. Vacation. Credit shall be computed on the basis of 7.70 hours per pay period (200.2 hours per year) for each year of continuous full-time employment, beginning with the 241st month of continuous employment.

B. Schedule for Tier Two Managers (Hired as new City of La Palma Employees on or after July 1, 2011). Vacation credit shall be computed on the basis of 3.08 hours per pay period for continuous full-time employment beginning with the first day of their employment. Continuous full-time employment shall be time for which the employee is paid, except for the first 30 days of leave without pay.

1. Vacation. Credit shall be computed on the basis 3.08 hours per pay period (80.08 hours per year) for each year of continuous full-time employment, beginning with the 13th month to the completion of 60 months of continuous employment.

2. Vacation. Credit shall be computed on the basis of 4.62 hours per pay period (120.12 hours per year) for each year of continuous full-time employment, beginning with the 61st month to the completion of 120 months of continuous employment.

3. Vacation. Credit shall be computed on the basis 6.16 hours per pay period (160.16 hours per year) for each year of continuous full-time employment, beginning with the 121st month to the completion of 240 months of continuous employment.

4. Vacation. Credit shall be computed on the basis 7.08 hours per pay period (184.08 hours per year) for each year of continuous full-time employment, beginning with the 241st month of continuous employment.

C. Different Accruals. At the discretion of the City Manager, a management employee may accrue vacation at a different rate than illustrated above, regardless of the number of years of continuous, full time employment. Such discretion will apply only to new employees and will be based on the number of years of service in other public agencies.

1. Those managers hired with a higher accrual rate than regularly given a new employee, shall begin accrual in the tier that is consistent with the schedule outlined above.

D. Taking. All or any part of accrued vacation hours credited may be taken only as herein provided. Accrued vacation hours taken shall be counted as full-time employment.

E. First Vacation. An employee's first vacation may not be taken before the accumulated vacation hours credited to the employee are equal to or greater than the vacation credit for 6 months of work, unless approved by the City Manager, in his or her sole discretion.

F. City Manager Approval. An employee shall not be entitled to take vacation unless the date(s) of the vacation are approved in advance by the City Manager. The taking of an employee's vacation shall be scheduled for such time as will achieve the most efficient functioning of the department and so as to avoid any loss of allowable vacation absences by reason of the limitation on the accrual; provided, however, that the City Manager will endeavor, subject to the foregoing limitations, to schedule an employee's vacation at or near the date(s) requested by the employee.

1. Except as otherwise provided herein, vacation may not be used in lieu of sick leave and generally must be scheduled in advance of the absence; however, if the City Manager determines that an emergency or other unusual occurrence exists for which sick leave cannot be used and the employee has no other appropriate leave available, the City Manager has the discretion to allow vacation hours to be used when an employee calls in an absence on the actual day of the absence.

G. Maximum Accumulation. Allowed vacation credits shall be cumulative. Vacations taken shall be deducted from the first vacation credits accumulated. The maximum accumulation of vacation credits that may be held is 320 hours. Whenever the maximum vacation accumulation is reached, and so long as it continues, the first monthly vacation credit included in such accumulation shall become null and void, and be deemed forfeited by the employee, each time a new monthly vacation credit is added to the accumulation of vacation credits.

H. Vacation Cash-out Option. Upon the prior approval of the City Manager, each management employee shall have the option of "cashing out" up to one hundred (100) hours of vacation within a fiscal year. This option may be exercised up to two times in each fiscal year, up to a cumulative maximum of one hundred (100) hours. However, the employee must retain a bank of at least 20 hours of vacation leave following the cashout. Cashout requests shall be processed and included on the next available regular paycheck following an approved request to cashout the leave.

I. Termination of Employment. Except as otherwise herein provided, a management employee whose employment is terminated by death, resignation, layoff, or otherwise shall then be paid for the balance of the accumulated vacation credits, at the employee's salary rate in effect at such termination.

ARTICLE VII

SICK LEAVE

SECTION 1. ACCRUAL OF SICK LEAVE. Sick leave with pay shall be allowed and computed on the basis of 3.70 hours per pay period in accordance with the following rules, to each full-time management employee. The maximum accrual of unused sick leave for an employee shall be 760 hours.

SECTION 2. SICK LEAVE CHARGE RATE. Sick leave shall be charged at the rate of one (1) hour for each hour a management employee is absent with pay on sick leave. Increments shall be no less than fifteen (15) minutes.

SECTION 3. SICK LEAVE USAGE. An employee eligible for sick leave pay shall be granted such leave for the following reasons:

A. Personal illness or physical incapacity.

B. Forced quarantine of the employee in accordance with community health regulations.

C. Serious illness of a member of the employee's immediate family residing in the same household which requires the presence of the employee for a period not to exceed five working days. Immediate family shall be defined as child, spouse, domestic partner, parent of an employee, anyone for whom the employee has legal guardianship, or anyone for whom the employee has been designated as the primary caregiver.

D. Medical or dental appointments.

E. Pursuant to the requirements of Labor Code Section 733, at the employee's option, vacation may be substituted for sick leave when one of the above conditions exists and when the employee has used all accumulated sick leave.

SECTION 4. PERSONAL NECESSITY LEAVE. Each management employee shall be afforded the opportunity to use up to eighteen hours of sick leave benefits per fiscal year (on a noncumulative basis) for personal necessity leave, for personal unplanned events, which may need immediate attention. Personal necessities shall include, but not be limited to, family emergencies, or imminent danger to the employee's home or other valuable property.

SECTION 5. SICK LEAVE CASH-OUT OPTION. Each management employee shall have the option of "cashing out" up to fifty (50) hours of sick leave, once per fiscal year. However, a minimum balance of eighty (80) hours shall be maintained in their accrued sick leave account. This option can be exercised at any time during the term of the Agreement. Employees having in excess of 700 hours on June 1 of each year, may cash out an additional 12 hours of sick leave. Cashout requests shall be processed and included on the next available regular paycheck following an approved request to cashout the leave.

SECTION 6. JOB INCURRED ILLNESS OR INJURY.

A. *Non-public safety management employees:* An employee, absent as a result of a job-incurred illness or a job-incurred injury, shall receive, as temporary disability compensation, the full amount of regular straight time salary or wages which would have been earned from the commencement of said disability and until a doctor's notice is received that the employee is released to return to regular work, or is classified as permanent and stationary. This compensation shall not exceed sixty (60) calendar days, and shall be paid only one time for a particular illness or injury. If the disability for which the benefits were payable continues or recurs due to the same or related causes after returning to work, it will be considered a resumption of the prior disability and no further compensation shall be made, except that which is provided by State Worker's Compensation Laws and applicable long-term disability insurance. Employees will only be compensated for normal working hours and shall not be entitled to extra pay for hours where they may be receiving medical care during non-scheduled hours (e.g. hospital stays, medical appointments on the weekends, etc.)

The above notwithstanding, in the event of temporary disability, extending beyond the first sixty (60) calendar days, the employee shall have the option, in addition to compensation under the Worker's Compensation laws, to use paid sick leave, up to the number of hours accumulated, and, once sick leave is exhausted, may also then elect to draw on any accumulated vacation hours to receive up to the amount of the employee's bi-weekly pay.

B. *Police management employees:* Job-incurred illness or injury compensation (4850 pay) is paid, based on verification, as required by the California Labor Code. Employees will only be compensated for normal working hours and shall not be entitled to extra pay for hours where they may be receiving medical care during non-scheduled hours (e.g. hospital stays, medical appointments on the weekends, etc.)

SECTION 7. APPROVAL OF SICK LEAVE. Sick leave absence with pay may be taken, provided that the employee has a sufficient balance of accrued sick leave to cover the requested absence.

A. No payment for sick leave shall be made without the approval of the City Manager.

B. If a management employee's sick leave absence extends beyond three consecutive working days for reasons of personal illness or injury, or any time abuse of sick leave is suspected, a written statement may be required, certifying that the employee was incapacitated from the performance of their employment duties during the entire term of such absence. The written statement shall be signed by a licensed physician or dentist qualified to render a medical opinion on the illness or injury in question. If an employee's sick leave absence extends beyond five consecutive working days for reasons of personal illness or injury, such written statement from a physician or dentist shall be required. Whenever a physician or dentist written statement is required by the City, the City shall reimburse the employee for any applicable office visit copays incurred.

C. Where a management employee's absence due to personal illness or injury extends for more than five consecutive working days, the City Manager, may require the employee to submit to one or more examinations, at City expense and by physicians or dentists selected by the City in its sole discretion for the purpose of determining the nature and extent of the employee's disability. The failure or refusal of an employee to submit to any such examination within five days after being requested to do so in and of itself constitutes sufficient and proper grounds for termination of the employee.

D. Upon the management employee's return to work following an absence for more than five working days due to illness or injury, an employee shall submit to the City Manager a written statement signed by a qualified physician or dentist certifying that they are physically able to resume work.

E. An employee who has used all sick leave earned and credited, may not have additional unearned sick leave credit advanced except by approval of the City Council.

SECTION 8. <u>COMPENSATION FOR UNUSED SICK LEAVE</u>. The unit value of an employee's unused sick leave shall be eight hours for each full month of employment. No compensation for unused sick leave accumulation will be paid if termination, for any reason, occurs prior to 60 months of continuous full-time employment.

A. The first full day of sick leave absence in any month shall not be added to or subtracted from the accumulation. Any number of hours of sick leave absence, within an eight-hour day, will be charged against the credit for that day or month. Any number of full days or hours of any one day, more than the first eight hours of paid sick leave absence in any month, shall be charged against the accumulated credit.

B. Except as provided below, a management employee upon a regular, California Public Employees' Retirement System (CalPERS) retirement following the completion of 60 or more months of continuous employment with the City of La Palma, shall receive 100 percent (100%) payment for all accumulated sick leave credit, up to a maximum of 320 hours at the salary or wage rate in effect at such retirement.

1. Employees who have in excess of 500 hours of accumulated sick leave credit as of July 1, 2011, shall receive, at retirement, 100 percent (100%) payment for all accumulated sick leave credit, up to a maximum of the number of hours accrued as of July 1, 2011, at the salary or wage rate in effect at such retirement. For example, an employee who has an accumulated sick leave balance of 700 hours on July 1, 2011, may cash out up to 700 hours at the

time of retirement.

C. Except as provided below, if a full-time employee's employment is separated for any reason, other than provided in Section 8 (B), after 60 months of continuous employment, compensation for fifty percent (50%), computed to the nearest whole dollar, of the unused sick leave accumulated days will be paid, up to a maximum of 320 unused sick leave accumulated hours. Compensation shall be based on the hourly rate of pay at the time of termination.

1. Employees who have in excess of 500 hours of accumulated sick leave credit as of July 1, 2011, shall receive, upon separation other than retirement, 50 percent (50%) payment for all accumulated sick leave credit, up to a maximum of the number of hours accrued as of July 1, 2011, at the salary or wage rate in effect at the time of separation. For example, an employee who has an accumulated sick leave balance of 700 hours on July 1, 2011, may cash out up to 350 hours at the time of separation.

D. The individual employees that have in excess of 500 hours of accrued sick leave as of July 1, 2011, as referred to in Subsections B and C in this Section, shall be identified in a Side Letter on July 1, 2011, that identifies the exact accrued sick leave balance for each affected employee as of July 1, 2011. The Side Letter shall be placed in each affected employee's Personnel File.

ARTICLE VIII

OTHER LEAVE PROVISIONS

SECTION I. PREGANCY, CHILDBIRTH, AND RELATED MEDICAL CONDITION

A. A female employee disabled by pregnancy, childbirth, or a related medical condition may take a leave for a reasonable period of time not to exceed four months and thereafter return to work. The employee shall be entitled to utilize any accrued vacation, compensatory time, and/or sick leave during this period of time. "Reasonable period of time" means that period during which the female employee is disabled on account of pregnancy, childbirth, or a related medical condition.

An employee who plans to take a leave pursuant to this section must give the City reasonable notice of the date the leave shall commence and the estimated duration of the leave.

The City will maintain group medical coverage for employees taking pregnancy disability leave, for the entirety of the four-month leave, at the same level and under the same conditions that coverage would have been provided if the employee had not taken the leave.

An employee, with the advice of her physician, may request a temporary transfer to a less strenuous or hazardous position for the duration of her pregnancy where that transfer can be reasonably accommodated. The City is not required to create additional employment that the City would not otherwise have created, nor shall the City be required to discharge any employee, transfer any employee with more seniority, or promote any employee who is not qualified to perform the job.

Under FMLA, any period of incapacity or treatment due to pregnancy, including prenatal care, is a "serious health condition," and therefore leave taken for that purpose will be counted as part of the 12-week total entitlement under FMLA.

The right to take leave under California Family Rights Act (CFRA) is separate and distinct from the right to take pregnancy disability leave under Government Code Section 12945(a). An employee's own disability due to pregnancy, childbirth, or related medical conditions is not included as a "serious health condition" under CFRA. Thus, at the end of an employee's four-month pregnancy disability leave under Government Code Section 12945(a), the employee may take CFRA leave of up to twelve workweeks for reason of the birth of her child, if the child has been born by that date. There is no requirement that either the employee or child have a serious health condition or that the employee continue to be disabled by her pregnancy, childbirth, or related medical condition in order to take CFRA leave for the birth of the child. CFRA also provides that the City may (but is not required to) allow an employee to use CFRA leave prior to the birth of the child if the employee has used four months of pregnancy disability leave prior to the birth and the employee's health care provider determines that a continuation of the leave is medically necessary. Doing so would not require the City to provide more than the amount of CFRA leave to which the employee was otherwise entitled.

Under CFRA, the maximum possible combined leave entitlement for both pregnancy disability leave and CFRA leave for the birth of the child is four months and twelve workweeks. That assumes that the employee is disabled by pregnancy, childbirth, or a related medical condition for four months and then requests and is eligible for a full 12 week CFRA leave for the reason of the birth of her child.

For purposes of determining whether an employee who has taken a pregnancy disability leave (which is also a FMLA leave) and who then wants to take a CFRA leave for the birth of her child has met the CFRA employee eligibility requirements, the 12-month period during which the employee must have worked 1,250 hours is the period immediately preceding the employee's first day of FMLA leave based on her pregnancy, not the first day of the subsequent CFRA leave for reason of the birth of her child.

SECTION 2. BEREAVEMENT LEAVE. A management employee shall be granted paid Bereavement Leave of no more than 36 hours in any one instance in the event of the death of a member of the employee's immediate family, consisting of spouse, domestic partner, parents, children, step-children, grandchildren, grandparents, brother or sister, step-brother or step-sister of the employee as well as the parents or grandparents of the employee's spouse or domestic partner. In the event the employee must travel out of state in connection with the bereavement, the leave shall be extended to 45 hours.

SECTION 3. MILITARY LEAVE. A management employee shall be entitled to a leave with pay, less any amount the employee receives or is entitled to as compensation by the Federal or State government, for required active duty in the Armed Forces Reserve, after full-time continuous employment by the City for at least 12 months, for a period not to exceed 30 calendar days. A further leave without pay shall be granted if a required encampment extends longer than 30 calendar days. At the conclusion of the military duty, the employee shall be permitted to resume their former position in the City employment. If military leave is taken prior to 12 months of continuous full-time employment, the leave shall be without pay. An employee eligible for paid leave may select the option of receiving full pay and turning over to the City their payment for military service, or may request the difference between the payment for military service and their regular salary.

SECTION 4. PERSONAL LEAVE. Leaves of absence without pay, each not to exceed one calendar month, may be granted by the City Manager, in his or her sole discretion. Leaves of absence without pay, each not to exceed one year, may be granted by the City Manager in his or her sole discretion. Requests for all leaves of absence without pay shall first be made to the Department Head.

SECTION 5. ABSENCE WITHOUT LEAVE. Any absence from work without leave or without a post-absence acceptable excuse, or pursuant to a right established in this Resolution, shall, in and of itself, be sufficient grounds for termination of employment.

SECTION 6. BENEFIT PROVISIONS FOR LEAVES WITHOUT PAY. Any employee on an approved leave without pay for any reason, in excess of 30 days, shall not be entitled to paid City benefits during the time of the absence unless such payment is required by law. The employee shall have the option of continuing one or more benefits at their sole expense at the actual rate charged.

SECTION 7. ADMINISTRATIVE LEAVE. Management employees shall be entitled to administrative leave with no loss in salary for a total of up to 80 hours per fiscal year subject to the approval of the City Manager.

SECTION 8. CATASTROPHIC LEAVE. Any employee who has a serious health condition and has exhausted their available paid leaves may be eligible to receive donated leave from other employees under the City's Catastrophic Leave Program. Any employee may donate sick leave or vacation leave to an eligible employee under the Catastrophic Leave program assuming he/she meets the qualifications to donate as defined in the program.

ARTICLE IX

TRAINING

SECTION 1. REQUIRED TRAINING. A management employee who is required by the City Manager to attend a specified off duty training course, shall, upon submission of receipts, receive reimbursement for the following: transportation cost where appropriate, cost of books, course registration and related expenses directly necessary for the successful completion of the course. Additionally, time engaged in mandated training shall be paid time.

SECTION 2. DESIRABLE TRAINING. Desirable training is defined as off-duty instruction that will be mutually and immediately beneficial to the employee and the City. In accordance with the City’s Tuition Reimbursement Program; prior to enrolling in a class for desirable training, a management employee desiring reimbursement for their expenses shall obtain the City Manager’s approval as to course content and its relationship to the employee's employment with the City. In the event the City Manager approves such request, which approval shall be at the City Manager’s sole discretion, and upon completion of the course, with a grade of "C" or better, or equivalent grade point, the employee shall submit to the City Manager a copy of the official transcript and a receipt for the tuition fee. On approval by the City Manager, the employee shall then be reimbursed for the cost of tuition, plus up to $200 for the cost of books required for the completion of the course(s) which may then become the property of the City in accordance with the tuition reimbursement policy adopted by the City. Employees may submit costs for courses and books for reimbursement for up to a maximum annual reimbursement of $2,500. If the employee terminates their employment with the City of La Palma either voluntarily or involuntarily within one year following the date of course completion, all funds reimbursed for such course work shall be repaid to the City by the employee.

SECTION 3. TRAINING CONFERENCES AND SEMINARS. With the approval of the City Manager at their sole discretion, employees may participate in various conferences and seminars. They will be reimbursed on a cost basis after presenting receipts for allowable expenses.

SECTION 4. TRAVEL EXPENSES.

A. Mileage Reimbursement. Approved use of private automobiles on City business will be reimbursed at the standard mileage rate as established by the IRS from time to time. When an employee is travelling from home to a meeting or event, the mileage will be reimbursed either from the employee’s home address or City Hall, whichever is less.

B. Other Costs. Reimbursement of actual and necessary expenses while on City business shall be in accordance with the guidelines established in the City's Administrative Policy Manual. Reimbursement requests must be turned in within 30 days of the end of the fiscal year for reimbursement.

ARTICLE X

GROUP INSURANCE

SECTION 1. MEDICAL PREMIUMS.

A. All management employees must enroll in one of the PERS health program plans, unless they submit to the City both: (1) proof of health coverage and (2) sign a health insurance waiver. Employees who fail to complete both requirements shall not be allowed to utilize their cafeteria plan contributions as described below for any other eligible plans.

B. Medical Plan Premiums.

1. Miscellaneous and Tier 2 Safety (Police Chief and Captains) hired on or after July 1, 2011) Management Employees. For Miscellaneous and Tier 2 Safety Management employees covered by this Agreement, the City shall pay a maximum of the medical plan premium required by the Public Employees Medical and Hospital Care Act (PEMHCA), which is as follows:

January 1, 2022:	$149
January 1, 2023:	$151
January 1, 2024:	$155 (estimate)

The actual PEMHCA amount will be adjusted annually pursuant to the caps required by Government Code Section 22892.

2. Tier One Safety Employees. For Tier One (hired before July 1, 2011) Police Management employees covered by this Agreement, the City will contribute $416.49 toward the cost of the premiums for medical insurance under the PEMHCA for each employee, and his or her eligible dependents, and for each annuitant in PERS and his or her eligible dependents.

C. Fringe Benefit Cafeteria Plans.

1. Miscellaneous and Tier 2 Safety Management Employees. The City shall make a monthly fringe benefit contribution to each eligible Miscellaneous and Tier 2 Safety Management employee to be used toward the fringe benefit cafeteria plan. These funds shall only be used for eligible plans included with the cafeteria plan. The City's distribution of this monthly composite contribution to those full-time employees who enroll in one of the PERS health plans shall be in the following manner.

Effective July 1, 2022			
Plan	Fringe Benefit	PEMHCA Amount	Total Combined Benefit
Employee Only	$417.49	$149	$566.49
Employee + one	$607.49	$149	$756.49
Employee + two or more	$766.49	$149	$915.49
Effective January 1, 2023			
Employee Only	$415.49	$151	$566.49
Employee + one	$605.49	$151	$756.49
Employee + two or more	$764.49	$151	$915.49
Effective January 1, 2024			
Employee Only	$411.49*	$155*	$566.49
Employee + one	$601.49*	$155*	$756.49
Employee + two or more	$760.49*	$155*	$915.49
*Estimated			

2. Tier One Safety Employees: For Tier One (hired before July 1, 2011) Safety Management employees covered by this Agreement, the City will make a monthly fringe benefit contribution to each eligible member of the unit to be used toward the health benefit cafeteria plan. These funds shall only be used for eligible plans included with the cafeteria plan. The fringe benefit contribution to those full-time employees who enroll in one of the PERS health plans shall be in the following manner.

Effective July 1, 2022	Fringe Benefit	PEMHCA Amount	Total Combined Benefit
Employee Only	$150.00	$416.49	$566.49
Employee + one	$340.00	$416.49	$756.49
Employee + two or more	$499.00	$416.49	$915.49

D. Eligibility to enroll in the medical insurance plan provided by the City shall be within 60 days of consecutive, continuous full-time employment with the City. Coverage normally begins the first day of the month following 30 days of consecutive, continuous full-time employment with the City. Employee's start date and return date of enrollment documents may alter the date when coverage begins. City-paid coverage is maintained during an approved family medical leave act (FMLA) or California Family Rights Act (CFRA) leave regardless of the employee's paid status.

E. Managers hired before July 1, 2018, who selects the option of not enrolling in one of the CalPERS plans and who meets the conditions outlined in Section 1 (A) of Article X, shall receive $565 monthly cash payout. No additional increases are applicable to the cash payout amount after July 1, 2018. The payment shall be calculated and distributed with the second paycheck each month. Managers hired on or after July 1, 2018, who select the option of not enrolling in one of the CalPERS plans, and who meets the conditions outlined in Section 1 (A) of Article X, shall forfeit any City contribution towards medical premiums.

The employee may change from single to dependent coverage at any time, but will be subject to the rules and regulations of CalPERS health programs regarding such reinstatements.

G. Management employees separating from the City, as a result of either service or disability retirement, shall be maintained as an insured member of the City group medical plan, as it from time to time exists, with the City paying 100% of the employee only premiums (within the limit described in Section 1 (B) above).

Management employees who have at least fifteen years of service and who separate from the City as a result of retirement due to medical conditions shall be maintained as an insured member of the City group medical plan, with the City paying an amount equal to 100% of the employee only premiums and fringe benefit contribution. Eligible employees will be covered by this provision up to the age of 65.

If a retiree who currently is eligible to obtain medical insurance coverage, which is generally similar or better in coverage and benefits, at no cost to the retiree, the City may terminate its obligation to provide medical insurance benefits to that retiree. It is understood that medical insurance plans differ from place to place and that individual items within the plan may vary; it is not intended by this language that the plans need to be identical in coverage.

H. Pursuant to CalPERS, the effective date of termination of health insurance coverage for a full-time employee separating from the City for reasons other than those mentioned in Article X, Section 1 (G) above, is the first of the second month following separation.

I. Except as set forth in Sections 1 (A) through 1 (G) above, the City shall not pay directly or indirectly pay for or reimburse to any affected employee, any costs or expenses related to medical care or hospitalization incurred by an affected employee or his or her dependents after the effective date of coverage under the PERS plan.

SECTION 2. DENTAL PLAN.

A. A management employee may enroll in any dental insurance plan provided by the City. Any such dental plan shall also provide orthodontic coverage.

B. The City shall pay 100% of the premium for a management employee and his or her dependents.

C. Eligibility to enroll in any group dental insurance plan provided by the City shall be following 30 days of consecutive continuous employment with the City.

D. If a management employee is enrolled in the City's dental plan and that plan pays for crowns, the City shall pay up to 30% of the reasonable and customary amount charged for the crown upon presentation of a billing statement or statement of benefits from the dentist showing the amount charged and the amount paid by insurance, if applicable. At no time shall the reimbursement from the City exceed the employee's "out-of-pocket" costs for the received services nor shall the combination of insurance and the City reimbursement exceed 80% of the reasonable and customary amount charged for the services. Child dependents are covered to age 25.

E. The City will continue to provide employees the option of choosing between HMO and PPO plans.

SECTION 3. VISION PLAN. A management employee and his or her dependents may receive up to $300 per fiscal year for vision care expenses related to services and supplies performed or prescribed by an optometrist, ophthalmologist or dispensing optician. Such benefits may include an annual eye exam (including refraction), lenses, frames, and corrective eye surgery. For the purpose of child dependents, dependents shall be defined pursuant to the dependent definition of the City's medical plan provider.

SECTION 4. DISABILITY INSURANCE. All management employees shall enroll in any long-term disability plan as provided by the City, with the City paying 100% of the premium.

SECTION 5. LIFE INSURANCE. The City shall provide life insurance for management employees in the amount of $100,000, $3,000 for spouse, and $2,000 per dependent.

SECTION 6. EMPLOYEE ASSISTANCE PROGRAM. The City shall pay for membership in an employee assistance program selected by the City for management employees and their dependents.

SECTION 7. ANNUAL HEALTH/WELLNESS PROGRAM REIMBURSEMENT. All management employees shall be eligible to receive reimbursement, up to $500 per fiscal year, for health and/or wellness services or programs, as approved by the City Manager.

SECTION 8. FLEXIBLE BENEFITS PLAN. The City shall offer an IRS Flexible Benefits Plan to all management employees for purposes of pre-tax payroll deductions for childcare and/or eligible medical expenses. The Plan may be changed or eliminated by the City in its sole discretion.

ARTICLE XI

RETIREMENT

The City shall provide a three tier retirement system as follows:

A. Tier One Miscellaneous Employees (Hired before July 1, 2011):

B. Tier Two Miscellaneous Employees (Hired on or after July 1, 2011, but prior to January 1, 2013, or employees with prior CalPERS service who are considered Classic Employees under PEPRA)

C. Public Employee Pension Reform Act (PEPRA) Miscellaneous Employees (hired on or after January 1, 2013)

D. Tier One Safety Employees (Hired before July 1, 2011)

E. Tier Two Safety Employees (Hired on or after July 1, 2011, but prior to January 1, 2013, or employees with prior CalPERS service who are considered Classic Employees under PEPRA)

F. PEPRA Safety Employees (hired on or after January 1, 2013)

SECTION 2. Benefits and Contributions for these six plans shall be as follows effective July 1, 2015:

Plan	Benefit	Computed On	City Pays	Employee Pays
Tier One Misc.	2.7% @ 55	Single Highest Year	ER Contribution	EE Contribution 8%
Tier Two Misc.	2% @ 60	Highest Average 36 consecutive months	ER Contribution	EE Contribution 7%
PEPRA Misc.	2% @ 62	Highest Average 36 consecutive months	50% of Normal Cost	50% of Normal Cost
Tier One Safety	3% @ 50	Single Highest Year	ER Contribution	EE Contribution 9%
Tier Two Safety	2% @ 55	Highest Average 36 consecutive months	ER Contribution	EE Contribution 7%
PEPRA Safety	2% @ 57	Highest Average 36 consecutive months	50% of Normal Cost	50% of Normal Cost

A. All employee payments shall be reported as normal contributions and shall be credited to each member's account.

B All computations shall be according to California Public Employees Retirement Law (PERL).

C. All of these retirement plans shall provide the CalPERS Level 4 Survivor Benefit.

D. All employees in this group shall make a 1.45% Medicare employee contribution regardless of their hire date. The city matches this contribution.

ARTICLE XII

DEFERRED COMPENSATION

The City shall provide payroll deduction and deposit of amounts authorized by an employee desiring to participate in the deferred compensation plan selected for La Palma general employees under existing resolutions. Changes to withholding may be made four (4) times per calendar year (A request to change withholding for one pay period and return it to the prior withholding the next pay period is considered two requests). For managers hired before July 1, 2018, the City will contribute $115 per pay period to a deferred compensation plan on the employee's behalf.

ARTICLE XIII

GRIEVANCE PROCEDURE

Management employees with the title of Police Captain are permitted to appeal disciplinary actions in accordance with the Police Officer Bill of Rights (POBR) and applicable La Palma Police Department policies.

ARTICLE XIV

OTHER PROVISIONS

If, at any point during the term of this Resolution, the City experiences, or it becomes known that the City will experience, a major revenue loss in the General Fund from a single or combined source (as defined below), the City may modify the Resolution in regards to, but not limited to, salary and wage schedules, benefit schedules, and staffing levels.

Circumstances which may determine such revenue losses may include, but not be limited to, new legislation, loss of a major sales tax provider(s), certain business industry fluctuations, and any other unforeseen event affecting any or several of the City's General Fund revenue sources.

"Attachment A"

La Palma Management Employees
Classification and Salary Table
July 1, 2024 through June 30, 2025
Effective the pay period including February 1, 2025

	Step A	Step B	Step C	Step D	Step E	Step F	Step G
City Manager							
Annual	255,449.87						
Monthly	21,287.49						
Biweekly	9,825.00						
Hourly	122.8124						
Assistant City Manager							
Annual	152,227.94	159,839.34	167,831.30	176,222.87	185,034.01	194,285.71	204,000.00
Monthly	12,685.66	13,319.94	13,985.94	14,685.24	15,419.50	16,190.48	17,000.00
Biweekly	5,854.92	6,147.67	6,455.05	6,777.80	7,116.69	7,472.53	7,846.15
Hourly	73.1865	76.8458	80.6881	84.7225	88.9587	93.4066	98.0769
City Clerk/Executive Assistant							
Annual	105,338.02	110,604.92	116,135.16	121,941.92	128,039.02	134,440.97	141,163.02
Monthly	8,778.17	9,217.08	9,677.93	10,161.83	10,669.92	11,203.41	11,763.58
Biweekly	4,051.46	4,254.04	4,466.74	4,690.07	4,924.58	5,170.81	5,429.35
Hourly	50.6433	53.1754	55.8342	58.6259	61.5572	64.6351	67.8668
Community Development Manager							
Annual	103,025.71	108,177.00	113,585.85	119,265.14	125,228.40	131,489.82	138,064.31
Monthly	8,585.48	9,014.75	9,465.49	9,938.76	10,435.70	10,957.48	11,505.36
Biweekly	3,962.53	4,160.65	4,368.69	4,587.12	4,816.48	5,057.30	5,310.17
Hourly	49.5316	52.0082	54.6086	57.3390	60.2060	63.2163	66.3771
Deputy City Manager							
Annual	111,932.31	117,528.92	123,405.37	129,575.64	136,054.42	142,857.14	150,000.00
Monthly	9,327.69	9,794.08	10,283.78	10,797.97	11,337.87	11,904.76	12,500.00
Biweekly	4,305.09	4,520.34	4,746.36	4,983.68	5,232.86	5,494.51	5,769.23
Hourly	53.8136	56.5043	59.3295	62.2960	65.4108	68.6813	72.1154
Police Captain							
Annual	132,960.13	139,608.14	146,588.55	153,917.97	161,613.87	169,694.57	178,179.30
Monthly	11,080.01	11,634.01	12,215.71	12,826.50	13,467.82	14,141.21	14,848.27
Biweekly	5,113.85	5,369.54	5,638.02	5,919.92	6,215.92	6,526.71	6,853.05
Hourly	63.9231	67.1193	70.4753	73.9990	77.6990	81.5839	85.6631
Police Chief							
Annual	155,976.02	163,774.82	171,963.56	180,561.74	189,589.83	199,069.32	209,022.79
Monthly	12,998.00	13,647.90	14,330.30	15,046.81	15,799.15	16,589.11	17,418.57
Biweekly	5,999.08	6,299.03	6,613.98	6,944.68	7,291.92	7,656.51	8,039.34
Hourly	74.9885	78.7379	82.6748	86.8085	91.1490	95.7064	100.4917
Public Works Manager							
Annual	123,125.54	129,281.82	135,745.91	142,533.20	149,659.86	157,142.86	165,000.00
Monthly	10,260.46	10,773.48	11,312.16	11,877.77	12,471.66	13,095.24	13,750.00
Biweekly	4,735.60	4,972.38	5,221.00	5,482.05	5,756.15	6,043.96	6,346.15
Hourly	59.1950	62.1547	65.2625	68.5256	71.9519	75.5495	79.3269
Public Works & Community Services Director							
Annual	143,680.22	150,864.24	158,407.45	166,327.82	174,644.21	183,376.42	192,545.24
Monthly	11,973.35	12,572.02	13,200.62	13,860.65	14,553.68	15,281.37	16,045.44
Biweekly	5,526.16	5,802.47	6,092.59	6,397.22	6,717.09	7,052.94	7,405.59
Hourly	69.0770	72.5309	76.1574	79.9653	83.9636	88.1617	92.5698

RESOLUTION NO. 2025-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PALMA, CALIFORNIA, AMENDING THE MEMORANDUM OF UNDERSTANDING AND SALARY SCHEDULES FOR THE LA PALMA PROFESSIONAL EMPLOYEES ASSOCIATION

WHEREAS, the City and the La Palma Professional Employees Association (LPPEA) entered into a Memorandum of Understanding ("MOU") effective July 1, 2022, through June 30, 2025, and

WHEREAS, the City and LPPEA have discussed amending certain provisions of the MOU to memorialize a change in membership and the retitling of one position, and

WHEREAS, the City and LPPEA have met and conferred in good faith and have agreed on amending certain MOU provisions, and

WHEREAS, the agreed-upon changes to the MOU are memorialized in a Side Letter between the City and LPPEA, which is attached as Attachment 1 and incorporated herein by reference.

NOW, THEREFORE, the City and LPPEA agree to amend the MOU as follows:

SECTION 1. Remove the "City Clerk/Executive Assistant" classification, add a "Deputy City Clerk/Executive Assistant" classification, and retitle the Water/Maintenance Supervisor to "Water Supervisor."

SECTION 2. Replace "Attachment C" with "Exhibit 1" to the Side Letter to reflect the revised classifications and corresponding salary adjustments.

SECTION 3. All other terms and conditions of the MOU shall remain in full force and effect throughout the term of the MOU.

SECTION 4. The City Manager, or designee, is authorized to sign the Side Letter between the City and LPPEA.

APPROVED AND ADOPTED by the City Council of the City of La Palma at a regular meeting held on the 3rd day of February 2025.

____
Mark Waldman
Mayor

ATTEST:

____
Kimberly Kenney, CMC
City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF LA PALMA)

I, KIMBERLY KENNEY, City Clerk of the City of La Palma, California, DO HEREBY CERTIFY that the foregoing Resolution was adopted by the City Council of said City at a regular meeting of said City Council held on the 3rd day of February 2025, and that it was so adopted by called vote as follows:

AYES:

NOES:

____
Kimberly Kenney, CMC
City Clerk

ATTACHMENT 1

[See Next Page]

SIDE LETTER AGREEMENT

CITY OF LA PALMA
AND
LA PALMA PROFESSIONAL EMPLOYEES ASSOCIATION

This Side Letter Agreement is entered between the City of La Palma ("City") and the La Palma Professional Employees Association ("LPPEA") to memorialize a change in membership and the retitling of one position.

WHEREAS, the City and the LPPEA entered into a Memorandum of Understanding ("MOU") effective July 1, 2022, through June 30, 2025; and

WHEREAS, the City and the LPPEA have agreed to amend certain provisions of the MOU to reflect a change in membership and the retitling of a position; and

NOW, THEREFORE, the LPPEA and the City agree to amend the MOU as follows:

1. Modifying ARTICLE II: RECOGNITION
   Remove the "City Clerk/Executive Assistant" classification, add a "Deputy City Clerk/Executive Assistant" classification, and retitle the Water/Maintenance Supervisor to "Water Supervisor."

2. Replace "Attachment C" with "Exhibit 1" to this Side Letter (attached to this Side Letter) to reflect the revised classifications and corresponding salary adjustments.

3. All other terms and conditions of the MOU shall remain in full force and effect throughout the term of the MOU.

LA PALMA PROFESSIONAL EMPLOYEES ASSOCIATION

DocuSigned by:
jaNell Adams
5F4A2EFA369E49E...
JaNell Adams, President

Dated: January 30, 2025

CITY OF LA PALMA

____
Conal McNamara, City Manager

Dated:___________________

EXHIBIT 1

La Palma Professional Employees Association
Classification and Salary Table
July 1, 2024 to June 30, 2025

Effective the pay period including February 1, 2025

	Step A	Step B	Step C	Step D	Step E	Step F	Step G
Accounting Supervisor							
Annual	83,072.04	87,138.33	91,407.95	95,891.04	100,598.29	105,540.90	110,730.64
Monthly	6,922.67	7,261.53	7,617.33	7,990.92	8,383.19	8,795.08	9,227.55
Biweekly	3,195.08	3,351.47	3,515.69	3,688.12	3,869.16	4,059.27	4,258.87
Hourly	39.9385	41.8934	43.9461	46.1015	48.3646	50.7408	53.2359
Community Services Supervisor							
Annual	83,072.04	87,138.33	91,407.95	95,891.04	100,598.29	105,540.90	110,730.64
Monthly	6,922.67	7,261.53	7,617.33	7,990.92	8,383.19	8,795.08	9,227.55
Biweekly	3,195.08	3,351.47	3,515.69	3,688.12	3,869.16	4,059.27	4,258.87
Hourly	39.9385	41.8934	43.9461	46.1015	48.3646	50.7408	53.2359
Deputy City Clerk/Executive Assistant							
Annual	75,304.89	78,982.83	82,844.67	86,899.60	91,157.27	95,627.83	100,321.92
Monthly	6,275.41	6,581.90	6,903.72	7,241.63	7,596.44	7,968.99	8,360.16
Biweekly	2,896.34	3,037.80	3,186.33	3,342.29	3,506.05	3,677.99	3,858.54
Hourly	36.2043	37.9725	39.8292	41.7787	43.8256	45.9749	48.2317
Human Resources Analyst							
Annual	71,451.31	75,023.87	78,775.06	82,713.82	86,849.51	91,191.98	95,751.58
Monthly	5,954.28	6,251.99	6,564.59	6,892.82	7,237.46	7,599.33	7,979.30
Biweekly	2,748.13	2,885.53	3,029.81	3,181.30	3,340.37	3,507.38	3,682.75
Hourly	34.3516	36.0692	37.8726	39.7663	41.7546	43.8423	46.0344
Management Analyst							
Annual	75,304.89	78,982.83	82,844.67	86,899.60	91,157.27	95,627.83	100,321.92
Monthly	6,275.41	6,581.90	6,903.72	7,241.63	7,596.44	7,968.99	8,360.16
Biweekly	2,896.34	3,037.80	3,186.33	3,342.29	3,506.05	3,677.99	3,858.54
Hourly	36.2043	37.9725	39.8292	41.7787	43.8256	45.9749	48.2317
Water Supervisor							
Annual	88,052.22	92,454.83	97,077.58	101,931.45	107,028.03	112,380.95	118,000.00
Monthly	7,337.69	7,704.57	8,089.80	8,494.29	8,919.00	9,365.08	9,833.33
Biweekly	3,386.62	3,555.96	3,733.75	3,920.44	4,116.46	4,322.29	4,538.40
Hourly	42.3328	44.4494	46.6719	49.0055	51.4558	54.0286	56.7300

City of La Palma
Agenda Item No. 11

MEETING DATE:	February 4, 2025
TO:	City Council
FROM:	City Manager
SUBMITTED BY:	Council Member Baker
AGENDA TITLE:	Council Member Request - Discuss and Approve the City of La Palma rejoining the Association of California Cities - Orange County (ACC-OC).

RECOMMENDED ACTION:

It is recommended that the City Council consider Council Member Baker's request and discuss the matter.

SUMMARY:

Council Member Member Baker with support from Mayor Waldman, requested an item be placed on the February 4, 2025, City Council agenda to discuss rejoining the Association of California Cities - Orange County.

FISCAL IMPACT:

There is no fiscal impact to have a discussion on membership at this time; however, based on the City Council's decision, the cost to become a member of the ACC-OC is $6,365.04 annually with their discount.

ATTACHMENTS:

1. 2025 ACC-OC Membership Proposal
2. Council Member Request

CITY OF LA PALMA ACC-OC Membership Proposal

Association of California Cities Orange County

- Education
- Policy
- Advocacy

Dear Honorable Members of the La Palma City Council,

On behalf of the Association of California Cities – Orange County (ACC-OC) Board of Directors, I am pleased to invite the City of La Palma to rejoin ACC-OC as a City Member.

ACC-OC is proud to serve as a trusted partner and resource for Orange County cities, offering comprehensive support to municipal leaders and staff. Through collaboration, innovation, and advocacy, we work to address regional challenges and empower local governments to achieve their goals.

How ACC-OC Supports La Palma and Its Staff

Rejoining ACC-OC would provide La Palma access to a wide range of benefits designed to support city priorities and enhance the effectiveness of municipal operations:

- Policy Support and Resources: ACC-OC provides in-depth research, model ordinances, and tailored policy analysis to help cities navigate complex issues and make informed decisions. Our team is always available to assist your staff with specific policy or operational needs.
- Professional Development: Through workshops, conferences, and training programs, ACC-OC equips elected officials and staff with the tools and knowledge they need to lead effectively. These opportunities foster innovation and build leadership capacity at every level of city government.
- Advocacy on Your Behalf: We advocate for our member cities at regional, state, and federal levels, ensuring that your voice is heard on key legislative and regulatory issues. ACC-OC champions policies that benefit cities like La Palma and protect local control.
- Resource Sharing and Expertise: Members gain access to an extensive network of data, case studies, and expert consultations. Whether it's advice on grant applications or best practices in public safety, ACC-OC serves as an extension of your city's team.
- Regional Collaboration and Networking: ACC-OC connects La Palma's leaders with peers, agency heads, and industry experts to foster partnerships and regional solutions. This includes access to new initiatives, such as our leadership of the California Sober Living and Recovery Task Force (CASLAR), an important program during Prop. 1 implementation.

CITY OF LA PALMA ACC-OC Membership Proposal

Association of California Cities Orange County

- Education
- Policy
- Advocacy

Membership Dues

City Member dues are based on a formula that combines a base amount of $5,000 with an additional sum derived from multiplying the city's population by a factor of 0.1375. City Populations are based on the California Department of Financing's 2024 Population Estimates. The proposed dues include a 10% discount approved annually by the Board of Directors to offset pandemic-related costs to cities. With the 10 percent discount, the 2025 dues for the City of La Palma would be $6,365.04.

Next Steps

Attached is a full membership proposal, including a detailed overview of ACC-OC programming and the specific benefits available to your city. I would be honored to discuss this opportunity further and answer any questions from the Council or your team.

The strength of ACC-OC lies in its members, and we would be delighted to have the City of La Palma rejoin this important partnership. Together, we can continue advancing innovative solutions, regional collaboration, and impactful advocacy for the benefit of our residents.

Our Executive Director, Kris Murray, and our ACC-OC staff are here to be a resource to you and your City. Thank you for considering this request. We look forward to working together to achieve our shared vision for Orange County's future.

Warm regards,

Jamey Federico
President, Association of California Cities – Orange County
Council Member, City of Dana Point

2025 ACC-OC MEMBERSHIP BENEFITS

Association of California Cities
Orange County

- Education
- Policy
- Advocacy

ABOUT ACC-OC

The Association of California Cities – Orange County (ACC-OC) represents the interests of Orange County cities on regional public policy issues. The Association believes in education that empowers, policy development that is collaborative, and advocacy that is service orientated. The ACC-OC membership base consists of the cities of Orange County, dozens of local government special districts, businesses, non-profits and partnerships with higher education institutions.

ACC-OC believes in the process of facilitating dialogue that allows multiple stakeholders to develop solutions and solve problems that improve the quality of life for Orange County residents, while preserving the character and values of individual communities. The organization was established in 2011 under the philosophy that Orange County cities need to have a collaborative voice on public policy issues impacting the community. This is evident through the work of the Association, which includes energy and environment, economic development, housing, homelessness, transportation and water – issues that impact all 34 Orange County cities.

MISSION

Be the leading voice for Orange County Cities and elected officials on public policy issues through advocacy, education, and collaboration.

VISION

Be the primary resource for promoting excellence and providing leadership on the issues that matter most to Orange County.

2025 ACC-OC MEMBERSHIP BENEFITS

Association of California Cities
Orange County

- Education
- Policy
- Advocacy

ACC-OC KEY MEMBERSHIP BENEFITS

LOCAL CONTROL - Keeping OC in LOCal Government

Members collaborate with colleagues, from across Orange County's 34 diverse cities, to solve problems and address regional issues while working to preserve and enhance their individual communities.

EDUCATION - Collective Knowledge

Members work together to share ideas, experiences, and knowledge relating to current issues impacting Orange County. ACC-OC offers training and leadership development programs designed for both elected officials and city staff and regional leaders.

PUBLIC POLICY - Consensus-Driven Decision Making

Member cities work together to formulate public policy recommendations and advocate for their common interests on local, regional, state, and national issues.

NETWORKING - Empowers Local Leaders

ACC-OC acts as a clearinghouse for information of value and relevance to its members and facilitates opportunities for our members to meet and collaborate with colleagues from across Orange County.

PUBLIC-PRIVATE COLLABORATION - Stronger Together

ACC-OC facilitates dialogue between public officials and other regional and private sector entities to find ways to improve life for all Orange County residents.





2025 ACC-OC MEMBERSHIP BENEFITS

Association of California Cities
Orange County

- Education
- Policy
- Advocacy

ACC-OC AT A GLANCE

- 25 Member Cities
- 54 Affiliate Members
- 13 Voting Board Members with a wide range of regional representation

COMMITTEES

- Legislative and Regulatory Committee
- Energy, Environment and Water Committee
- Housing & Homelessness Committee
- Economic Development & Tourism Committee
- Transportation & Infrastructure Committee
- Healthcare, Veterans and Community Services Committee

ANNUAL EVENTS

- Newly Elected Council Member Orientation (January 2025)
- Board of Directors Installation
- Sacramento Advocacy Trip (March 2025)
- Leadership Summit and Golden Hub Awards (May 2025)
- OC Legislative Roundtable and Summer Reception (July 202
- Public Policymakers Academy (August 2025)
- Washington D.C. Advocacy Trip (October 2025)
- Annual Business Meeting
- Orange County Regional Holiday Mixer (December 2025)

BETTER LEARNING OPPORTUNITIES

ACC-OC's **Better Learning Opportunities** program has been instrumental in expanding knowledge and fostering collaboration among Orange County's elected officials, city staff and community leaders. By providing **exclusive access to key facilities, projects, and industry experts**, this program enables participants to gain practical insights and firsthand understanding of complex issues impacting the region. These learning experiences empower city officials and community members with the information and tools needed to make **informed decisions, create strategic plans, and address challenges** within their own cities. Moreover, the program strengthens partnerships between cities, organizations, and agencies, fostering a collaborative approach to regional problem-solving.

- La Paz Landslide Project (March 2025)
- CalOptima Health Street Medicine Project (Spring 2025)
- Transportation Corridor Agencies Nature Conservation (Spring 2025)

ACC-OC not only provides a place to come together to solve problems and work collaboratively, but also offers a mechanism that supports regional efforts that create financial and operational efficiencies. ACC-OC represents the interests of all Orange County cities through its advocacy and education efforts.

Association of California Cities Orange County
• Education
• Policy
• Advocacy

City Members

Aliso Viejo Anaheim Buena Park Costa Mesa Dana Point Fountain Valley Garden Grove Huntington Beach Irvine Laguna Beach Laguna Hills Laguna Niguel Lake Forest Los Alamitos Mission Viejo Newport Beach Orange Placentia San Juan Capistrano Santa Ana Seal Beach Stanton Villa Park Westminster Yorba Linda

Affiliate Members

AIM Youth Mental Health Aleshire & Wynder Amazon Web Services Anaheim Transportation Network AT&T Best, Best & Krieger OC Black Chamber Cal State Fullerton CalOptima Health CEO Leadership Alliance of Orange County Charter Communications Cityside Fiber Clear Advocacy Crown Castle Cox Communications CR&R Inc. Disneyland Resort Faubel Public Affairs Falck Goodwill OC Hospital Association of Southern California Kosmont Companies Jacob Green and Associates Jamboree Housing John Wayne Airport Mesa Water District Metropolitan Water District Moulton Niguel Water District Municipal Water District of Orange County National CORE National Demographics Corporation Orange County Conservation Corps Orange County Museum of Art Orange County Power Authority Orange County Sanitation District Orange County Transportation Authority Orange County Water District Quality Management Group Republic Services Rutan & Tucker, LLP Santa Margarita Water District Southern California Gas Southern California Edison Tangram Interiors Todd Priest & Associates Transportation Corridor Agencies UC Irvine UCI Health UC Irvine's Institute of Transportation Studies Vanir West Coast Arborists Waste Management Wild Rivers Woodruff & Smart Yorba Linda Water District

Members Tour the Jamboree's Veteran's Housing in Santa Ana Learning Best Practices to Support Affordable Housing Options and Services for Orange County Veterans.

Newly Elected Officials Learn from top Public Safety Officials including DA Todd Spitzer and Sheriff Don Barnes and OCFA Deputy Chiefs at the 2025 Newly Elected Council Member Orientation and Training.

ACC-OC's Federal Advocacy Delegation travels to Washington DC annually advocating on behalf of Orange County at the Nation's Capital on Orange County top issues.

2025-26 ACC-OC
Board of Directors

Jamey Federico
Dana Point
Council Member
President

Tanya Doby
Los Alamitos
Council Member
1st Vice President

Joshua Sweeney
Laguna Hills
Mayor
2nd Vice President

Bob Ruesch
Mission Viejo
Mayor
Legislative & Regulatory
Committee Chair

Stephanie Klopfenstein
Garden Grove
Mayor
Immediate Past
President

Norma Campos Kurtz
Anaheim
Mayor Pro Tem
Large City
Representative

John Stephens
Costa Mesa
Mayor
Large City
Representative

John Gyllenhammer
Orange
Council Member
Large City
Representative

Gracey Van Der Mark
Huntington Beach
Council Member
1st District
Representative

(Vacant)
2nd District
Representative

Crystal Miles
Villa Park
Council Member
3rd District
Representative

Chad Wanke
Placentia
Council Member
4th District
Representative

Robyn Grant
Newport
Council Member
5th District
Representative

Veronica Carpenter
CalOptima Health

Darrell Johnson
OCTA

Kelley Lee
Southern
California Edison

Grace Leung
OCCMA

Ryan Chamberlain
TCA

Christine Miller
Disneyland Resort

Al Murray
Emeritus Chair

Marnie Primmer
OCCOG

Mal Richardson
Best, Best & Krieger

P. Alberto Sandoval
UC Irvine

Clarissa Serpas
SoCalGas

Kris Murray
ACC-OC

City Council Member Request

From: Debbie Baker Date: 1/29/2025

Supporting Council Member: Mayor, Mark Waldman

Agenda Item Requested? Yes ☒ No ☐

Staff Research Requested? Yes ☐ No ☒

Request

(Please describe the request and its purpose, context, or other information that may be helpful.):

I would like to discuss and approve the City of La Palma rejoining ACC-OC. Kris Murray, Executive Director, of ACC-OC will share a presentation at the February 4 Council Meeting.

Desired Timeline for Completion:

☒ Within one week ☐ Within two weeks ☐ Within one month

☐ Within two months ☐ Within three months ☐ Within six months

Other/Specific date ____________________

Level of Priority (in relationship to established goals and priorities):

☒ Request is related to or expands upon existing goals

Which one? Continuing education

☐ Request is new, not related to existing goals